

Jim and Donna Turbyfill

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May 2, 2018

To Katy Taylor

Hi Katy, thank you for your help in passing along my bio and resume for consideration for committees or commissions. I really appreciate it. Let me know if you have any questions.

Thanks

A handwritten signature in black ink, appearing to be the name 'Donna' with a stylized flourish extending to the right.

Donna

619-316-9778

Donna K. Turbyfill

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BIO:

Originally from St. Paul Minnesota, I've lived in Foley since March 2013.

From 1985 to 2013, I lived in San Diego, where I obtained a Bachelor of Arts in Communication from San Diego State University, followed by a career with various County of San Diego departments.

I supervised the crime prevention unit in North West San Diego County for the Sheriff's Department. worked for a time at the Air Pollution Control District as a public information officer, then was recruited by the Department of Public Works.

Within three weeks of being hired at Public Works as a public information officer, the department undertook a major reengineering process. Since then, I've played an integral role in the department's ongoing administration. Because the department was rapidly changing department management moved me fluidly into a succession of positions and continued to add responsibilities, eventually making me Deputy Director in charge of Management Services Division. The succession of titles doesn't directly relate to the progression I've made in responsibility and leadership, which was continual. As you can see from my resume, I have deep knowledge of internal government systems and operation of landfills, airports, roads, land-use, sewer systems, flood control, assessment districts, environmental permitting and more.

My husband Jim and I retired and moved to Foley Alabama, primarily because my mother, who lived in Mobile for more than 30 years, was reaching the end of her life and I wanted to be here to help. I also have a sister who lives in Foley who's had homes here since the mid 1980's so I have visited and loved this area for many years.

Since the move, I've been active in birding, the tennis community and creating artwork (painting and pottery). Upon learning that there was not a non-profit already supporting the Graham Creek Nature Preserve, I took the initiative to found Friends of Graham Creek Nature Preserve in 2014, and have continually served on the Board of the organization since then. Since inception, we've provided many items for the outdoor classroom and for camps and field trips in support of education at the preserve. Our mission is to help ensure the youth of our area can fully appreciate and be inspired by the natural beauty of our area, hopefully to enhance their interest in science.

One of my goals in retirement is to support my local community. To that end, I would welcome the opportunity to serve in some capacity as a volunteer with the city, especially in a roll as a committee or commission member.

Thank you
Donna

DONNA K. TURBYFILL

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Skills/Experience

Exceptional leadership, negotiation and relationship building, strategic planning, organizational and analytical skills, strong writing, editing and presentation skills

- 23 years of government administration experience
- Excellent well-honed communication and negotiation skills
- Ability to write effective, accurate and politically astute proposals

Currently, I've been a retired Foley resident since 2013 with family ties to South Alabama. In 2014, I founded Friends of Graham Creek Nature Preserve, a non-profit supporting education at the preserve, and remain director of that organization, working closely with city environmental staff.

I retired from the Department of Public Works (DPW), County of San Diego, and held the following positions: Deputy Director, Management Services Division (2002 – 2013) Public Works Policy and Resource Administrator (2001-02), Public Works Program Coordinator 1999-01), Legislative Analyst (1998-99), Public Information Specialist (1997-98)

I provided leadership and support for several County functions, including airports, planning and land use, traffic engineering, roads & bridge construction and maintenance, sewer systems and flood control. I led a team that obtained state and federal environmental compliance permits for capital improvement capital projects. I was also in charge of landfill management, county-wide solid waste planning and recycling programs, special assessment districts, department-wide financial functions, personnel, training and safety, public information and IT coordination. I've handled administrative functions since 1997 including coordination of all DPW Board of Supervisor letters and presentations, departmental policies/procedures, County code and Board policy revisions, legislative coordination, strategic planning and forecasting.

- Managed all administrative aspects of a department of 500+ employees
- Negotiated key environmental permits with officials from Army Corp of Engineers, US Fish and Wildlife, California Fish and Wildlife, Federal Aviation Administration and others.
- Wrote hundreds of proposals for Board consideration with a 90% plus approval rating.
- Managed disaster debris removal (contract, negotiations with FEMA etc.) in both the 2003 and 2007 major wildfires in San Diego County
- Played a key role in implementing two major departmental reorganization efforts
- Demonstrated a keen understanding of various organizational types including special assessment districts, non-profits, and government entities large and small
- Developed communications strategies around key and controversial topics and met successfully with a variety of stakeholder groups
- Led strategic planning, financial forecasting and monitoring efforts through several state financial crises

Education/Training

San Diego State University

B.A. Communication, 1988 -- Graduated with distinction in the major

- Coursework: Organizational Communication, Business Presentations, Interviewing, Human Behavior Theory, Conflict Resolution

Leadership Academy-- County Employee Development Center

Project Management -- Regional Training Center

OTHER TRAININGS

Federal and state funding formulas and requirements, financing, contract management, grant writing, all MS software, advanced grammar, Xeriscape landscaping and landscape design, coaching

Other Work experience

Air Pollution Control District, County of San Diego - Public Information Specialist, May 1996 - January 1997 (left due to an unsolicited job offer from Public Works)

Sheriff's Department, County of San Diego - Crime Prevention Supervisor/Specialist June 1989 - May 1996 (left to pursue an opportunity with Air Pollution Control District)

Place of birth: Cambridge, Minnesota

Contact information for people familiar with my background:

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