

**VOLKERT, INC.  
MANPOWER AND FEE PROPOSAL**

**FOR  
CITY OF FOLEY**

**PROJECT NO. TBD**

**Mills Community Pedestrian Improvements**

**City of Foley, AL**

**Survey, Engineering,  
Environmental Permitting, & CE&I**

**November 27, 2023**

<b>Project No.</b>	TBD
<b>City</b>	Foley, AL
<b>Description</b>	Mills Community Pedestrian Improvements
<b>Scope of Work</b>	Survey, Engineering, Environmental Permitting, & CE&I
<b>Project Length</b>	1.70 Miles
<b>Consultant</b>	Volkert, Inc.

**GRAND TOTAL OF FEE PROPOSAL**

<b>Field Surveys</b>	\$27,090
<b>Engineering</b>	\$89,938
<b>Environmental Permitting</b>	\$7,883
<b>CE&amp;I</b>	\$100,000
<b>GRAND TOTAL FEE</b>	<b>\$224,911</b>

**LABOR RATES**

<b>Classification</b>	<b>Hourly Rate</b>
Principal	\$293.00
Supervisor	\$248.00
Project Manager	\$218.00
Environmental	\$177.00
Engineer / Staff 2 Professional	\$180.00
Senior Designer	\$133.00
Designer	\$112.00
Engineering Technician/CADD	\$122.00
Administrative Assistant	\$100.00

**\*\*Certification of Out-of-Pocket Expenses:**

If Out-of-Pocket Expenses are included in this proposal, we hereby certify that these costs are not included in the Combined Overhead Rate and are typically invoiced to all clients as a direct job cost.

  
Signed

11/27/2023

Date

Project Manager

Position/Title

ENGINEERING DESIGN  
MAN-HOUR ESTIMATE

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<b>Project Length</b>	1.70 Miles
<b>Consultant</b>	Volkert, Inc.
<b>Fee Proposal (Field Survey)</b>	

PERSONNEL COST			
	Man-Hours	x Hourly Rate	
Project Manager (10% of PLS)	0.00	\$ 218.00	\$ -
Survey Crew	0.00	\$ 160.00	\$ -
Engineering Technician/CADD	0.00	\$ 122.00	\$ -
Clerical	0.00	\$ 100.00	\$ -
<b>Total Direct Labor</b>			\$ -
Combined Overhead (%)	0.00		\$ -
Out-of-Pocket Expenses**			\$ -
<b>Sub-Total</b>			\$ -
Operating Margin (included in hourly rate)			\$ -
<b>Sub-Total</b>			\$ -
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
Smith-Clark			\$ 25,800.00
			\$ -
			\$ -
Subconsultant Administration Expense (5%)			\$ 1,290.00
<b>Sub-Total</b>			\$ 27,090.00
Facilities Capital Cost of Money (% of Direct Labor)	0.00		\$ -
<b>TOTAL FEE</b>			\$ 27,090.00

\*\*See Grand Total Fee sheet

<b>Project No.</b>	TBD
<b>County</b>	Foley, AL
<b>Description</b>	Mills Community Pedestrian Improvements
<b>Scope of Work</b>	Survey, Engineering, Environmental Permitting, & CE&I
<b>Project Length</b>	1.70 Miles
<b>Consultant</b>	Volkert, Inc.
<b>Fee Proposal (Engineering)</b>	

PERSONNEL COST			
	Man-Hours	x Hourly Rate	
Project Manager (10% of Eng.)	28.13	\$ 218.00	\$ 6,132.34
Engineer / Staff 2 Professional	281.25	\$ 180.00	\$ 50,625.00
Engineering Technician/CADD	270.90	\$ 122.00	\$ 33,049.80
Clerical	0.00	\$ 100.00	\$ -
<b>Total Direct Labor</b>			<b>\$ 89,807.14</b>
Combined Overhead (%)	0.00		
Out-of-Pocket Expenses**			\$ 131.00
<b>Sub-Total</b>			<b>\$ 89,938.14</b>
Operating Margin (included in hourly rate)			
<b>Sub-Total</b>			<b>\$ 89,938.14</b>
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
			\$ -
			\$ -
			\$ -
Subconsultant Administration Expense (5%)			\$ -
<b>Sub-Total</b>			<b>\$ 89,938.14</b>
Facilities Capital Cost of Money (% of Direct Labor)	0.00		\$ -
<b>TOTAL FEE</b>			<b>\$ 89,938.14</b>

\*\*See Grand Total Fee sheet

<b>Project Number</b> TBD	<b>CPMS #</b> _____
<b>County</b> Foley, AL	_____
<b>Description</b> Mills Community Pedestrian Improvements	
<b>Scope of work</b> Survey, Engineering, Environmental Permitting, & CE&I	
<b>Length</b> 1.70	miles
<b>Consultant</b> Volkert, Inc.	

ENGINEERING PLANS SHEET TITLE	NO OF SHEETS	ESTIMATED MAN-HOURS			
		ENGINEER		TECHNICIAN	
		SHEET	TOTAL	SHEET	TOTAL
<b>TITLE SHEET</b>	1.00		0.00	0.15	0.15
<b>INDEX AND STANDARD DWGS</b>	2.00	1.00	2.00	1.00	2.00
<b>GEOMETRIC LAYOUT/SURVEY CONTROL</b>	3.00	0.50	1.50	0.50	1.50
<b>PROJECT NOTE SHEET (Project)</b>	1.00	0.25	0.25	0.25	0.25
<b>PROJECT NOTE SHEET (TCP)</b>	1.00	0.25	0.25	0.25	0.25
<b>PROJECT NOTE SHEET (Signage)</b>	0.00	0.00	0.00	0.00	0.00
<b>PROJECT NOTE SHEET (Signals)</b>	0.00	0.00	0.00	0.00	0.00
<b>PROJECT NOTE SHEET (ITS)</b>	0.00	0.00	0.00	0.00	0.00
<b>PROJECT NOTE SHEET (Lighting)</b>	0.00	0.00	0.00	0.00	0.00
<b>PROJECT NOTE SHEET (Traffic Loops)</b>	0.00	0.00	0.00	0.00	0.00
<b>PLANS LEGEND &amp; ABBREVIATIONS</b>	1.00	0.00	0.00	0.25	0.25
<b>TYPICAL SECTIONS</b>					
Mills Rd	1.00	3.00	3.00	3.00	3.00
Little Rock Rd	1.00	3.00	3.00	3.00	3.00
Dailey Ln	1.00	3.00	3.00	3.00	3.00
Airport Rd	1.00	3.00	3.00	3.00	3.00
CR 65	1.00	3.00	3.00	3.00	3.00
Details	5.00	0.50	2.50	1.00	5.00
			0.00		0.00
<b>SUMMARY SHEET</b>					
Main Summary	1.00	2.00	2.00	4.00	4.00
<b>SUMMARY BOX SHEETS</b>					
Roadway Drainage (non-culvert)	1.00	0.25	0.25	0.25	0.25
Culvert Extension, New Culvert	0.00	0.00	0.00	0.00	0.00
Bridge Culvert Extension, New Bridge Culvert	0.00	0.00	0.00	0.00	0.00
Boardwalk Guardrails	1.00	0.25	0.25	0.25	0.25
Slope Paving (Under Bridges)	0.00	0.00	0.00	0.00	0.00
Side Drain Pipe	0.00	0.00	0.00	0.00	0.00
Signing	1.00	0.25	0.25	0.25	0.25
Base & Pavement	0.00	0.00	0.00	0.00	0.00
Bridge	0.00	0.00	0.00	0.00	0.00
Striping & Pavement Markings	1.00	0.25	0.25	0.50	0.50
Curb & Gutter	1.00	0.25	0.25	0.25	0.25
Bridge End Slabs	0.00	0.00	0.00	0.00	0.00
Roadway Lighting	0.00	0.00	0.00	0.00	0.00
Signals	0.00	0.00	0.00	0.00	0.00
ITS	0.00	0.00	0.00	0.00	0.00
Sidewalk	1.00	0.25	0.25	1.00	1.00
Slope Paving (Ditch)/Ditch Summary	0.00	0.00	0.00	0.00	0.00
Concrete Safety Barrier	0.00	0.00	0.00	0.00	0.00
Retaining Wall	0.00	0.00	0.00	0.00	0.00
Misc. Boxes	1.00	0.25	0.25	0.25	0.25

ENGINEERING PLANS SHEET TITLE	NO OF SHEETS	ESTIMATED MAN-HOURS			
		ENGINEER		TECHNICIAN	
		SHEET	TOTAL	SHEET	TOTAL
Erosion Control	1.00	0.25	0.25	0.50	0.50
Removal Items	1.00	0.25	0.25	0.50	0.50
Utility Relocation (Value Adjustments)	1.00	0.25	0.25	0.50	0.50
			0.00		0.00
<b>PLAN &amp; PAVING LAYOUT (includes striping and signing)</b>					
Mills Rd	3.00	4.00	12.00	4.00	12.00
Little Rock Rd	6.00	4.00	24.00	4.00	24.00
Dailey Ln	6.00	4.00	24.00	4.00	24.00
Airport Rd	3.00	4.00	12.00	4.00	12.00
CR 65	1.00	4.00	4.00	4.00	4.00
			0.00		0.00
<b>UTILITY PLANS</b>					
Utility Plans	19.00	3.00	57.00	2.00	38.00
			0.00		0.00
<b>BOARDWALK</b>					
Boardwalk Guardrail details	1.00	16.00	16.00	4.00	4.00
			0.00		0.00
<b>TRAFFIC CONTROL</b>					
Sequence of Construction	1.00	4.00	4.00	4.00	4.00
Traffic Control Plans and Details	6.00	2.00	12.00	2.00	12.00
			0.00		0.00
<b>DRAINAGE SECTIONS</b>					
Pipe & Culvert X-Sect./Hydraulic Computations	1.00		0.00		0.00
			0.00		0.00
<b>EROSION CONTROL</b>					
Legend & Sequence	1.00	0.50	0.50	0.50	0.50
Erosion Control Plan	19.00	2.00	38.00	4.00	76.00
			0.00		0.00
<b>CROSS SECTIONS</b>					
Mills Rd	9.00	0.25	2.25	0.25	2.25
Little Rock Rd	14.00	0.25	3.50	0.25	3.50
Dailey Ln	14.00	0.25	3.50	0.25	3.50
Airport Rd	7.00	0.25	1.75	0.25	1.75
CR 65	3.00	0.25	0.75	0.25	0.75
			0.00		0.00
<b>REVIEW COMMENTS</b>					
30% Field Review			4.00		4.00
90% Inspection			4.00		4.00
<b>BIDDING PHASE ASSISTANCE</b>					
Compile Specifications and Contract Document			20.00		0.00
Address bid related questions			4.00		0.00
<b>Cost Estimates</b>					
Coordination meetings (2 @ 2hrs)			4.00		4.00
<b>SUB-TOTAL</b>	<b>144.00</b>		<b>281.25</b>		<b>270.90</b>
10% Supervision			28.13		
<b>Engineering TOTALS</b>	<b>144.00</b>		<b>281.25</b>		<b>270.90</b>

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<b>Scope of Work</b> <u>Survey, Engineering, Environmental Permitting, &amp; CE&amp;I</u>
<b>Project Length</b> <u>1.70 Miles</u>
<b>Consultant</b> <u>Volkert, Inc.</u>
<b>Out-of-pocket Expenses (Engineering)</b>

TRAVEL COST				
Mileage Cost	Trips	Miles/Trip	\$/Mile	Total
Site Visits	2	100	\$0.655	\$ 131.00
	0	0	\$0.655	\$ -
	0	0	\$0.655	\$ -
	0	0	\$0.655	\$ -
<b>Total Mileage Cost</b>				<b>\$ 131.00</b>
Subsistence Cost	Days	# People	\$/Day	Total
Travel allowance (6 hour trips)	0	0	\$11.25	\$ -
Travel allowance (12 hour trips - meal provided by others)	0	0	\$20.00	\$ -
Travel allowance (12 hour trips)	0	0	\$30.00	\$ -
Travel allowance (overnight)***	0	0	\$75.00	\$ -
				\$ -
<b>Total Subsistence Cost</b>				<b>\$ -</b>
<b>Total Travel Cost</b>				<b>\$ 131.00</b>

PRINTING / REPRODUCTION COST					
Type of printing/reproduction	# of Sets	Sheets/Set	Total Sheets	Cost/Sheet	Total
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
<b>Total Printing/Reproduction Cost</b>					<b>\$ -</b>

<b>Communication Cost (telephone, fax, etc.)</b>	<b>Total</b>
	<b>\$ -</b>

<b>Postage Cost (overnight, stamps, etc.)</b>	<b>Total</b>
	<b>\$ -</b>

<b>Other (provide description on next line)</b>	<b>Total</b>
	<b>\$ -</b>

<b>Total Out-of-pocket Expenses</b>	<b>\$ 131.00</b>
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<b>Comments:</b>     
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\*\*\*You must have ALDOT approval for ANY overnight trips of less than 100 miles.



ENVIRONMENTAL PERMITTING  
MAN-HOUR ESTIMATE

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<b>Consultant</b>	Volkert, Inc.
<b>Fee Proposal (Environmental Permitting)</b>	

PERSONNEL COST			
	Man-Hours	x Hourly Rate	
Project Manager (10% of Eng.)	0.20	\$ 218.00	\$ 43.60
Environmental Project Manager	2.00	\$ 218.00	\$ 436.00
Environmental Engineer / Staff 2 Professional	34.00	\$ 177.00	\$ 6,018.00
Clerical	0.00	\$ 100.00	\$ -
<b>Total Direct Labor</b>			<b>\$ 6,497.60</b>
Combined Overhead (%)	0.00		
Out-of-Pocket Expenses** ADEM NOI Fee			\$ 1,385.00
<b>Sub-Total</b>			<b>\$ 7,882.60</b>
Operating Margin (included in hourly rate)			
<b>Sub-Total</b>			<b>\$ 7,882.60</b>
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
			\$ -
			\$ -
			\$ -
Subconsultant Administration Expense (5%)			\$ -
<b>Sub-Total</b>			<b>\$ 7,882.60</b>
Facilities Capital Cost of Money (% of Direct Labor)	0.00		\$ -
<b>TOTAL FEE</b>			<b>\$ 7,882.60</b>

\*\*See Grand Total Fee sheet

<b>Project Number</b> <u>TBD</u> <b>County</b> <u>Foley, AL</u> <b>Description</b> <u>Mills Community Pedestrian Improvements</u> <b>Scope of work</b> <u>Survey, Engineering, Environmental Permitting, &amp; CE&amp;I</u> <b>Length</b> <u>1.70</u> miles  <b>Consultant</b> <u>Volkert, Inc.</u>		
<b>ENVIRONMENTAL PERMITTING</b>	<b>ESTIMATED MAN-HOURS</b>	
	PROJECT MANAGER	ENVIRONMENTAL
	TOTAL	TOTAL
Wetland Delineation	1.00	18.00
NPDES NOI and CBMPP	1.00	16.00
	0.00	0.00
<b>TOTALS</b>	<b>2.00</b>	<b>34.00</b>

## FEE ASSUMPTIONS AND NOTES

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<b>Project Length</b>	1.70 Miles
<b>Consultant</b>	Volkert, Inc.
<b>PROJECT SCOPE</b>	

<b>Volkert Scope</b>
Title Sheet, General Notes, Geometric Control, Paving Layout, Signage and Striping, Plan Sheets, Traffic Control Plan, Sequence of Construction, Erosion Control Plan and Cross-Sections
<b>City of Foley Scope</b>
Plan review and project oversight.
<b>Assumptions</b>
This is a city funded project with no federal or state funding. Preparation of NEPA document/State SED is not included in this scope of work.
It is assumed all wetlands will be boardwalked; therefore, USACE Section 404 permitting is not included in this scope of work. If it becomes required, it will be conducted under a separate scope and fee.
Fees provided include ADEM NOI permit fee.

SUB-CONSULTANT PROPOSAL  
SMITH-CLARK (SURVEYING)



November 15, 2023

Katelyn Finnorn, PE  
Project Manager  
Volkert, Inc.  
1110 Montlimar Drive , Suite 1050  
Mobile, AL 36609

**RE: Mills Community Bicycle and Pedestrian Improvements**

Dear Katelyn,

Smith, Clark & Associates is pleased to submit this proposal for surveying services associated with the above referenced project.

**PROJECT & SCOPE**

Topographic Route Survey of CR 65 from Dailey Ln to Little Rock Rd, Little Rock Rd, Dailey Ln, Mills Rd from Little Rock Rd to 1400' south of Dailey Ln, Airport Rd from CR65 to 1600' east of CR65

**TOTAL FEE:**

\$25,800

**SCHEDULE**

We currently have a 2-week backlog on starting fieldwork. We will attempt to accommodate a schedule if necessary, otherwise we can start field work approximately 2 weeks of receiving a finalized contract, based on our current workload and excluding weekends.

**TERMS AND CONDITIONS**

This proposal has been prepared with the express understanding that the selection of our firm to perform professional services is based upon the qualifications, experience, and reputation of the staff at Smith, Clark & Associates, L.L.C. (SC&A). All services are based on our fee schedule available upon request, the figures in this proposal are estimates. In the case that the project will require additional time and exceeding our original estimate you will be notified, and we will request authorization to continue with the project. If authorization to proceed is not granted, we will cease all work and bill for services rendered to date.

**AUTHORIZATION**

If this proposal meets your approval, please return signed original to this office. Receipt of the executed proposal will serve as our authorization to proceed. If you have any questions, please do not hesitate to contact us.

Sincerely,

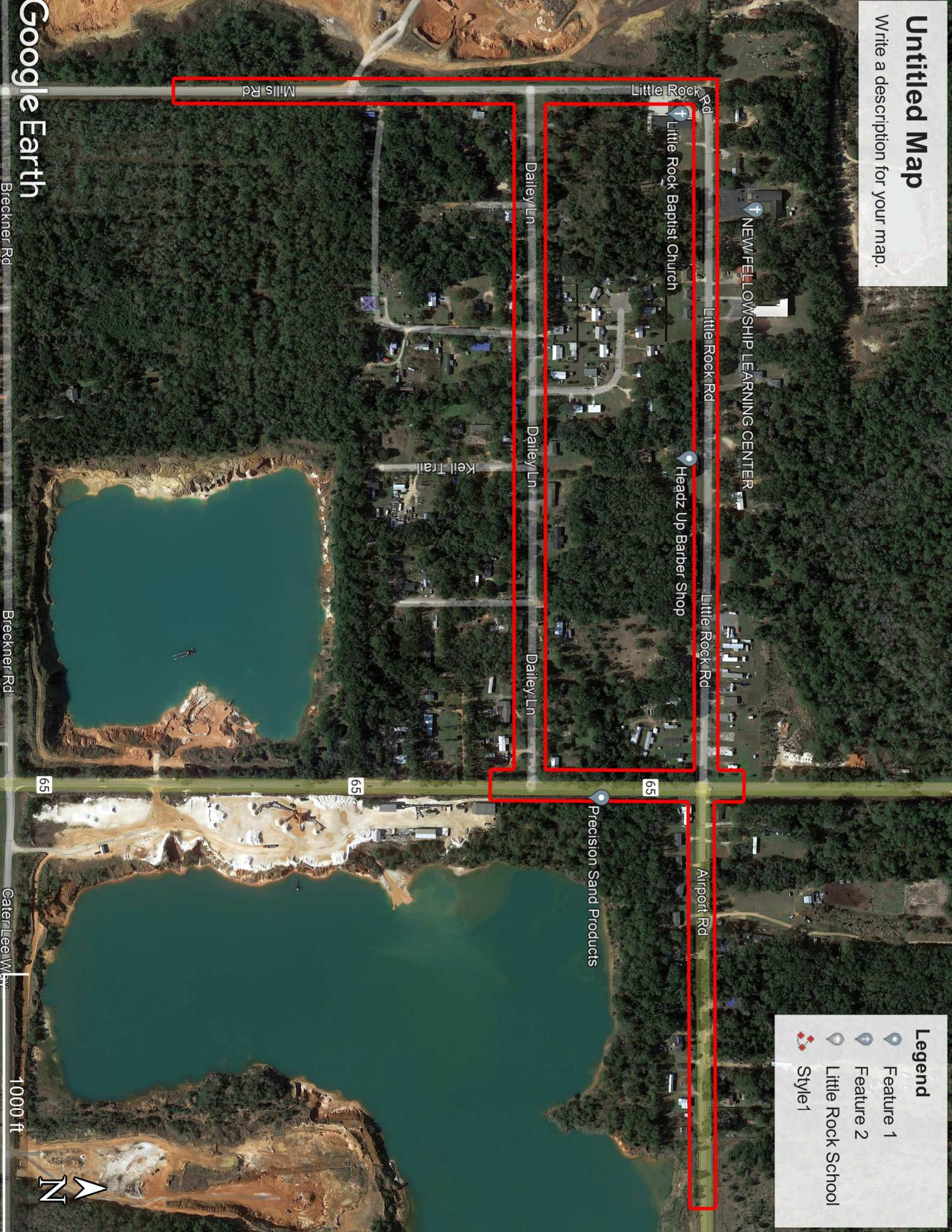
 Daniel Clark  
2023.11.15  
17:31:22-06'00'

Daniel Clark, PLS



# Untitled Map

Write a description for your map.



- Legend**
- Feature 1
  - Feature 2
  - Little Rock School
  - Style 1

Google Earth

Breckner Rd

Breckner Rd

CaterLee Way

1000 ft



Mills Rd

Little Rock Rd

NEW FELLOWSHIP LEARNING CENTER

Little Rock Baptist Church

Headz Up Barber Shop

Little Rock Rd

Little Rock Rd

Dalley Ln

Dalley Ln

Dalley Ln

Kell Trail

65

65

65

Airport Rd

Precision Sand Products

