

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Darrell Russell

Date Submitted: 03/26/2021

Is this purchase listed as a capital purchase in the approved budget? Yes

What amount is approved in the budget for this purchase? \$12,000

Description of the item and why the item is needed at this time.

A 2021 Scag Turf Tiger 61" 37 HP VAN EFI Mower. It is needed by ST. SIDEWALKS for regular maintenance of the edges of the many sidewalks that have been added with the growth of the city. This is an addition of a budgeted item.

Can your job be performed without the purchase of this item? Please explain below.

No, the ST. SIDEWALK crews need to mow the grassy edges of the many sidewalks & bike paths that have been added throughout the City as it has expanded & grown.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.

Yes, there are three, but we would like to purchase the 2021 SCAG Turf Tiger 61" mower even though it is the middle bid for a few reasons: 1) the Gravely mower, which is the lowest bid, has an unknown delivery date. The SCAG is ready now.

2) the SCAG has a better quality & bigger motor and more HP than the other mowers. 3) the blade cutting width on the SCAG mower is 1 inch wider than either of the other mowers. The SCAG is the better choice for our immediate summer needs.

Is this to replace a current capital asset? No, it is an addition

If so please list below the item being replaced and why it can not be used any longer.

How do you plan to dispose of the item that is being replaced?

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date