



# City of Foley, AL

407 E. Laurel Avenue  
Foley, AL 36535

## Meeting Minutes - Draft

### City Council

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Monday, September 16, 2019

4:00 PM

Conference Room

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#### Work Session

#### Call to Order

Council President Wayne Trawick called the September 16, 2019 Work Session to order at 4:02 p.m.

#### Roll Call

All Council members were present. Also present: City Administrator Mike Thompson, City Clerk Katy Taylor, Kate Embry, Sandra Pate, David Thompson, David Wilson, Rachel Keith, Thurston Bullock, Darrell Russell, Tommie Perdue, Sue Steigerwald, Pam Harris, Chad Christian, LaDonna Hinesley, Darrelyn Dunmore, Kristy Wells, Sherry Sullivan, Patrice Tiggs, Alec Barnett, and Press Representative Jessica Vaughn.

#### Discussion Items

##### [19-0482](#)

A RESOLUTION APPROVING INCREASE IN BUDGET FOR PINE STREET AND HWY. 98 CORNER IMPROVEMENTS

**Attachments:**    [RES 19-1149 Pine St 98 Corners](#)  
[Bid Tab - Pine St 98 Corners](#)  
[19-1223 RES Pine St 98 Electrical](#)  
[Budget Increase - Pine 98 Corners](#)

City Engineer Chad Christian reported to the Council that one bid was received at a total amount of \$73,079.50. Mr. Christian reported to the Council that he has not yet met with Public Works to discuss what might be possible to complete with in house work in order to go back to the bidder and negotiate big ticket items. Mr. Christian reported to the Council that he would bring this item to the next Work Session to discuss further. There was no further discussion on this item.

##### [19-0501](#)

Patrice Tiggs: Youth Club Performance Contract Financial Report

Patrice Tiggs reported to the Council that the Snook Youth Club currently has 48 children in afterschool care, had 54 children participate in the summer program, and that the free Wednesday, in which any student can participate,

has also been successful. Ms. Tiggs reported to the Council that programs available to youth include dance, music, art, and homework assistance. Ms. Tiggs reported to the Council that the Snook Youth Club has also been able to provide adult classes this year including classes for behavior management, health, and finance. Ms. Tiggs reported to the Council that the Snook Youth Club is in immediate need of a new school bus to continue providing field trip programs for the youth and that the club would like to one day have a gymnasium/auditorium. There was no further discussion on this item.

## **Discuss Council Meeting Agenda of September 16, 2019**

### **19 0420 A Resolution Adopting Policies Related to Debt Debt Policies FINAL (04955555x80C68) (5)**

There was a consensus to remove item 19-0420 from the September 16, 2019 Council Meeting agenda due to it being a repeat item from a previous meeting. There was no further discussion on this item, it was removed from the agenda.

### **19 0483 A RESOLUTION APPROVING ALSTON STREET DRAINAGE STUDY GMC Proposal**

City Engineer Chad Christian reported to the Council that the work can be completed in house by the Public Works Department, however, the survey and drawings will be provided by GMC. There was no further discussion on this item, it remained on the agenda.

### **19 0484 A Resolution Requesting To Waive Fees To Minimum For Southside Baptist Church**

There was no discussion on this item, it remained on the agenda.

### **19 0485 A Resolution Requesting a transfer of funds for the Sanitation Department**

Darrell Russell reported to the Council that this transfer of funds is budget neutral for the department and will move funds to the vehicle maintenance account. There was no further discussion on this item, it remained on the agenda.

### **19 0486 A Resolution to Set a public hearing to consider the vacation of right of way on the Northwest Corner of Little Rock Road and County Road 65.**

City Engineer Chad Christian reported to the Council that the owner has expressed interest in the right of way and that this vacation will preserve utility easements. There was no further discussion on this item, it remained on the agenda.

### **19 0487 A Resolution Requesting To Waive Fees To Minimum For Anchor Point Church Construction Project**

There was no discussion on this item, it remained on the agenda.

### **19 0488 A Resolution to Approve the Installation of Automatic Doors at the**

**Foley Post Office**

City Administrator Mike Thompson reported to the Council that there are concerns of accessibility for the elderly and handicapped at the Foley Post Office. Mr. Thompson reported that by installing automatic doors at the post office it will allow for better accessibility for the disabled. Mr. Thompson reported to the Council that the quote received is approximately \$10,000 for the door installation and electricity. There was no further discussion on this item, it remained on the agenda.

**19 0490 A Resolution Authorizing Clean Up Adjustments for Personnel Accounts in FY19 Budget.** This is a housekeeping item and adjustments are budget neutral.

Human Resources Director Sandra Pate reported to the Council that this budget adjustment will clean up personnel accounts and will be budget neutral. There was no further discussion on this item, it remained on the agenda.

**19 0491 A Resolution Authorizing OWA Contract for the City's 2020 Employee Appreciation Event to be Held on March 27, 2020.**

Human Resources Director Sandra Pate reported to the Council that the HR Department would like to do something different for the Employee Appreciation event this year. Ms. Pate reported to the Council that the department has been able to negotiate a contract for OWA to close for one hour for City of Foley employee only access. Ms. Pate reported to the Council that the service awards will be presented at 4:00 p.m. and that the City will close at 3:00 p.m. to allow employees time to arrive at OWA. Ms. Pate reported to the Council that the contract includes park access, a meal, refillable drink cup, and access to all rides and games for City Employees. There was no further discussion on this item, it remained on the agenda.

**19 0496 A RESOLUTION APPROVING AMMONS & BLACKMON'S CHANGE ORDER #2 FOR WOERNER COMMERCIAL PARK ACCESS PROJECT**

City Engineer Chad Christian reported to the Council that two roads were built for access and that poor soil conditions drove the price up. Mr. Christian reported that the Engineering Department request \$50,394.00 to pay the final payment request. There was no further discussion on this item, it remained on the agenda.

**19 0497 A Resolution Approving Entering Into A Memorandum of Understanding between the City of Foley; Alabama Department of Revenue; Baldwin County and Foley Holdings LLC**

City Administrator Mike Thompson reported to the Council that the City of Foley previously approved tax abatements for each phase of the projects. Mr. Thompson reported to the Council that this will allow for one check to be written on behalf of

**19 0498 A Resolution to Reappoint Sandy Russell to the Museum Archive Advisory Board.**

There was no discussion on this item, it remained on the agenda.

**19 0502 A RESOLUTION ACCEPTING SAWGRASS CONSULTING'S PROPOSAL  
FOR PROFESSIONAL SERVICES FOR SOUTH PECAN STREET EXTENSION  
PROJECT**

City Engineer Chad Christian reported to the Council that this project is in the long term road plan, however, if the RV Park plans begin sooner than planned then the City will need to be prepared to move forward with this extension project. MR. Christian reported to the Council that this proposal will provide the city with the survey, geotechnical information and the plans to begin the project and hopefully the work would be able to be done by the Public Works Department. Mr. Christian reported to the Council that this proposal will allow the City to be able to move forward when necessary. There was no further discussion on this item, it remained on the agenda.

### **Mayor's Comments**

There were no comments to report.

### **Visitor's Comments**

Police Chief David Wilson introduced Detective Tommie Perdue to the Council and congratulated him on his recent promotion.

Fire Chief Joey Darby reported to the Council that there is a local burn ban advisory in place.

Press Representative Jessica Vaughn reported to the Council that starting September 17, 2019 the Gulf Coast News would be accepting nominations for the best of Baldwin County in 300 categories.

### **Adjournment**

Hearing no further comments, the Work Session adjourned at 5:08 p.m.