

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.
If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Randy Kurtts

Date Submitted: 24-Jun-19

Is this purchase listed on the capital projects plan in the approved budget? yes

What amount is approved in the plan for this project? \$35,000

In what year is this project shown to begin in the plan? 2019

Description of the project and why the project needs to be completed at this time.

The Horticulture Department is in need of a building at their facility located on the north side of Fern Ave.

This is for the building only. There will be provisions for bathroom and breakroom plumbing breakout
in the concrete floor. The building will be designed and permitted for shed roofs to be added at a later date. The
interior columns will have bolt plates to receive the shed roof framing. No electrical is included at this time.

Can your job be performed without the completion of this project? Please explain below.

Yes but the Horticulture Department needs a building to work out of.

Will not completing this project cause a public safety issue? Please explain below.

No

Do you expect to come in, at, or under budget on this project? Please explain below.

I expect to come in at budget. I am asking for 3 proposals from metal building contractors.

If the cost are over the approved amount, I will present to council at another meeting.

We will be asking for additional funding next FY for interior wals etc.

Is there a grant associated with this project? No

If so please list below the grant amount and the match required by the City.

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date