



Wednesday, October 29, 2025

NON-CAPITAL ITEM BUDGET FORM

Approval Status

Approved

Submitted by:

Suzanne Kellams

Date

Wednesday, October 29, 2025

Department

Gen Govt - HR Div

Email

skellams@cityoffoley.org

Request the following budget impact:

Transfer Budgeted Funds WITHIN a Category

Budget Category transferring within:

Personnel Budget

Transfer From Budget Detail:

Amount of Funds	Account Number	Account Name
32060.00	100-9200-5999	Reserve for Salary Increases

Transfer To Budget Detail:

Amount of Funds	Account Number	Account Name
25435.00	100-1010-5000	Salaries-General Government
1945.00	100-1010-5004	Payroll Tax Expense-General Government
2230.00	100-1010-5007	Retirement Expense-General Government
2450.00	100-1010-5008	Workers Comp Expense-General Government

Explanation for budget increase/transfer:

The purpose of this transfer to cover the cost to reorganize and reclassify three positions within the Revenue Division of the General Government Department to ensure that job titles, descriptions, and classifications accurately reflect the current scope of work being performed.

Approval Activity History

Actor	Actions	Date
 Suzanne Kellams skellams@cityoffoley.org	Approve <i>Suzanne Kellams</i>	Wednesday, October 29, 2025
 Miranda Bell mbell@cityoffoley.org	Approve <i>Miranda Bell</i>	Wednesday, October 29, 2025
 Notification	Email sent. (Your request has been approved.) skellams@cityoffoley.org	Wednesday, October 29, 2025