



Meeting Minutes - Draft

City Council

Thursday, September 6, 2018

4:00 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the September 6, 2018 Work Session Meeting to order at 4:00 p.m.

Roll Call

All Council Members were present with the exception of Council Member Vera Quaites and Council Member Ralph Hellmich who were both absent due to illness. Also present: City Administrator Mike Thompson, City Clerk Katy Taylor, Kate Embry, Sandra Pate, Miriam Boutwell, Joe Bouzan, Leslie Gahagan, Randy Kurtts, Shawn Miller, Chad Christian, Jamie Smith, Meg Hellmich, Miranda Bell, Darrell Russell, Brenda Shambo, John Graham, Joey Darby, David Thompson, LaDonna Hinesley, and Press Representative Jessica Vaughn.

Discussion Items

[18-0441](#) Discuss Graham Creek Fall Events

Attachments: [Fall Events 2018](#)

Environmental Manger Leslie Gahagan reported to the Council that the Graham Creek Nature Preserve will be hosting several events in the upcoming season from September to November. Mrs. Gahagan reported to the Council that these events include cross country, archery, disc golf, and annual Graham Creek events. There was no further discussion on this item.

Discuss Council Meeting Agenda of September 4, 2018

18 0437 Approval of a Special Event ABC License for the South Baldwin Chamber of Commerce 2018 Festival of Flavor

Shawn Miller reported to the Council that the Police Department recommends moving forward. Fire Chief Joey Darby reported to the Council that the Fire Department recommends moving forward. There was no further discussion on this item, it remained on the agenda.

18 0454 ABC License: 010 Lounge Retail Liquor for Our Place and Sports Bar LLC, applicant operating under the trade name Our Place and Sports Bar located at 1157 South McKenzie Street Foley, Alabama.

Shawn Miller reported to the Council that the Police Department recommends moving forward. Fire Chief Joey Darby reported to the Council that the building has several updates that will need to take place but the applicants are working towards completing the updates, the Fire Department recommends moving forward. There was no further discussion on this item, it remained on the agenda.

18 0328 A resolution to accept the Firehouse Subs Public Safety Foundation Grant Award of \$15,507.00 Grant Approval email Firehouse Subs

Shawn Miller reported to the Council that this grant award will be used to purchase two ATVs for the Police Department that will be used to assist with community events such as the Balloon Festival. There was no further discussion on this item, it remained on the agenda.

18 0433 Request from Baldwin County Home Builders Association to place directional signs for their Parade of Homes.

Council President Wayne Trawick reported to the Council that this resolution is mainly an informative item and that the association will pick up the signs quickly after the two weekend event has ended. There was no further discussion on this item, it remained on the agenda.

18 0434 Request to Lower Speed Limit In Riverside Subdivision

City Engineer Chad Christian reported to the Council that the Riverside Subdivision HOA has requested that the speed limit be lowered from 25 mph to 20 mph. Mr. Christian reported to the Council that the Police Department placed a speed spy in the area and the average speed was 28 mph. Council Member Charlie Ebert request that the item be approved contingent upon receiving a formal request from the HOA that shows their board has voted on the change. There was no further discussion on this item, it remained on the agenda.

18 0435 A resolution waiving fees for Heritage Park Pavilion for Foley High School's Homecoming Community Pep Rally on September 20, 2018.

There was no discussion on this item, it remained on the agenda.

18 0436 Resolution Requesting To Waive Fees To Minimum For East Foley Congregation of Jehovah's Witnesses Kingdom Hall Construction

There was no discussion on this item, it remained on the agenda.

18 0438 A Resolution to Clean Up Police Department Grant Accounts

There was no discussion on this item, it remained on the agenda.

18 0440 A Resolution Approving the Hosting of 2018 Creek Crawl

Environmental Manager Leslie Gahagan reported to the Council that the 2018 Creek Crawl would be held on November 17, 2018. Mrs. Gahagan reported to the Council that the event is catered and includes food and alcohol for the runners; there was over 200 runners in attendance at the 2017 Creek Crawl. There was no further discussion on this item, it remained on the agenda.

18 0442 JUNIPER STREET S. EXTENSION ROUTE PLANNING

City Engineer Chad Christian reported to the Council that HMR has provided an agreement for the survey and route planning of the Juniper Street Extension. Mr. Christian reported to the Council that the stakeholders of this project would be brought in to review and receive feedback for planning. There was no further discussion on this item, it remained on the agenda.

18 0446 Authorizing Certain Accounts to be Written off as Uncollectable

Revenue Officer Meg Hellmich reported to the Council that these are commercial sanitation write offs that occur on an annual basis. There was no further discussion on this item, it remained on the agenda.

18 0447 A Resolution to Amend Resolution 18 1220 Ken Stabler XOXO Foundation Donation Request

There was no discussion on this item, it remained on the agenda.

18 0448 A Resolution to Reappoint Tommy Patterson to the Graham Creek Nature Preserve Board.

There was no discussion on this item, it remained on the agenda.

18 0453 Accept unbudgeted donations from several sources

Fire Chief Joey Darby reported to the Council that these approximately \$2,300.00 foundation donation will be used to purchase equipment. There was no further discussion on this item, it remained on the agenda.

18 0456 A Resolution to Renew Performance Contract with Coastal Alabama Farmers' and Fishermen's Market, Inc.

City Administrator Mike Thompson reported to the Council that the Coastal Alabama Farmers' and Fishermen's Market leases to the City of Foley in order for the City to maintain the market. There was no further discussion on this item, it remained on the agenda.

18 0458 Resolution adopting new Pay Classification Plan for the City of Foley.

Human Resources Director Sandra Pate reported to the Council that Evergreen has completed the pay study for the City of Foley. Ms. Pate reported to the Council that the goal of the pay study was to look at the internal and external equity of all City of Foley positions. After a brief presentation of the highlights from the report, Ms. Pate reported to the Council that Evergreen has provide five solutions for the City of Foley to consider. Ms. Pate reported to the Council that the Human Resources Department recommends implementation of the first option provided by Evergreen. Ms. Pate reported to the Council that this option

will adjust any employee whose current salary is less than the minimum of the new pay range to the new minimums. Ms. Pate reported to the Council that this option will create 35 pay grades with a 50% spread and a 5% mid-point spread between scales. There was no further discussion on this item, it remained on the agenda.

18 0459 Rescind Resolution 16 1185 and terminate the lease contract for use of the property west of the 10 plex sports fields.

Council Member Rick Blackwell requested that item 18-0459 to be carried over to the first meeting in October. There was no further discussion on this item. There was a consensus to carry this item over to the October 1, 2018 Council Meeting Agenda.

18 0460 HERITAGE PARK SIDEWALK PROJECT

Randy Kurtts reported to the Council that the total budget for this account is \$16,360.30. Mr. Kurtts reported to the Council that this project will be consist of updates to the Welcome Center sidewalk area, the gazebo, and the Depot Museum area. After brief discussion, Council Member Charlie Ebert requested that the Engineering Department look for alternate methods for completing the work in front of the Welcome Center. There was no further discussion on this item, it remained on the agenda.

18 0461 A RESOLUTION SETTING A PUBLIC HEARING DECLARING WEEDS TO BE A PUBLIC NUISANCE AND ORDERING ITS ABATEMENT AT 905 PEACHTREE AVE W

There was no discussion on this item, it remained on the agenda.

18 0462 A RESOLUTION SETTING A PUBLIC HEARING DECLARING WEEDS TO BE A PUBLIC NUISANCE AND ORDERING ITS ABATEMENT AT NORTH SIDE OF CROWN WALK ENTRANCE

There was no discussion on this item, it remained on the agenda.

18 0463 A resolution Adopting Fiscal Year 2019 Budgets

There was a consensus to carry this item over to the September 17, 2018 Council Meeting Agenda to allow Council Members further time to review the Fiscal Year 2019 Budgets. There was no further discussion on this item, it remained on the agenda.

18 0464 A Resolution Declaring an Emergency Purchase and Approving the Purchase of an AC Unit

Community Planner Miriam Boutwell reported to the Council that the AC Unit was not replaced with Schneider Electric so the unit is approximately 18 years old. There was no further discussion on this item, it remained on the agenda.

18 0465 Resolution to approve purchase of a sports turf renovation machine.

Recreation and Sports Tourism Director reported to the Council that this purchase is for a new piece of equipment that will help the Recreation

Department address several jobs around the sports fields. There was no discussion on this item, it remained on the agenda.

18 0466 A Resolution to Reappoint Montie Clark to the Board of Adjustments and Appeals

There was no discussion on this item, it remained on the agenda.

18 0468 A Resolution to Amend FY 2018 City Budgets

Council President Wayne Trawick reported to the Council that this item is a housekeeping item to clean up accounts within the FY 2018 City Budget. There was no further discussion on this item, it remained on the agenda.

Mayor's Comments

Due to Mayor John Koniar being absent, there were no comments to report.

Visitor's Comments

There were no comments to report.

Adjournment

Hearing no further comments, the Work Session adjourned at 5:24 p.m.