

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: LT. KEVIN CARNLEY

Date Submitted: 10/01/2019

Is this purchase listed as a capital purchase in the approved budget? YES

What amount is approved in the budget for this purchase? \$175,000.00

Description of the item and why the item is needed at this time.  
EQUIPMENT TO OUTFIT AND COMPLETE 7 ADDITIONAL PATROL TAHOES. THIS EQUIPMENT IS ESSENTIAL IN THE  
FUNCTION OF DAY TO DAY TASKS REQUESTED BY THE PUBLIC.

Can your job be performed without the purchase of this item? Please explain below.  
NO. THIS EQUIPMENT WILL PROVIDE THE TRANSITION INTO AN EMERGENCY RESPONSE VEHICLE.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.  
YES, BULK OF THE EQUIPMENT WILL COME FROM THE STATE BID CONTRACT. ADDITIONAL REQUIRED EQUIPMENT  
WILL COME FROM GT DISTRIBUTORS, HEARTSTOP, AXON, HAYNES, STALKER, AND STOP STICK NOT TO EXCEED  
THE \$175,000.00.

Is this to replace a current capital asset? NO  
If so please list below the item being replaced and why it can not be used any longer.  
N/A

How do you plan to dispose of the item that is being replaced?  
N/A

Approval by City Administrator

\_\_\_\_\_  
Signature and Date

Approval by Council President

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Signature and Date

\*\*\*\*\*THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR\*\*\*\*\*