



Legislation Details (With Text)

File #: 24-0213 **Version:** 1 **Name:** A Resolution Authorizing the Mayor to Sign a Service & Purchase Agreement with NEOGOV for 3 Years

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Title: A Resolution Authorizing the Mayor to Sign a Service & Purchase Agreement with NEOGOV for 3 Years

Sponsors:

Indexes:

Code sections:

Attachments: 1. City of Foley (AL) - 3 product bundle - NEOGOV agreement, 2. NEOGOV Workforce Management Platform, 3. Budget Increase Request Form - IT Software Subscriptions for HR-signed

| Date | Ver. | Action By | Action | Result |
|----------|------|--------------|---------|--------|
| 4/1/2024 | 1 | City Council | adopted | Pass |

A Resolution Authorizing the Mayor to Sign a Service & Purchase Agreement with NEOGOV for 3 Years

The Human Resources Division was notified that the current applicant tracking and new employee onboarding software being used is sunsetting Sept. 30, 2024. HR is requesting to authorize the Mayor to sign a 3 year service & purchase agreement with NEOGOV (Omnia Master Agreement contract number: 23-6692-03) for a total price of \$119,377.04. The first year cost is \$29,319.41 which includes applicant tracking, onboarding, direct new-hire data export to the HR/payroll system, and a subscription to the largest public sector job board governmentjobs.com for recruitment purposes. The second year cost is \$40,259.28 and includes everything included in the first year plus performance management. The third year cost is \$49,798.35 and includes all the previously mentioned technology. This cost was not included in the FY2024 budget under Software Subscriptions account #100-1040-6132 because we had not planned on having to change software this year. Signing the agreement now will allow the HR staff to implement and train end users on the new software prior to the old software's sunset date.

Budgetary Impact:

Non-Capital Item:

___ Budgeted under account # _____ (discussion item)

___ Not budgeted, requesting transfer of \$ _____ from Account # _____ to Account # _____.**Request to Transfer Departmental Budget Dollars form must be attached**

 X Not budgeted requiring increase to account # 100-1040-6132 in the amount of \$29,320.00.**Request to Increase Departmental Budget Dollars form must be attached**

Capital - Departmental **Capital Purchase Worksheet form must be attached**

___ Budgeted under account # _____ for \$ _____ and described in budget as _____. Additional amount needed, if any: Increase in budget of \$ _____ OR, transfer of \$ _____ from Account # _____ to Account # _____.**Request to Increase OR Request to Transfer

Departmental Budget Dollars form must be attached**

___ Not Budgeted - account # _____ requires budget increase of \$ _____.**Request to Increase Departmental Budget Dollars form must be attached**

Capital Project - **If requesting to start a project, a Capital Project Worksheet form must be attached**

In current year Capital Projects Plan:

___ Yes, described as _____, planned amount \$ _____, requesting \$ _____ as total project estimate, including contingencies, under account # _____

___ No, requesting \$ _____ as total project estimate, including contingencies, under account # _____.

___ No, requesting an increase of \$ _____ to an already approved project titled _____ that is being tracked under Account No. _____.

WHEREAS, the Human Resources Division is requesting to enter into a 3 year service & purchase agreement with NEOGOV (Omnia Master Agreement contract number: 23-6692-03) for recruitment, applicant tracking, onboarding, and performance management software and,

WHEREAS, the 3 year service & purchase agreement requires a signature from the Mayor in order to move forward with the total price of \$119,377.04 (1st year: \$29,319.41; 2nd year: \$40,259.28; 3rd year: \$49,798.35). This cost was not included in the FY2024 budget.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Foley, Alabama, as follows:

SECTION 1: Authorizes the Mayor to sign a 3 year service and purchase agreement with NEOGOV utilizing the Omnia Master Agreement contract number: 23-6692-03 for a total price of \$119,377.04 and amends the FY2024 budget by increasing the Software Subscriptions account 100-1040-6132 by \$29,320 (1st year costs).

SECTION 2: This Resolution shall become effective immediately upon its adoption as required by law.