

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval. If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Jeff Lee

Date Submitted: 5/14/2024

Is this purchase listed on the capital projects plan in the approved budget? No

What amount is approved in the plan for this project? \$0

In what year is this project shown to begin in the plan? N/A

Description of the project and why the project needs to be completed at this time.  
This project is to replace the fencing for one of the softball fields at Aaronville Park. This was orginally budgeted in an operations account but due to the type of work being permformed, it is considered a capital project.  
This is budget neutral and we'll be transferring funds from the Aaronville Park Maintenance account in operations to a new capital project account.

Can your job be performed without the completion of this project? Please explain below.  
Yes

Will not completing this project cause a public safety issue? Please explain below.  
Yes, the fencing in this park is in very poor condition and could cause an injury.

Do you expect to come in, at, or under budget on this project? Please explain below.  
Yes

Is there a grant associated with this project? No  
If so please list below the grant amount and the match required by the City.

Approval by City Administrator *Mike Thompson*  
Signature and Date

Approval by Council President  
Signature and Date

RE: Capital Project - Aaronville Park Fencing

External

inbox x

Wayne  
to me

I'm good for the agenda

Wayne

From: Jeff Lee <jlee@cityoffoley.org>  
Sent: Tuesday, May 14, 2024 2:51 PM  
To: Wayne <wtrawick@trawickb.com>  
Cc: Wayne Trawick <wtrawick@cityoffoley.org>  
Subject: Capital Project - Aaronville Park Fencing

President Trawick,

Parks & Recreation is requesting permission to move forward with replacing the fencing on one of the softball fields at Aaronville Park. This is not a planned project but it was budgeted in an operations account for FY24. Due to the scope of the work, it's now considered a capital project. This is a budget neutral request. We plan to transfer the \$48,000 from operations to a new capital project account.

If you approve of us moving forward, will you please sign the attached capital worksheet and return to me when you get a chance?

Jeff Lee  
Director of Parks and Recreation  
City of Foley  
(251) 970-3024  
foleyrecreation.com