

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head Miriam Boone
Department CDD
Budget Category Operating

Date Submitted 1/19/22

Miriam Boutwell
Signature
Digitally signed by Miriam Boutwell
DN: cn=Miriam Boutwell, o=City of Foley, ou=CDD,
email=miriam.boutwell@cityof Foley.org, c=US
Date: 2022.01.19 14:17:30 -0600

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

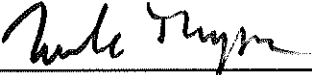
Reason for Increase:

Grant focus to be redirected from consultant to training for FY21 AHC CLG Grant.

Budget did not get spent in FY21 and requests to amend FY22 by the grant and expense amounts.

Amounts of Funds Needed	Account Number & Name
<u>\$9,600</u>	<u>100-2034-4100 Alabama Historic Commission Grant</u>
<u>\$16,000</u>	<u>100-2034-6026 Historic Commission Grant Expense</u>
_____	_____
_____	_____

Approval by City Administrator


Signature

1/20/22
Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution # _____ Signature _____ Date _____

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****