Request to Increase Departmental Budget Dollars

Instructions:

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds.

Complete items below and submit must be submitted in Legistar requ	to the City Administrator and Council Presider esting the Mayor and Council to amend the bud	nt. Once the request is approved, a Resolution dget.
Department Head	Mike Thompson for Darrell Russell	
Department	Public Works	•
Budget Category	Personnel	
Date Submitted	1/28/2022	
If Personnel Accounts, Approval fr	om Human Resources Director is required.	Signature & Date
Reason for Increase:		Signature & Date
Administration is moving forward v	vith a new position of Executive Director of In	frastructure and Devlonment in the
	s not budgted in the FY22 budget, so an increase	
accounts is required. This is docum		so to the departmental personner
-		
Amounts of Funds Needed	Account Number & Name	
\$ 76,500.00	100-1060-5000 Salaries-Public Works	
\$ 5,850.00	100-1060-5004 Payroll Tax-Public Works	
\$ 200.00	100-1060-5006 Life/Dis-Public Works	
	TOO TOO DOOD ENGLESS I HONE WORKS	
Approval by City Administrator	Chel Try	1/28/22
	Signature	Date Date
Approval by Council President		
ripproviding Council President		
	Signature	Date
***************************************	Finance Department Use Only:	
Budget Adjustment Posted:		
Resolution #	Signature	Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN LEGISTAR *****

Request to Increase Departmental Budget Dollars

Instructions:

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds.

Resolution #	Signature	Date
Budget Adjustment Posted:	Finance Department Use Only:	
v 21 mai 2 mai	Signature	Date
Approval by Council President		
	Signature	Date
Approved of Ony Administrator	Merry	1/28/27
Approval by City Administrator		
\$ 6,620.00	100-9000-5018 Self Insured-Public Works	
\$ 190.00	100-1060-5008 Workers Comp-Public Wor	ks
\$ 6,100.00	100-1060-5007 Retirement-Public Works	
Amounts of Funds Needed	Account Number & Name	
-Provides		
	45	,
accounts is required. This is docume		- 13 asparational poisonioi
	not budgted in the FY22 budget, so an increase	
Administration is moving forward w	vith a new position of Executive Director of In	frastructure and Devlopment in the
Reason for Increase:		Signatúré & Date
If Personnel Accounts, Approval fro	om Human Resources Director is required.	Ma tille
Date Submitted	1/28/2022	
Budget Category	reisonner	
Department Budget Category	Public Works Personnel	
Department Head	Mike Thompson for Darrell Russell	

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN LEGISTAR *****