

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Lt. Tony Fuqua

Date Submitted: 01/06/2022

Is this purchase listed as a capital purchase in the approved budget? Yes.

What amount is approved in the budget for this purchase? \$140,000.00

Description of the item and why the item is needed at this time.
Equipment to outfit 12 additional emergency vehicles.

Can your job be performed without the purchase of this item? Please explain below.
Yes, but not in an efficient manner as this equipment is essential in the function of day to day tasks requested by the public.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.
Yes, all quotes have been attached and it is under budget.

Is this to replace a current capital asset? No.
If so please list below the item being replaced and why it can not be used any longer.
N/A

How do you plan to dispose of the item that is being replaced?
N/A

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date

*****THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR*****