

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Darrell Russell

Date Submitted: 13-Feb-19

Is this purchase listed as a capital purchase in the approved budget? yes

What amount is approved in the budget for this purchase? \$15,000.00

Description of the item and why the item is needed at this time.

This is a Woods 15' bush hog. It will be used to cut the ROW's of the city

Can your job be performed without the purchase of this item? Please explain below.

No. It will replace an older model that is past normal repair

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.

yes

Is this to replace a current capital asset? yes

If so please list below the item being replaced and why it can not be used any longer.

2012 Rhino Flex Wing FR180-10603 It is worn out

How do you plan to dispose of the item that is being replaced?

Auction by JD Woods either in Montgomery or on PWS yard

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date