

May 29, 2018

City of Foley Mayor & Council Members P.O. Box 1750 Foley, AL 36536

Dear Mayor and Council Members;

The South Baldwin Chamber of Commerce has a number of requests concerning the upcoming Festival of Flavor and Chicago Street Supper Club and I hope to accomplish ALL our requests within this one communication. Should anyone need further explanation, please contact me.

## Date/time/location:

Chicago Street Supper Club: Thursday, October 4, 2018 between the hours of 6:00 pm – 10:00 pm. Chicago Street, Foley, AL

Saturday, October 6, 2018 between the hours of 12 p.m. to 5 p.m. Orange Avenue between South Baldwin Family Practice place of business to the west to Hwy 59 to the east, Alston Avenue from Hwy 98 to the north and then south to Verbena Avenue, just north of the intersection.

## Requests:

- 1. Allow merchants in Downtown Foley to display their merchandise outside their business on the sidewalk and festival designated public parking areas.
- 2. Closure of Chicago Street beginning Thursday, October 4 at 7:00 am and ending on Friday, October 4 at 10 am to hold Chicago Street Supper Club. Map enclosed.
- 3. Closure of downtown Foley streets beginning at 5 p.m. on Friday, October 5th until 12 a.m. Sunday, October 7th. Streets are: Orange Avenue between South Baldwin Family Practice place of business to the west and Hwy 59 to the east, Alston Avenue from Hwy 98 to the north to Verbena Avenue, just north of the intersection. Map enclosed.
- 4. Assistance from appropriate City of Foley departments with placement of barricades, use and placement of picnic tables and trash receptacles and placement of signage and decorations that will be provided by the South Baldwin Chamber.
- 5. Two separate letters from the City of Foley for a special event retail license to serve alcoholic beverages at the Festival of Flavor and Chicago Street Supper Club. Beer and wine are requested to be served on the grounds in a non-corralled designated area as indicated on the attached site map for both Festival of Flavor and Chicago Street Supper Club.

Thank you in advance for your consideration. We look forward to hosting another successful event for our community.

Respectfully yours,

Rachel Spear, Event Director, 251-943-5550

