



Meeting Minutes - Draft

City Council

Monday, June 2, 2025

4:00 PM

Council Chambers

Work Session/Council Meeting

Call to Order

Council President Wayne Trawick called the meeting to order at 4:00 pm.

Roll Call

All Council Members were present. Also present: Mayor Ralph Hellmich, City Administrator Mike Thompson, City Clerk Katy Taylor, Thurston Bullock, David Wilson, Joey Darby, Guy Busby, Suzanne Kellams, Darrell Russell, Jeff Phillips, David Thompson, Wayne Dyess, Cian Harrison, Logan Eberly, Pam Harris, Kristin Hellmich, Miranda Bell, Nick Williams, Angela Sherman, Jeff Lee, Tim Lower, LaDonna Hinesley, Roddy Burkle and Cindy Brothers.

Present: 5 - Wayne Trawick, Vera Quaites, Rick Blackwell, Charles Ebert III and Richard Dayton

Moment of Reflection

Pledge of Allegiance

Proclamation

[25-0266](#)

Proclamation: Frank and Jennie Rikard Day

Attachments: [Rikard Proclamation](#)

This proclamation was carried over due to the Rikard family not being in attendance.

Presentation

[25-0240](#)

Introduction of the city's 2025 interns

Human Resources Director Suzanne Kellams introduced the four interns that will be working in various Departments throughout the City.

Work Session Discussion

Additions/Removals/Carry-Overs

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, to carry over item 25-0266. The motion carried by an unanimous vote.

Consent Agenda

[25-0262](#)

Subdivision Regulations Approved by the Planning Commission

Attachments: [Subdivision Regulations approved by Planning Commission.pdf](#)

This Report was presented

[25-0265](#)

Public Project Recommendation Downtown Streetscape

Attachments: [Public Project Recommendation Downtown Streetscape.pdf](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, that this Agenda Item be approved. The motion carried by an unanimous vote.

[25-0254](#)

Work Session/Council Meeting Minutes of May 19, 2025

Attachments: [5-19-25 Work Session.Council Meeting Minutes](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, to approve the Work Session/Council Meeting Minutes of May 19, 2025. The motion carried by an unanimous vote.

Ordinances

[25-0255](#)

An Ordinance to Reduce the Speed Limit on County Road 65.

Mayor Hellmich reported to Council that it was important for public safety to suspend the rules for the immediate adoption of this Ordinance. He reported Riviera Utilities are currently working on adding more street lights in this area and the sooner the speed limit can be lowered, the safer this area will be for citizens.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites to suspend the rules for the immediate adoption of this Ordinance.

City Administrator Mike Thompson took the following roll call vote.

Council Member Quaites, aye; Council Member Dayton, aye; President Trawick, aye; Council member Blackwell, aye and Council Member Ebert, III., aye. The vote was unanimous to suspend the rules.

A motion was made by Council Member Charles Ebert, III, seconded by Council

Member Vera Quaites, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2019-ORD

[25-0261](#)

(Second Reading) An Ordinance Amending the Zoning Ordinance

Attachments: [Attachment for Council.pdf](#)

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Ordinance be approved on first reading. The motion carried by an unanimous vote.

[25-0264](#)

(Second Reading) ORDINANCE AMENDING ORDINANCE NO. 387-87 REZONING PROPERTY OWNED BY ELEANOR K. FLOWERS FROM AO - AGRICULTURAL OPEN SPACE TO B1A - EXTENDED BUSINESS DISTRICT

Attachments: [Flowers rezoning recommendation docs.pdf](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Ordinance be approved on first reading. The motion carried by an unanimous vote.

Resolutions and Other Business

[25-0230](#)

A Resolution Approving A Retirement Award

Suzanne Kellams reported that this Resolution will allow for the approval of two performance awards to be given to employees upon their retirement.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1166-RES

[25-0246](#)

A Resolution Approving a New Lease and Subscription Policy and Rescinding Resolution 22-1135.

Attachments: [Policy for Leases & Subscriptions](#)

Finance Director Miranda Bell reported that this Resolution will allow for Resolution 22-1135 to be rescinded based off of the auditor's recommendation to increase the threshold from \$15,000 to \$100,000.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1167-RES

[25-0247](#)

A Resolution Approving Application for the FY2026 Gulf Coast Resource Conservation and Development Council Grant

Logan Eberly reported that the approval of this Resolution will allow for the Nature Parks Department to submit an application for the FY2026 Gulf Coast Resource Conservation and Development Council Grant. She reported \$15,000 to will go towards a new trail and interpretive signage for Graham Creek Nature Preserve. The City will be responsible for the difference between the project cost and the awarded grant.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1168-RES

[25-0249](#)

A Resolution Updating Policies and Procedures for the Control of Capital Assets

Attachments: [Capital Asset Policy & Procedures-draft 05.22.2025](#)

Finance Director Miranda Bell reported that the approval of this Resolution will allow for the updating of Policies and Procedures for the Control of Capital Assets The Financial Services Division is requesting to amend the policy which includes increasing the capital threshold and creating a tiered approach. The proposed policy sets \$100,000 threshold for all buildings, building improvements, property improvements and infrastructure; as well as a \$15,000 threshold for all vehicles and equipment. There is no established threshold for real property so all acquisition and sales of real property will be approved by council resolution. It is requested that these new thresholds are effective on October 1, 2025.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1169-RES

[25-0250](#)

A Resolution Appropriating Construction Funds for the Cedar St Sidewalk Phase II Project.

Attachments: [N Cedar Sidewalk Phase 2](#)
[Wynter-Metz-Street-Department \(19\)](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1170-RES

[25-0252](#)

A Resolution Accepting the Transfer of a Portion of County Road 65 from Baldwin County

Attachments: [Portion of County Road 65 Transfer](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1171-RES

[25-0256](#)

A Resolution Approving the Solicitation of Bids for the FY 2025 Resurfacing Project.

Project Manager Jeff Phillips reported that the approval of this Resolution would allow them to go to bid for the start of the FY 2025 resurfacing projects.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1172-RES

[25-0257](#)

Resolution to Approve Halo Tree Lighting on Three Trees Along Orange Avenue and Alston Street.

Attachments: [Owens Electrical Services Quote Halo Tree Lighting](#)
[City of Foley - Alston and Orange Tree Lights Bid 10-15-2024](#)
[Daisha-Barnes-Engineering \(46\)](#)

Project Manager Jeff Phillips reported that the approval of this Resolution will allow for the halo tree lighting along Orange Ave. and Alston St.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quiates, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1173-RES

[25-0258](#)

A Resolution to Approve the Light Up The Tank Project

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1174-RES

[25-0259](#)

A Resolution Approving a Capital Project to Renovate the Flooring in City Hall and Appropriating Funds

Attachments: [Pam-Harris-Municipal-Complex](#)

Municipal Director Pam Harris reported that the approval of this Resolution will allow for a capital project to renovate the flooring in the City Hall and project is under budget.

A motion was made by Council Member Richard Dayton, seconded by Council

Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1175-RES

[25-0260](#)

A Resolution to Approve a One Time Payment of Support for Four Qualified Foley High School Students to attend National Track Meet

Attachments: [20250528082609016](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1176-RES

[25-0263](#)

A Resolution to Authorize the Mayor to Sign a Loan Agreement and Letter of Assurance for a T-34B Aircraft from the National Naval Aviation Museum in Pensacola, Florida.

Attachments: [Draft for Review 2025-2030 Loan](#)
[Sample Foley Letter of Assurance](#)

Rachel Keith reported that the approval of this Resolution will allow the Mayor to Sign a Loan Agreement and Letter of Assurance for a T-34B Aircraft from the National Naval Aviation Museum in Pensacola, Florida

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1177-RES

[25-0268](#)

Resolution Approving GMC's Professional Land Surveying Proposal for Foley Industrial Park Two Lot Minor Subdivision

Attachments: [1-Letter & Contract-FBE Industrial Prk](#)
[JotForm](#)

City Administrator Mike Thompson reported that the approval of this Resolution will allow for GMC's Professional Land Surveying Proposal for Foley Industrial Park Two Lot Minor Subdivision.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1178-RES

Mayor's Comments

Mayor Hellmich reported that the Hickory St. and Michigan St. intersection construction is set to start next month.

He reported that Co. Rd. 12 and Hwy. 59 is on time and is scheduled to be completed in July.

He also reported that the Mills Community Sidewalk Project designs are complete and the City will be reaching out to set up a community meeting.

Mayor Hellmich reported that the E Jessamine St. project is complete and he attending the ribbon cutting yesterday.

He reported the Hickory St. upgrade is nearing completion and that Pilgram St. is under construction and the pathway is ready to be paved.

He also reported the City has received approval from FEMA for the Safe Room and hopes to be in construction by September or October, 2025.

Mayor Hellmich reported that the new Publix will be opening June 18, 2025 and the Cobblestone Hotel will be holding a grand opening June 10, 2025.

Visitor Comments

Fire Chief Joey Darby presented Council with the ISO Summary Report that was conducted on the Fire Department.

There were no visitor comments to report.

Executive Session

City Administrator Mike Thompson reported the need to go into executive session to discuss certain aspects of a possible real estate transaction. He reported the executive session would take approximately 20 minutes and there was no need for Council to take a vote.

Council Member Charles Ebert, III made a motion, seconded by Council Member Richard Dayton to go into executive session.

Mr. Thompson took the following roll call vote: Council Member Quaites, aye; Council Member Dayton, aye; President Trawick, aye; Council Member Blackwell, aye and Council Member Ebert, III, aye. The vote was unanimous to go into executive session.

The Council Meeting recessed at 4:48 pm.

The Council Meeting was reconvened at 5:25 pm.

All Council Members were present. Also present: Mayor Hellmich and City Administrator Mike Thompson.

There was no further business to conduct.

Adjournment

A motion was made by Council Member Richard Dayton, seconded by Council

Member Charles Ebert, III, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting was adjourned at 5:25 pm.