



SPECIAL GRANT AGREEMENT

2019



April 19, 2019

Ms. LaDonna Hinesley
P.O. 1750
Foley, AL 36536

Dear Ms. LaDonna Hinesley,

I am pleased to inform you that the Alabama Bicentennial Commission Foundation has approved a grant of \$2,500 in support of your bicentennial project. The mission of ALABAMA 200 is to support, create, and execute events and activities between 2017 and 2019 that commemorate the people and places of Alabama, and your project offers a unique opportunity to do just that. Our offer of this grant is subject to your agreement to

- Use grant funds only as specified in the attached grant agreement.
- Maintain records to show and account for the uses of grant funds.
- Allow the Alabama Bicentennial Commission access to records to verify grant expenditures.
- Comply with reasonable requests for information about program activities.
- Meet the terms and conditions specified in the attached addendum and grant agreement.
- Complete and return the attached spending summary within 30 days of the project's end date.

If your organization agrees to these terms, please have an authorized representative sign and return one copy of this letter and the attached grant agreement. We appreciate being able to support your project and look forward to seeing it through.

Sincerely,

A handwritten signature in blue ink that reads 'Jay Lamar'.

Jay Lamar
Executive Director
Alabama Bicentennial Commission

I certify that the organization named above accepts the terms outlined in this letter.

NAME

TITLE

DATE

PROJECT NAME

PROJECT START DATE

PROJECT END DATE



ADDENDUM TO GRANT AWARD LETTER

PUBLICITY

The Alabama Bicentennial Commission requests that the grantee include mention of the commission's sponsorship of the project in all press releases, news conferences, and other media releases concerning the project. The grantee is encouraged to use Alabama Bicentennial Commission logos in all printed materials for the project, including brochures, announcements, flyers, manuals, reports, etc. Copies of the official ALABAMA 200 logos are available at www.alabama200.org/community-toolkit. All logos are available for your use, but any changes or alterations must be approved by the commission.

REPORTS

A completed spending summary must be submitted to the commission within 30 days of the completion of the grant project. All other financial records, including receipts, must be retained for a period of five years from the date the commission receives the final report. The commission reserves the right to request and review these records within the five-year retention period.

A programmatic report must be submitted to the commission within 30 days of the completion of the grant project. The report should include an overview of the completed project with relevant information such as event programs, photographs, attendance numbers, and project outcomes.

PAYMENT

Unless otherwise agreed in writing by the commission, the grant award shall be paid as indicated below:

\$2,500—Following receipt of an executed copy of the grant award letter and grant agreement by the commission.

Funds awarded by the Alabama Bicentennial Commission Foundation for bicentennial-related activities and projects will be awarded in compliance with State of Alabama Ethics Commission guidelines. Projects that create a conflict of interest with members of the Alabama Bicentennial Commission and/or Alabama Bicentennial Commission Foundation will not be funded.



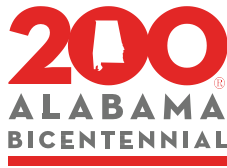
STATE OF ALABAMA
MONTGOMERY COUNTY

GRANT AGREEMENT NUMBER: FY2018-7015

GRANT AGREEMENT

This Grant Agreement is entered into by and between the Alabama Bicentennial Commission Foundation (hereinafter called the "Commission") and the **City of Foley** (hereinafter called the "Grantee").

1. PURPOSE: The purpose of this grant is to provide funds for the **City of Foley** to support, create and execute events and activities that commemorate the stories of our people, places, and the path to Alabama's statehood.
2. FUNDING AND COMPENSATION: This Grant Agreement is financed with state funds not to exceed the sum of **\$2,500**. Payments made by the Commission under the terms of this Agreement shall not constitute approval of work accomplished or accounting for costs that are claimed for payment.
3. GRANT PERIOD: This Agreement is effective as of **February 15, 2017**, or the date that it is fully executed whichever date is latest, and will end on **April 30, 2020**.
4. REPORTING REQUIREMENTS: The Grantee shall provide a report within 30 days of the project's completion detailing grant expenditures with financial documents, papers, or any other source documentation requested by the Commission.
5. INELIGIBLE ACTIVITIES: Funds may not be used to purchase alcohol; food; lobbying services; as contributions to endowment funds; personnel; or to purchase real estate.
6. AUDITS: The Commission, or any of its duly authorized representatives, shall have access to any pertinent books, documents, papers, and records of the Grantee for the purpose of making audits, financial reviews, examinations, excerpts and transcripts.
7. RETENTION OF RECORDS: All financial, procurement, and programmatic records must be retained for a period of five years from the date the Commission receives the final report.
8. SUSPENSION AND RECAPTURE OF FUNDS UNDER THIS GRANT AGREEMENT: Payment of funds awarded under this Grant Agreement may be suspended or withdrawn/recaptured in the event that there is an outstanding audit exception under this program administered by any division of the Commission. Unexpended funds or funds determined to be ineligible shall be returned to the Commission within thirty (30) days after the termination of the agreement.



9. SETTLEMENT OF DISPUTES: For any and all disputes arising under the terms of this contract, the parties hereto agree to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office.

IN WITNESS WHEREOF, the parties to this agreement have caused same to be executed as evidenced by their signatures below:

**ALABAMA BICENTENNIAL
COMMISSION FOUNDATION**

City of Foley

A handwritten signature in blue ink that reads 'Jay Lamar'.

Jay Lamar
Executive Director



GRANT SPENDING SUMMARY

Date: _____

Grant Agreement Number: _____

Project Name: _____

Project Start Date: _____

Project End Date: _____

Contact Person: _____

Phone Number: _____

Email: _____

I am respectfully submitting a spending summary for the grant amount of \$_____.

Spending Summary by Category:

- | | |
|---------------------------|----------|
| • Performance | \$ _____ |
| • Education | \$ _____ |
| • Public Programming | \$ _____ |
| • Signage | \$ _____ |
| • Promotion | \$ _____ |
| • Printing/Publishing | \$ _____ |
| • Physical Infrastructure | \$ _____ |
| • _____ | \$ _____ |
| • _____ | \$ _____ |
| • _____ | \$ _____ |
| • _____ | \$ _____ |
| • _____ | \$ _____ |
| • _____ | \$ _____ |
| ○ Total Cost | \$ _____ |

Authorized Approval Signature

Date

Authorized Printed Name

Sworn to and subscribed before me this day:

Notary Public

Date