



## Legislation Details (With Text)

**File #:** 24-0335      **Version:** 1      **Name:** A Resolution Amending The Pay Classification Plan In The Library  
**Type:** Resolution      **Status:** Adopted  
**File created:** 5/24/2024      **In control:**  
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**Title:** A Resolution Amending The Pay Classification Plan In The Library  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
6/3/2024	1	City Council	adopted	Pass

## A Resolution Amending The Pay Classification Plan In The Library

Description of Topic: (who, what, where, when, why and how much)

The Library Director requests to convert one slot in the position of Part-Time Library Assistant to Part-Time Library Assistant/Building Custodian in order to fill the gaps when the full-time custodian is off duty on nights and weekends and will also support the circulation desk. This is a budget neutral amendment to the pay plan.

Budgetary Impact: N/A

Non-Capital Item:

\_\_\_\_\_ Budgeted under account # \_\_\_\_\_ (discussion item)

\_\_\_\_\_ Not budgeted, requesting transfer of \$ \_\_\_\_\_ from Account # \_\_\_\_\_ to

Account # \_\_\_\_\_. \*\*Request to Transfer Departmental Budget Dollars form must be attached\*\*

\_\_\_\_\_ Not budgeted requiring increase to account # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_. \*\*Request to Increase Departmental Budget Dollars form must be attached\*\*

Capital - Departmental \*\*Capital Purchase Worksheet form must be attached\*\*

\_\_\_\_\_ Budgeted under account # \_\_\_\_\_ for \$ \_\_\_\_\_ and described in budget as

\_\_\_\_\_. Additional amount needed, if any: Increase in budget of \$ \_\_\_\_\_  
OR, transfer of \$ \_\_\_\_\_ from Account # \_\_\_\_\_ to Account # \_\_\_\_\_ \*\*Request to Increase OR Request to Transfer Departmental Budget Dollars form must be attached\*\*

\_\_\_\_\_ Not Budgeted - account # \_\_\_\_\_ requires budget increase of \$ \_\_\_\_\_. \*\*Request to Increase Departmental Budget Dollars form must be attached\*\*

Capital Project - \*\*If requesting to start a project, a Capital Project Worksheet form must be attached\*\*

In current year Capital Projects Plan:

\_\_\_\_\_ Yes, described as \_\_\_\_\_, planned amount \$ \_\_\_\_\_,  
requesting \$ \_\_\_\_\_ as total project estimate, including contingencies, under account

# \_\_\_\_\_  
\_\_\_\_\_ No, requesting \$ \_\_\_\_\_ as total project estimate, including contingencies, under  
account # \_\_\_\_\_.  
\_\_\_\_\_ Yes, requesting an increase of \$ \_\_\_\_\_ to an already approved project titled  
\_\_\_\_\_ that is being tracked under Account No. \_\_\_\_\_.  
\_\_\_\_\_ No, requesting an increase of \$ \_\_\_\_\_ to an already approved project titled  
\_\_\_\_\_ that is being tracked under Account No. \_\_\_\_\_.

WHEREAS, there is a need to convert a part-time position in the Library to add custodial duties as an essential job function to cover for nights and weekends.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Foley, Alabama, as follows:

SECTION 1: Authorizes an amendment to the Pay Classification Plan in the Library to convert one (1) slot in the position of Part-Time Library Assistant (Job Code 5020121 / Grade 30) to one (1) slot in the new position of Part-Time Library Assistant/Building Custodian (Job Code 5020135 / Grade 30).

SECTION 2: This Resolution shall become effective immediately upon its adoption as required by law.