



Meeting Minutes - Draft

City Council

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Monday, July 15, 2024

4:00 PM

Council Chambers

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Work Session/Council Meeting

Call to Order

Council President Wayne Trawick called the meeting to order at 4:00 p.m.

Roll Call

All Council Members were present. Also present: Mayor Ralph G. Hellmich, City Administrator Mike Thompson, City Clerk Katy Taylor, Christi Watkins, Jamie Smith, Angela Sherman, Darrelyn Dunmore, Karen Whichard, Juniper Kim, Jeff Phillips, Angie Eckman, Roni Criswell, Logan Eberly, Eden Lapham, Miranda Bell, Pam Harris, Suzanne Kellams, Russell Ware, Gene Buch, Kate Norris, Jeff Lee, Marte Webster, Frances Holk-Jones, Alexis Willis, Rachel Spear, LaDonna Hinesley, Tim Lower, Chloe Salinas, Derrick Cook, Lisa Yeater, Bill Swanson, Charles Weber, Donna Watts, Brady Petree, Chad Brewer, Thurston Bullock, Guy Busby, David Wilson, David Thompson, Chad Christian and Cian Harrison.

Present: 5 - Wayne Trawick, Vera Quaites, Rick Blackwell, Charles Ebert III and Richard Dayton

Moment of Reflection

Pledge of Allegiance

Presentation

[24-0386](#)

Presentation: Berry Dunn 's Draft Strategic Plan

**Attachments:** [For Discussion Only-Initial Draft Strategic Plan](#)  
[For Discussion Only-Initial Draft Strategic Plan \(2\)](#)

Karen Whichard with BerryDunn gave a presentation on the progress of the draft Strategic Plan.

[24-0408](#)

Foley Main Street Presentation by Darrelyn Dunmore

**Attachments:** [Photos](#)

Darrellyn Dunmore gave a presentation on Foley Main Street's progress and design of Cat Alley.

## Work Session Discussion

## Additions/Removals/Carry-Overs

There were no additions or carry-overs to report.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, to remove item 24-0393 from the Agenda. The motion carried by an unanimous vote.

## Consent Agenda

### [24-0401](#)

Report of June, 2024, Approved and Paid Bills for the Record

**Attachments:** [2024-06 Approved & Paid Bills.Expense Approval Report](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

### [24-0419](#)

Work Session/Council Meeting Minutes of July 1, 2024

**Attachments:** [07-01-2024 Work Session.Council Meeting Minutes](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, to approve the Work Session/Council Meeting Minutes of July 1, 2024. The motion carried by an unanimous vote.

### [24-0422](#)

Departmental Reports

**Attachments:** [Tax Report and Permit-Plan Review July 2024](#)

[June 2024 CDD Report](#)

[June 2024 PD Report](#)

[Marketing Quarterly Report](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

## Ordinances

### [24-0406](#)

(Second Reading) An Ordinance to Amend Ordinance 21-2015 An Ordinance Creating Impact Fees

**Attachments:** [21-2015 ORD](#)  
[23-2029 ORD](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Ordinance be approved on the first reading. The motion carried by an unanimous vote.

[24-0410](#)

(Second Reading) AN ORDINANCE ESTABLISHING AN ENTERTAINMENT DISTRICT FOR THE DOWNTOWN FOLEY ARTS AND ENTERTAINMENT DISTRICT

**Attachments:** [Proposed Entertainment District 5\\_31\\_24](#)

Council Member Charles Ebert, III, requested staff to review the legal description to ensure it's accuracy and to make sure the map aligns with the legal description.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Ordinance be approved on the first reading. The motion carried by an unanimous vote.

[24-0374](#)

(Second Reading) An Ordinance Amending Ordinance No. 1028-08 An Ordinance to Protect the Public Health, Safety, and Welfare by Providing Policies and Procedures For Usage At Public Parks Within The City of Foley

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 24-2022-ORD

## Resolutions and Other Business

[24-0382](#)

A Resolution Amending The Pay Classification Plan In The Financial Services Division Of General Government

**Attachments:** [Pay Classification Plan - Effective 06-03-24](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1266-RES

[24-0384](#)

Resolution Approving the Addition of Chicago Street to the Professional Service Proposal from Volkert for the School Zone and Downtown

Crosswalk Improvement Project.

**Attachments:** [Budget Increase](#)  
[Volkert PSA 23-1426-RES Amendment1 July 2024](#)

There was no discussion on this item.

**A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 24-1267-RES

[24-0393](#)

A Resolution Accepting Planning Commission's Subdivision Regulation Amendments

**Attachments:** [Sub Reg PC Approval.pdf](#)

There was no discussion on this item.

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, to remove item 24-0393 from the Agenda. The motion carried by an unanimous vote.**

Enactment No: 24-1268-RES

[24-0396](#)

A Resolution Approving the South Baldwin Chamber of Commerce's Chicago Street Supper Club Event

**Attachments:** [Chicago Street Supper Club Event App](#)  
[Letter from the Chamber](#)

There was no discussion on this item.

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 24-1269-RES

[24-0397](#)

A RESOLUTION SETTING A PUBLIC HEARING DECLARING 1810 SOUTH CEDAR STREET TO BE A PUBLIC NUISANCE AND ORDERING ITS ABATEMENT

**Attachments:** [1810 South Cedar Nuisance abatement](#)

**Mr. Jones (brother of Sam Jones) reported that he is currently working on the clean up of the property and requested the City to allow for him some more time to finish the clean up.**

**Mayor Hellmich reported that the City would be willing to work with him on a time line for the clean up and this item will proceed with the approval to set the public hearing.**

**A motion was made by Council Member Charles Ebert, III, seconded by Council**

**Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 24-1270-RES

[24-0398](#)

Resolution Recommending Contract Modification for East Bullard Avenue Extension Project.

**Attachments:**     [Budget Increase - Capital](#)  
[Sawgrass Contract Modification E Bullard](#)

There was no discussion on this item.

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 24-1271-RES

[24-0399](#)

Resolution Recommending the Purchase of Additional Traffic Cameras and Battery Backup Units.

**Attachments:**     [Budget Increase](#)

There was no discussion on this item.

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 24-1272-RES

[24-0402](#)

A Resolution Approving Monthly Bids - June 2024

**Attachments:**     [June 2024 Bid Awards](#)

There was no discussion on this item.

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 24-1273-RES

[24-0404](#)

A Resolution Approving the Application for the Alabama Power Foundation Gateway Grant on behalf of the South Baldwin Medical Museum

There was no discussion on this item.

**A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 24-1274-RES

[24-0405](#)

A Resolution to Approving the Jehovah Witness Community the Use of Heritage Park to Display Free Bible Based Literature

**Attachments:** [Randy Pelfrey - Heritage Park pg 2](#)  
[Randy Pelfrey - Heritage Park pg 1](#)

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1275-RES

[24-0407](#)

A Resolution to Approve use of Heritage Park for a Burgers, Brats & Beer Festival (Re-branding the Chocolate and Cheese Festival) at Heritage Park hosted by Blooms 4 You, Inc./Lisa Yeater

**Attachments:** [Lisa Yeater - Burgers, Brats & Beer Festival](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1276-RES

[24-0409](#)

A Resolution to Appoint Mike McGowin and Christina Cooley to the Senior Center Advisory Board

**Attachments:** [C. Cooley Bio](#)  
[M. McGowin Letter \(1\)](#)

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1277-RES

[24-0411](#)

A Resolution to Increase the Budget to Create an Exhibit to Commemorate Foley's Barin Field and Designation as a WWII Heritage City

**Attachments:** [Trawick approval - Barin Field Exhibit request.](#)  
[M. Thompson approval Barin Field request](#)  
[Budget Increase for Barin Field Exhibit 2024](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried

by an unanimous vote.

Enactment No: 24-1278-RES

[24-0412](#)

A Resolution for the Acceptance and Use of Friends of the Library Donation

**Attachments:** [Request to Increase Budget 07-08-24](#)

Library Director Kate Norris reported that the approval of this item will allow for the purchase of a 3-D printer, supplies and additional technology for the City of Foley Public Library.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1279-RES

[24-0413](#)

Resolution Requesting Approval of Capstone Engineering's Proposal for Park Avenue Traffic Calming and Appropriate Necessary Funding.

**Attachments:** [Scope and Fee Proposal \(4\)](#)  
[Capital Project Worksheet](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1280-RES

[24-0415](#)

A Resolution Approving Amending the Foley Main Street Border

**Attachments:** [Request Letter and Map](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1281-RES

[24-0417](#)

A Resolution to Enter into a Contract with Adams Stewart Architects, LLC

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1282-RES

[24-0418](#)

A Resolution Approving the Contract Amendment for Mills Community Pedestrian Improvements.

**Attachments:** [2024-07-01 - Mills Community - Amendment 1](#)  
[Capital Budget Increase - Mills Ped Paths contract amendment 1](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1283-RES

[24-0420](#)

A Resolution Memorializing the Application for a Strengthening Mobility and Revolutionizing Transportation (SMART) Stage 1 Planning and Prototyping Grant

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1284-RES

[24-0421](#)

A Resolution Approving the Professional Services Proposal from Sawgrass for the Ten (10) Sand Volleyball Competition Courts Project Using Impact Fees.

**Attachments:** [Sand Volleyball Potential Layout](#)  
[Sawgrass Sand Volleyball Proposal 07-08-2024](#)  
[Sand Volleyball - WTrawick Approval](#)  
[Sand Volleyball CP - MThompson Approval](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1285-RES

[24-0423](#)

A Resolution Amending The Pay Classification Plan In The Sanitation Department

**Attachments:** [Pay Classification Plan - Effective 06-03-24](#)  
[Budget Transfer Request - Residential Sanitation](#)

Human Resource Director Suzanne Kellams reported that after conducting a market analysis survey it was determined that the pay range for residential sanitation drivers was lower compared to the surrounding cities. She reported that the approval of this item will allow for a pay grade increase from a grade 70 to a grade 90 and that this is a budget neutral item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1286-RES

#### [24-0424](#)

A Resolution Approving Submittal of FY 2025 Airport Terminal Program (ATP) Grant Application to the FAA

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1287-RES

### Mayor's Comments

Mayor Ralph G. Hellmich asked everyone to please review the subdivision regulation changes.

Mayor Hellmich reported that the City is progressing on the connectivity sidewalk project and is working on obtaining grants for the project.

He reported the Foley High School football season is starting soon and encouraged all to buy tickets.

He also reported that the Teacher Institute will be held at the event center on August 2, 2024.

Mayor Hellmich reported that the Co. Rd. 12 and Hwy. 59 light project is up for bid and will be beginning construction soon.

He also reported the Foley Beach Express road construction is still underway and the City will continue to work with ALDOT on the completion of the project.

Mayor Hellmich reported that he and Council Member Vera Quaites attended and spoke at the 132nd annual Excision of Congress Christian Education event.

### Visitor Comments

South Baldwin Chamber of Commerce President Donna Watts addressed Council with her appreciation to the City of Foley for their participation in helping them obtain a facade grant that allowed for them to start the upgrade to the Chamber's historical building.

### Adjournment

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell that this meeting be adjourned. The motion carried by an unanimous vote.

The meeting adjourned at 5:34 p.m.