

# Additional Application for Parade/Demonstration/Road Closure

TO: Foley Police Department  
200 East Section St  
Foley, AL 36535

Instructions: This application shall be filed not less than ten (10) days before the date on which it is proposed to conduct the parade/demonstration/road closure.

What are you applying for?

Parade       Demonstration       Road Closure

Name of Sponsoring Organization: Foley Main Street

Applicant: Foley Main Street

Event Manager/Person in Charge: Lorelyn

(If there is a different person in charge of activities at different locations, each person must be listed.)

Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Purpose of Application for Permit: \_\_\_\_\_

Estimated Number of Participants: 250

Date of Activity (Month/Day/Year) From: Aug 20 To: Aug 20

Starting Time: 6:00 a.m.  p.m.  Disbanding Time: 7:00 a.m.  p.m.

List any Special Equipment (hand carried, shown, displayed, props, stages, sound equipment, and other structures) that will be used in assembly or rally areas  
(If insufficient space, list on separate sheet) \_\_\_\_\_

Parade/Demonstration Route/Assembly area (If insufficient space, list on separate sheet) From W Violet to Cat Alley Walkway  
disperse - after Cat Alley

Please list street closures and why they are necessary (If insufficient space, list on separate sheet) W Alley Crossing 6-7 pm

# Additional Application for Parade/Demonstration/Road Closure (continued)

Number & Type of Vehicles: 0

Number & Type of Animals: \_\_\_\_\_

Number & Type of Bands: 0

Number & Type of Banners: 0

Number & Type of Signs: 0

Number & Type of Special Props: none

Number of Parade Marshals: 3

Speed (if applicable) units at which the Parade/Demonstration is to move:

Minimum: N/A Maximum: N/A

### **APPLICATION/PERMIT NOT VALID UNLESS SIGNED**

Signature of person filing application/permit: \_\_\_\_\_

Printed name of person filing: Dorelyn Dunmore

### **Contact Information**

Address: 200 W Laurel Ave

Day Phone: 251-270-0089 Evening Phone: 251-366-1565

Cell Phone: 251-366-1565 Fax: \_\_\_\_\_

Email: dorelyn@blaymainstreet.com

No person or entity shall engage in, participate in, aid, form, join, incite, continue, organize, or start any Parade/Demonstration/Road Closure unless a Parade/Demonstration/Road Closure Permit has first been obtained from the Police Chief. The Police Chief, if he deems necessary, may require the applicant to designate a certain number of additional people who, along with the Event manager, shall be responsible for conducting the Parade/Demonstration/Road Closure in an orderly manner in compliance with the Parade/Demonstration/Road Closure Permit and other laws and regulations.

### **For Internal Use Only**

Date Submitted: \_\_\_\_\_ Application Approved  Application Denied

Leisure Services Signature: \_\_\_\_\_

Police Chief's Signature (if needed): \_\_\_\_\_

Fire Chief's Signature (if needed): \_\_\_\_\_

### Event Details

Event Title: Downtown Foley "Saltiest Dog" Parade

Purpose:

- |  |  |
|--|--|
| <input type="checkbox"/> Athletic/Recreation | <input type="checkbox"/> Outdoor Market      |
| <input checked="" type="checkbox"/> Parade*  | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Festival/Fair       | <input type="checkbox"/> Social              |
| <input type="checkbox"/> Demonstration*      | <input type="checkbox"/> Road Closure*       |

\*Additional paperwork is required to be submitted directly to Foley PD. Please See Appendix A

Provide a clear statement of the specific reason(s) you believe the event will significantly contribute to and benefit the City of Foley.

This parade will be held in concert with Third Thursdays "Arrgust" Theme (pirate). A small parade to liven up and bring people to downtown.

Provide a clear statement of the opportunity for City-wide citizen participation in the event.

Anyone can enter. Who doesn't love a dog costume parade?

Are there any potential negative impacts to the local business community or surrounding areas?

Parking?

The City reserves the right to request an Event Application Presentation to staff if they deem the event to have an impact on the surrounding community.

## Event Details Continued

Setup Date & Time: 8/20 4:00  
Event Start Date: 8/20/26 Event Start Time: 5:00 pm  
Event End Date: 8/20/26 Event End Time: 7:00 pm  
Clean-up Date & Time: 8/20 7:00 pm

Outdoor entertainment may take place from 8 am – 10 pm, Sunday – Thursday and 8 am – 11 pm on Friday and Saturday.

Main Contact Name: Darrellyn Dunmore  
Phone Number: 251-366-1565 Backup Phone Number: \_\_\_\_\_  
Email Address: darrellyn@foleymanstreet.com

Where will the event take place?

Public Property

Park Property

Estimated Attendance: 250

Estimated Attendance Previous Year: 0

Estimated Attendance During Peak: 250

Event Website/Facebook Page: foleymanstreet.com

Event Promoter (if other): \_\_\_\_\_

Is this a repeat event for the City? No

Will the event include any of the following?

Fireworks

Generators

Live Entertainment

Tents

Alcohol

Petting Zoo, Carnival, Circus, Inflatables (if yes additional insurance will be required)

Open Flames of Any Type

Mobile Food Vendors

Street Closure See sign for crossing

Parade

Tents over 400 sq. ft.

Other \_\_\_\_\_

# Required Documents

## Site Plan

- Provide a detailed plan on the location of the following:
  - Music, barricades, food truck and vendor layout
  - Number of toilets (how often are toilets serviced) and hand-washing sinks
  - Entries and exits, including emergency access if deemed necessary

## Utilities Plan

- Utilities including electrical requirements/generators and water supply.
- Obtaining complete electrical and water needs information from vendors, musicians, tent lighting, entertainers, exhibitors, is the responsibility of the event organizer.
- Event organizers will need to decide if the existing power facilities are suitable.
- The installation and distribution of all electrical power used to support the event shall be completed by a licensed electrician. In some cases, electrical distribution plans and load calculations prepared by a licensed electrician may be required.

## Security/Safety Plan

- Plan will be developed and approved in coordination with Foley PD/FD
- Please describe your security plan including crowd control, internal security, and venue safety.
- Foley PD officers are required when alcohol will be served at City facilities.

## Emergency Action Plan

- Please describe your basic emergency response plan including:
  - Identification of who will make key decisions such as canceling the event
  - Plans for communicating with event staff, volunteers, guests, vendor, on-site police/security, and first aid providers
  - Plan for safely managing site evacuation
  - Plan for injured participants or lost children
  - Plan for securing potentially dangerous items on the event site (tents, signage, propane tanks, and items that can be propelled by high winds)
  - Plans for inclement weather

## Medical Plan

- This will require a plan to be approved by Foley Fire Department.
- The event organizer shall be responsible for making adequate plans for medical coverage of performers, employees, participants, and attendees. Please describe your medical plan including your communications plan and the types of resources that will be at your event.
- Please identify any medical aid areas.

## Required Documents (continued)

### Waste Management Plan

- Consideration must be given at all times to how waste generated by event will be managed by Event Organizer. Depending on the details of your event, you may be required to develop a Waste Management Plan. Please note, if waste is left at City venues following an event the cost of removal and clean-up will be passed on to the Event Organizer.

### Noise Control Plan

- Please describe the sound equipment that you will use a sound system  
Coa Olby - judging
- Will you be using amplification?  Yes  No
- What noise sources are anticipated from the event?
  - Pre-recorded
  - Live music/band
  - Acoustics
  - PA System
  - Other \_\_\_\_\_
- Please provide a list of performers, performance type, music genre, performance times and duration. The complete performance list is required 7 days prior to the event.

### Road Closures

- Parades and Road Closures must be approved by City of Foley PD. All events must give substantial notice (60 days) to minimize the risk to your event.

### Additional Service Providers

- Provide a complete list all event service providers 7 days prior to event including EMS, Carnival Operators, Portable Toilets, Tables/Tents, Barricades/Traffic, etc. This must also include all food vendors so Foley FD can check for adherence to fire code.

### Marketing Materials

- Any signage must comply with the City's Temporary Advertising Signs Policy. Signage must be robust and of good quality. Additional signage may require a permit,
  - Do you wish to erect signage or banners within the City to promote your event
    - Yes
    - No
  - Type of signage or banners: \_\_\_\_\_

## Required Documents Continued

### Certificates of Insurance

- Any amusements rides or inflatables required additional insurance with the City listed as an additional insured. In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Foley (City of Foley, Alabama, Attn: Special Events Division, P.O. Box 1750, Foley, AL 36535) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Foley at least twenty-one (21) days' prior written notice of cancellation and termination of the applicant's coverage there under.

Events run for profit and commercial purposes will be subject to an application fee. Please contact the City of Foley for current fees and charges. Processing Fee TBD due 21 days prior. **Applications will not be accepted less than 21 days before an Event Date. All vendors participating in events must have a business license or special event license.**

Fire Department Representative: \_\_\_\_\_

Police Department Representative: \_\_\_\_\_

Public Works Department Representative: \_\_\_\_\_

Leisure Services Department Representative: \_\_\_\_\_

Department	Estimated Cost
Fire Department	
Police Department	
Public Works	
Leisure Services	
<b>TOTAL</b>	

City Council Approval Date: \_\_\_\_\_

## Self-Certification Form

I/We, Foley Main Street, as the event organizer seeking approval to host an event within the City of Foley, acknowledge that the information submitted in this application is true and correct.

I/We accept full responsibility for any damages incurred to City of Foley premises including irrigation lines, electrical lines, water mains, electricity, toilets, pavilion, and other permanent structures as a result of our activities during the specified contract period.

I/We indemnify the City of Foley against any action, suit or proceeding caused by my failure to observe all statutory and or other requirements or as a result of my negligence or willful actions.

I/We will ensure the appropriate liability and other insurances are in place for the activities to be conducted.

I/We understand that I am responsible for obtaining approval from all applicable agencies.

I/We will keep a copy of the completed form on-site during the event to present upon request to any police officer prior to or during the event.

I/We will provide a post event letter to the Mayor and Council to identify the contributions made to the local community.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: 6/22/26

Event Date(s): August 20, 2026

Added to Rec Calendar: \_\_\_\_\_  
Added to Legistar: \_\_\_\_\_  
Legistar File ID #: \_\_\_\_\_  
Agenda Date: \_\_\_\_\_

Event:  Approved  Disapproved

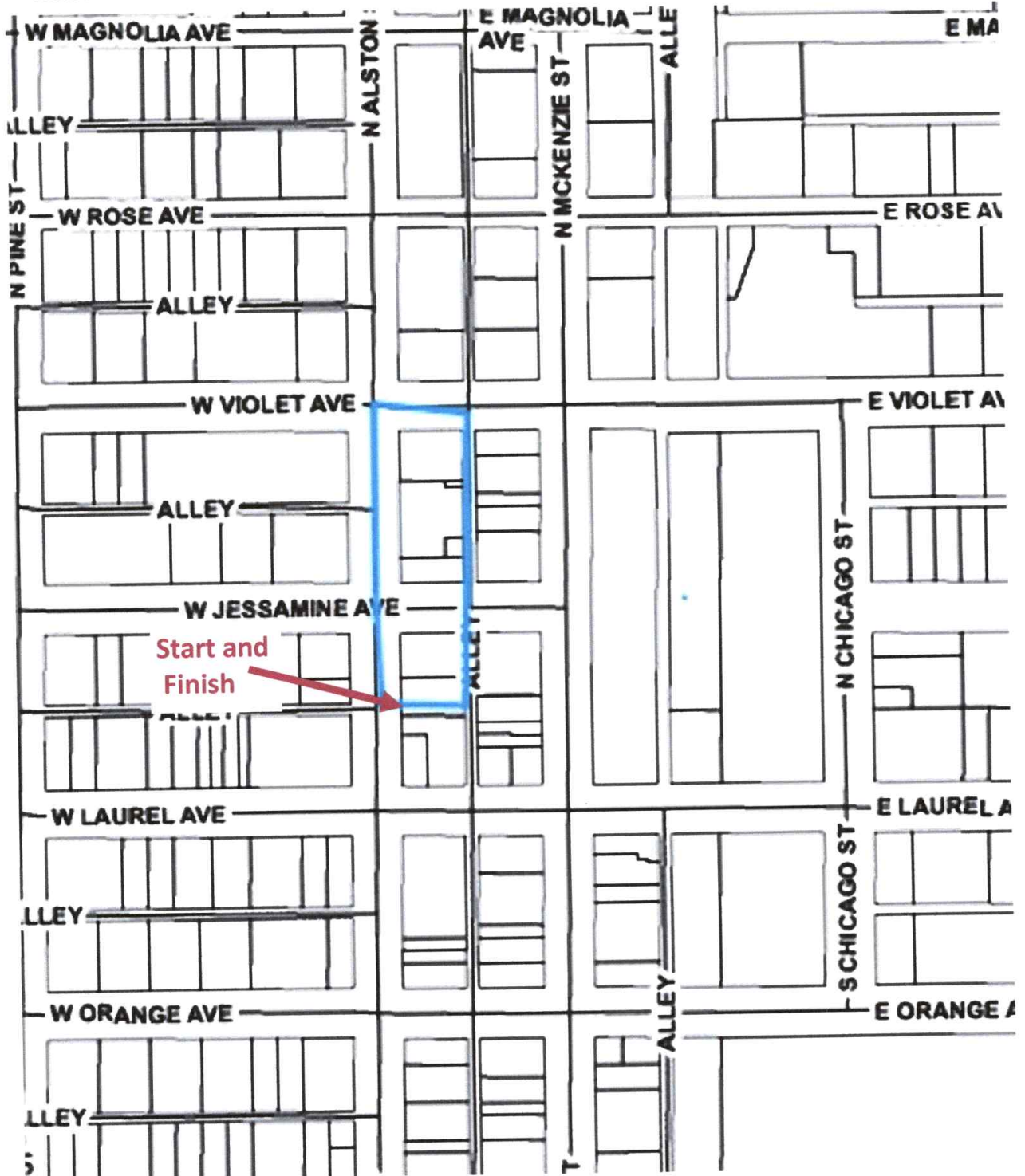
Park Rental Fee: \_\_\_\_\_  
Damage Deposit: \_\_\_\_\_  
Total Amount Due: \_\_\_\_\_  
Total Amount Paid: \_\_\_\_\_  
Payment Date: \_\_\_\_\_  
Balance Due: \_\_\_\_\_  
Receipt #: \_\_\_\_\_





# Downtown Foley The "Saltiest Dog" Parade August 20, 2026 6 p.m.

Tentative route







# THE SALTY DAWG PET COSTUME CONTEST



**Date:** August 20

**Time:** 6:00 PM (Check-in starts at 5:30 PM)

**Location:** [Insert Venue Name/Address]

Entry Fee: \$25.00 \$10.00 goes directly to [Insert Name of Animal Charity])

LIMIT Of \_\_\_\_ Dogs in the parade and contest

## OFFICIAL REGISTRATION FORM

### OWNER INFORMATION

Owner's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### PET INFORMATION

- Pet's Name: \_\_\_\_\_
- Species/Breed: \_\_\_\_\_
- Costume Title/Theme: \_\_\_\_\_
- Fun Fact about your pet (to be read by the announcer):

\_\_\_\_\_

\_\_\_\_\_

### PAYMENT

- Pre-register by August 15 online at \_\_\_\_\_
- Note: \$10.00 of your \$25.00 entry fee will be donated to local animal welfare organizations.

### WAIVER & RELEASE

I understand that participating in the Downtown Foley Salty Dawg Pet Costume Contest involves risks of injury or property damage. I agree to release the organizers, volunteers, and venue owners from any liability. I certify that my pet is up-to-date on vaccinations and is well-socialized. I also give permission for photos of myself and my pet to be used for promotional purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ARRRR YOU READY?



# THE CODE OF THE SALTY DAWG

## Official Pirate Decree for the August 20th Gathering



Listen up, ye landlubbers and salty sea dogs! To ensure a fair voyage and plenty of plunder, all crews must abide by the Code of the Salty Dawg. Heed these rules, or prepare to walk the plank!

### 1. Boarding & Departure (Check-In)

- The Fleet Gathers: The check-in gate opens at 5:00 PM. All hounds must be registered and ready by 5:50 PM.
- Setting Sail: The main event commences at 6:00 PM sharp. Late arrivals will be left at the docks!

### 2. The Code of Conduct (Safety & Behavior)

- Tether Your Beast: All dogs must be kept on a sturdy line (leash) no longer than 6 feet at all times. Retractable leashes are strictly forbidden in the harbor!
- No Mutiny: This is a gathering of friendly buccaneers. Any dog showing the black spot (aggression or extreme stress) will be asked to retreat to their ship for the safety of the crew.
- Swab the Deck: If your sea dog leaves a "treasure" on the ground, the owner is responsible for swabbing the deck immediately. Bring your own waste bags or be cast overboard!

### 3. The Finest Garb (Costumes & Creativity)

- The Salty Theme: To win the Captain's favor, we are looking for the finest Nautical Pirate costumes in the Seven Seas!
- Safe Passage: Costumes must not restrict your dog's ability to breathe, see, or walk. A pirate who can't run isn't a pirate at all!
- No Greek Fire: Pyrotechnics, spray paint, or harmful dyes are strictly forbidden. Keep the crew safe!

### 4. The Captain's Jury (Judging Criteria)

Our panel of judges will score your hound on a scale of 1 to 10 based on:

- The Rarest Treasure: Originality and creativity of the costume.
- Ship-Shape Detail: The effort and craftsmanship put into the gear.
- Sea Legs & Swagger: How well your dog shows off their personality on the runway.
- The Salty Spirit: How well they represent the Nautical Pirate theme.

### 5. The Entry Bounty (Fees & Donations)

- The Toll: Entry into the contest requires a bounty of \$25.00 per dog.
- Sharing the Loot: In the true spirit of the Salty Dawg, \$10.00 from every entry will be donated to [Insert Organization Name] to help our furry brothers and sisters in need.

### 6. The Captain's Chest (Awards)

The richest plunder goes to the best in the fleet:

**GRAND Prize** (1st Place): \$150.00 **Second Mate** (2nd Place): \$100.00 **Third Mate** (3rd Place): \$50.00

Winners will be announced as soon as the last dog has walked the pier!

Got Questions for the Quartermaster?

Contact Foley Main Street at [info@foleymainstreet.com](mailto:info@foleymainstreet.com) or sail over to our website at [foleymainstreet.com](http://foleymainstreet.com).

## ARRRR YOU READY?