



STATE OF ALABAMA
ALABAMA HISTORICAL COMMISSION
468 SOUTH PERRY STREET
MONTGOMERY, ALABAMA 36130-0900

FRANK W. WHITE
EXECUTIVE DIRECTOR
Dear CLG Contact:

December 12, 2012

TEL: 334-242-3184
FAX: 334-240-3477

The Alabama Historical Commission is accepting grant applications from Certified Local Governments for Fiscal Year 2013 Historic Preservation Fund grants. Only local governments that have been certified under the National Parks Service National Register Program are eligible. Project applied for must be within the geographical jurisdiction of a Certified Local Government.

FUNDING PRIORITIES

The Alabama Historical Commission has identified priorities in its Statewide Historic Preservation Plan. Proposals are solicited especially for: Survey and registration projects; converting survey information from previous grant cycle into National Register nominations; development of statewide historic context on agricultural history; training and education programs addressing significance of cultural resources, local preservation planning and/or design review guidelines; and development of local preservation plans.

ELIGIBLE ACTIVITIES

Categories are: Local Historic Preservation Commission Training, Preservation Plan Development, Survey and Registration, Planning, Predevelopment, Staffing and Public Awareness/Education. Examples of eligible activities are found in the application instructions.

APPLICATIONS

The total amount anticipated to be available statewide for all grants is \$85,000. Funding limits are found in the Criteria section of the Application. Applicants must address criteria listed in the application. A panel of professional staff members will meet and review the applications against the Evaluation Criteria schedules for each category. Proposals are rated on how they address the State Historic Preservation Plan goals and five programmatic questions. After review, all applicants are notified of the Commission's action on their grant applications. Contacts at the Alabama Historical Commission for assistance in the grant application process are listed in the application.

CONSIDERATIONS FOR PROJECT PLANNING IN FY2013 GRANT CYCLE

The timeline for grant activities must be from June 15, 2013 to June 15, 2014 to allow adequate time for AHC to review financial and project documentation and receive any additional information required to close out the grant by the federal deadline of September 30, 2014. Grantees must receive approval on grant products before paying consultant invoices. Failure to follow the timeline may result in loss of grant funds. Grantees providing payment to a consultant for products not approved by AHC may not be reimbursed for those expenses. A new category, Staffing, is included in this application to provide professional assistance for CLGS regulating local districts without existing professional staff. Details are provided in the application instructions.

APPLICATION DUE DATE - March 5, 2013

Please contact Mary Shell at 334-230-2691 to answer questions on this program. **Please remember to complete the updated grant application for 2013.** If an application is submitted that is not on the current form, it may not be considered for funding. Thank you for your hard work to protect Alabama's cultural resources.

Sincerely,

Frank White
Executive Director



STATE OF ALABAMA
ALABAMA HISTORICAL COMMISSION
468 SOUTH PERRY STREET
MONTGOMERY, ALABAMA 36130-0900

FRANK W. WHITE
EXECUTIVE DIRECTOR

TEL: 334-242-3184
FAX: 334-240-3477

January 3, 2013

Miriam Boutwell
City of Foley
P.O. Box 1750
Foley, Alabama 36536

Dear Miriam:

Thank you for submitting the annual report of the City of Foley's local historic preservation commission work to comply with Certified Local Government standards. Thank you for including the updated ordinance and amendments to your local design guidelines. The City of Foley is recertified for fiscal year 2013 and is eligible to apply for grant funds. I have included the FY13 CLG grant announcement, application and instructions. The deadline for the applications is March 5, 2013.

I look forward to the CAMP training to be held in Foley in June and hope all of your members will all be able to attend. If you have any questions, please call me at (334)230-2691.

Sincerely,

Mary Mason Shell
Preservation Planner

ALABAMA CERTIFIED LOCAL GOVERNMENT HISTORIC PRESERVATION FUND

The Alabama Historical Commission accepts grant applications from Certified Local Governments only. Grant funds are made available from the Historic Preservation Fund of the National Parks Service, U. S. Department of the Interior. Funds available in FY13 for this grant program are anticipated to be \$85,000. Project limits and matching requirements are shown for each category below. **Applications are due on March 5, 2013.**

MISSION STATEMENT

The mission of the Alabama Historical Commission is to foster an awareness of the value of historic structures, sites, and objects that reflect the heritage of all Alabamians and to facilitate the preservation and documentation of these resources for the use, enjoyment, and education of present and future generations.

PRIORITIES

The Alabama Historical Commission has identified priorities in its Statewide Historic Preservation Plan. Proposals are solicited especially for: Survey and registration projects; development of statewide context on agricultural history; training and education programs addressing significance of cultural resources; local preservation planning and/or design review guidelines; and development of local preservation plans. National Register projects converting surveys from CLG grant in previous fiscal year into NR nominations are highest priority projects. Applications for work meeting the AHC priorities are more competitive projects in the selection process.

ELIGIBLE PROJECTS FOR 20% REQUIRED MATCH

SURVEY AND REGISTRATION Survey is the process of identifying and gathering data on the historic resources (historic, architectural, and archaeological) in an area. Once historic properties are identified, they can be evaluated as to whether they meet the defined criteria of significance. Identification and Evaluation are the two phases of the Survey Process. Registration is the formal recognition of properties evaluated as significant; it is the actual preparation of nominations to the National Register of Historic Places. It is recommended to apply for only survey funds to document an area to National Register standards and applying in the next grant cycle to prepare the National Register nomination form. Development of statewide contexts to assist with the state survey and registration program is also eligible for funding in this category. **TO BE ELIGIBLE**, applicants must receive approval from AHC survey coordinator before making a survey application. Applicants must receive approval from National Register coordinator before making a National Register application. Applicant

must demonstrate ability to meet the Secretary of Interior's Standards for Archaeology and Historic Preservation as measured by: a) qualifications for personnel conducting/supervising work; b) experience of personnel conducting work; and c) quality of past work conducted by project personnel. Individual or firm conducting work should have on its staff, or consult with, a person meeting History or Architectural History Professional Qualifications. Applicant must demonstrate ability to prepare a written report that meets contemporary professional standards. PROJECT FUNDING is usually limited to \$10,000.

LOCAL HISTORIC PRESERVATION COMMISSION TRAINING Training local preservation commission members is an ongoing process. New members need orientation and basic training while more seasoned members need exposure to new ideas and issues. Eligible training topics are: (1) roles and responsibilities of local commission, (2) development and application of design guidelines, (3) significance and design review concerns of buildings, structures, objects, and historic and archaeological sites, (4) significance and review concerns of historic landscapes. Strategic planning projects to produce a long-range action plan for preservation commissions are also eligible. TO BE ELIGIBLE, applicant must demonstrate ability to meet the Secretary of Interior's Standards for Archaeology and Historic Preservation as measured by: a) qualifications for personnel conducting/supervising work b) experience of personnel conducting work; and c) quality of past work conducted by project personnel. Individual or firm conducting work should have on its staff, or consult with, a person meeting History or Architectural History Professional Qualifications. PROJECT FUNDING is usually limited to \$7,500.

PRESERVATION PLAN DEVELOPMENT The project should assimilate survey and National Register information for a community into a preservation plan. A preservation plan should include a description of local historic districts and significant features, process to administer local preservation ordinance, and design guidelines. A strong public participation component is essential for a successful planning project. TO BE ELIGIBLE, applicant must demonstrate ability to meet the Secretary of Interior's Standards for Archaeology and Historic Preservation as measured by: a) qualifications for personnel conducting/supervising work; b) experience of personnel conducting work; and c) quality of past work conducted by project personnel. Applicant must demonstrate ability to prepare a written report that meets contemporary professional standards. PROJECT FUNDING is usually limited to \$7,500.

ELIGIBLE PROJECTS FOR 50% REQUIRED MATCH

PREDEVELOPMENT These projects produce rehabilitation plans, specifications and/or structural reports on historic buildings that apply the principles of the Secretary of the Interior's Standards for the Treatment of Historic Properties. TO BE ELIGIBLE, all historic structures must be eligible for listing in the National Register of Historic Places; and applicant must demonstrate ability to meet the Secretary of Interior's Standards for Treatment of Historic Properties as measured by: a) qualifications for personnel conducting/supervising work; b) experience of personnel conducting work; and c) quality of past work conducted by project personnel. FUNDING PRIORITY is given to the preparation of architectural plans, specifications, feasibility studies, and historic structure reports. PROJECT FUNDING is usually limited to \$5,000.

PUBLIC AWARENESS AND EDUCATION Public Awareness and Education grants encourage projects and activities to increase the public knowledge of preservation principles, promote preservation as an ethic, and increase knowledge and awareness of the kinds of properties (both historic and