



Meeting Minutes - Final

City Council

Monday, November 3, 2025

2:00 PM

Council Chambers

Special Called Organizational Meeting

Call to Order

Assistant City Clerk Christi Watkins called the meeting to order at 2:00pm.

Roll Call

Mayor-elect Ralph Hellmich, Council Members-elect, Wayne Trawick, Tim Lower, Roderick Burkle, Larry Engel and Charles Ebert, III, were present. Also present: City Administrator Mike Thompson, Assistant City Clerk Christi Watkins, Krystal Bodiferd, Jo Hellmich, Tom Kreighthen, Michael Hinkle, Guy Busby, Bob Schreiber, Suzanne Kellams, Taylor Davis, John Harry, Zan Blue, Daisha Barnes, John Lamont, J. Buford King, Bradley Bell, Miranda Bell, Pam Harris, Ashley Roberts, Roni Criswell, Leslie Gahagan, Frank Shepard, Pam Engel, Joshua Watkins, Kate Norris, Chad Brewer, Amy Ebert, David Thompson, Nelson Bauer, Jonathan Cottis, Angela Sherman, Jamie Smith, Terry Burkle, Logan Eberly, Dianna Irwin, Frances Holk-Jones, Rachel Keith, Pam Graham, Kate Hellmich, Melinda Lenz, Marla Heiden, Kim Eibenthuer, Fay Krehling, Darrell Russell, Deborah Mixon, Kenny Engel, Celia Trawick, Darrelyn Dunmore, Brenda Shambo, Michael Dasinger, Frank Hollon, Warren Harbison, Cian Harrison, Athurtson Bullock, Wayne Dyess, Joey Darby, Kevin Carnley, Miriam Boone and David Wilson.

Present: 6 - Wayne Trawick, Wayne Trawick, Charles Ebert III, Roderick Burkle, Tim Lower and Larry Engel

Swearing in Ceremony - Mayor/Council

Assistant City Clerk Christi Watkins thanked the Mayor and Council for faithfully serving the City during their previous term of office. She reported that she also looks forward to working with the new Council Members, District 2 Tim Lower, District 3 Roderick Burkle and District 4 Larry Engel. Mrs. Watkins introduced the Honorable Judge Robert Wilters, who will be administering the oath of office for Mayor and Council.

[25-0605](#)

Oath of Office administered to Mayor-Elect Ralph Hellmich

[25-0606](#)

Oath of Office administered to Council Member J. Wayne Trawick

[25-0607](#)

Oath of Office administered to Council Member Timothy "Tim" Lower

- [25-0608](#) Oath of Office administered to Council Member Roderick Burkle
- [25-0609](#) Oath of Office administered to Council Member Larry Engel
- [25-0610](#) Oath of Office administered to Council Member Charles Ebert, III

Organization Business

- [25-0611](#) ELECTION OF COUNCIL PRESIDENT
- A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.**
- Enactment No: 25-1398-RES
- [25-0612](#) ELECTION OF COUNCIL PRESIDENT PRO TEMPORE
- A motion was made by Council Member Larry Engel, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.**
- Enactment No: 25-1399-RES
- [25-0613](#) ESTABLISHING ORDER AND RULES OF PROCEDURE FOR FOUR YEAR TERM BEGINNING NOVEMBER 3, 2025
- A motion was made by Council Member Roderick Burkle, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.**
- Enactment No: 25-1400-RES
- [25-0614](#) APPOINTMENT OF COUNCIL REPRESENTATIVES TO VARIOUS CITY BOARDS
- A motion was made by Council Member Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.**
- Enactment No: 25-1401-RES
- [25-0507](#) APPOINTMENT OF COUNCIL REPRESENTATIVE ON THE PLANNING COMMISSION
- A motion was made by Council Member Charles Ebert, III, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.**
- Enactment No: 25-1402-RES
- [25-0626](#) DESIGNATION OF DEPOSITORIES FOR CITY FUNDS

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1403-RES

Appointment and Swearing In Ceremony for Judicial Officers

[25-0615](#)

Appointment of Municipal Judge

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1404-RES

[25-0616](#)

Appointment of Assistant Municipal Judge

A motion was made by Council Member Roderick Burkle, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1405-RES

[25-0617](#)

Appointment of City Prosecutor

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1406-RES

[25-0631](#)

Oath of Office for Judicial Officers

The Honorable Robert Wilters asked the following to step forward to be sworn in: Michael Dasinger, Frank Hollon and Warren Harbison.

Appointment and Swearing In Ceremony for Executive Officers

[25-0618](#)

Appointment of City Administrator

A motion was made by Council Member Tim Lower, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1407-RES

[25-0627](#)

Appointment of Executive Director of General Government/Administration

A motion was made by Council Member Larry Engel, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1408-RES

[25-0628](#)

Appointment of Executive Director of Leisure Services

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1409-RES

[25-0629](#)

Appointment of Executive Director of Public Safety

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1410-RES

[25-0630](#)

Appointment of the Executive Director of Infrastructure and Development

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1411-RES

[25-0641](#)

Oath of Office for Executive Officers

The Honorable Judge Robert Wilters asked for the following people to step forward to be sworn in: Mike Thompson, Cian Harrison, David Thompson, Thurston Bullock and Wayne Dyess.

Appointments and Swearing In Ceremony for Directors

[25-0619](#)

Appointment of Finance Director/City Treasurer

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1412-RES

[25-0620](#)

Appointment of Fire Chief

A motion was made by Council Member Larry Engel, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1413-RES

[25-0621](#)

Appointment of Police Chief

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an

unanimous vote.

Enactment No: 25-1414-RES

[25-0622](#)

Appointment of City Clerk

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1415-RES

[25-0623](#)

Appointment of Human Resource Director

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1416-RES

[25-0624](#)

Appointment of City Planner

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1417-RES

[25-0625](#)

Appointment of City Engineer

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1418-RES

[25-0634](#)

Oath of Office for Directors

The Honorable Robert Wilters called the following people to step forward to be sworn in: Miranda Bell, Joseph Darby, Kevin Carnley, Christi Watkins, Suzanne Kellams, Miriam Boone and Taylor Davis.

Mayor's Comments

Mayor Hellmich thanked Judge Wilters for taking part in today's swearing in ceremonies and commended his work.

Judge Wilters thanked the City for allowing him to be a part in today's ceremonies and commended the City and staff members hard work.

Mayor Hellmich thanked all Council Members and their families for serving the public.

He also welcomed all newly appointed staff and thanked them for their hard work.

Visitor Comments

There were no visitor comments to report.

Adjournment

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 2:30pm.