



CITY OF FOLEY

PROPERTY FORM

NEW TRANSFER DISPOSAL CHANGE OUT OF SERVICE

Effective Date: 03/03/2015

Resolution #: _____

Pat. 58701 Pd 04/20/15

Department: STREET DEPT

If Property is being Transferred,

Receiving Department: _____

No Money received

If Property is to be Disposed,

Means of Disposal: GOVDEALS SCRAP OTHER BURNT/TOTALED/BOUGHT BY INSURANCE

(If other, describe)

OUT OF SERVICE

(Storage location)

If New: PURCHASED CONFISCATED OTHER _____

Item Description: 2011 JOHN DEERE 1565 FRONT MOUNT MOWER, SERIES II, GREEN

VIN/Serial #: TC1565DJBT100267

Make: JOHN DEERE

Model: 1565

City Tag : ???
(If applicable)

Vehicle #: 20002
(If applicable)

Mileage: ???

Departmental Section

- Current Vehicle/equipment ID# N/A
- New vehicle/equipment number assigned 20002
- Completed by D. Townsend Date 03/03/15

Accounts Payable Section

- Vendor N/A Date Paid _____
- Moved title *(if applicable)* to proper dept. vehicle file _____
- Title Applied For _____ Tag Applied For _____
- Paperwork (if any) attached _____
- Completed by _____ Date _____

Insurance

- Is item insured? Yes. Removed from coverage 3/9/15
- If new, date item was added to insurance _____
- If changed, date insurance company was notified _____
- Completed by Rachel Keith

Fixed Asset Section

- On F.A. list? Yes If Yes, ID # 9115
- Date transferred in F.A. system 3/10/15
- Completed by MBell

Prepaid Insurance

- Date schedule was updated 3/9/15
- Completed by Rachel Keith