

NON-CAPITAL ITEM BUDGET FORM

Approval Status

Approved

Submitted by: Suzanne Kellams

Date Wednesday, October 29, 2025

Department Gen Govt - HR Div

Email skellams@cityoffoley.org

Request the following budget impact:

Transfer Budgeted Funds WITHIN a Category

Budget Category transferring within:

Personnel Budget

Transfer From Budget Detail:

Amount of Funds	Account Number	Account Name
32060.00	100-9200-5999	Reserve for Salary Increases

Transfer To Budget Detail:

Amount of Funds	Account Number	Account Name
25435.00	100-1010-5000	Salaries-General Government
1945.00	100-1010-5004	Payroll Tax Expense- General Government
2230.00	100-1010-5007	Retirement Expense- General Government
2450.00	100-1010-5008	Workers Comp Expense- General Government

Explanation for budget increase/transfer:

The purpose of this transfer to cover the cost to reorganize and reclassify three positions within the Revenue Division of the General Government Department to ensure that job titles, descriptions, and classifications accurately reflect the current scope of work being performed.

Approval Activity History

Actor	Actions	Date
Suzanne Kellams skellams@cityoffoley.or g	Approve Suzanne Kellams	Wednesday, October 29, 2025
Miranda Bell mbell@cityoffoley.org	Miranda Bell	Wednesday, October 29, 2025
Notification	Email sent. (Your request has been approved.) skellams@cityoffoley.org	Wednesday, October 29, 2025