## Capital Project Worksheet

## Directions: Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval. If this project is approved, you must complete the Pre-Project Worksheet and Budget forms. David Thompson Submitted by: Date Submitted: 13-Jan-20 Is this purchase listed on the capital projects plan in the approved budget? Yes What amount is approved in the plan for this project? \$145,000 In what year is this project shown to begin in the plan? 2019/2020 Description of the project and why the project needs to be completed at this time. We need better sound and dampening in the Event Center for tournaments and for meetings. Can your job be performed without the completion of this project? Please explain below. Yes; however, sound is loud and uncomfortable for most and it is hard to hear speakers during presentations. Will not completing this project cause a public safety issue? Please explain below. Do you expect to come in, at, or under budget on this project? Please explain below. Yes, under budget. We are requesting \$145,000 for all of the work. Is there a grant associated with this project? No If so please list below the grant amount and the match required by the City. Approval by City Administrator Signature and Date Approval by Council President

Signature and Date