

Return to:
City of Foley Parks Department
120 West Verbena Avenue
Foley, Alabama 36535
Phone: 251-971-6013
Fax: 251-943-7432

CITY OF FOLEY, ALABAMA

**APPLICATION FOR PERMISSION
TO USE HERITAGE PARK PAVILION**

Applications Must Be Received at Least Two (2) Weeks Prior to the Event.

NAME: The Orchard Ministries

ADDRESS: 19873 Bohemian Hall Road Silverhill, AL 36576

PHONE NO.: 334-322-5002 FAX NO.: _____

TYPE OF EVENT: Festival to raise money for orphanage

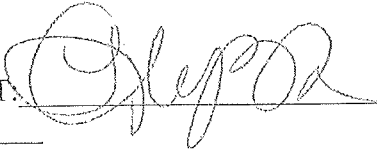
DESCRIPTION OF ALL ACTIVITIES/FACILITIES INVOLVED (include whether food or beverages will be served, tents erected, music, power requirements, etc.): we will have vendors selling arts and crafts, sell hamburgers and hot dogs, cokes, etc. and use the pavilion to allow children's choirs, dance groups and other bands to perform

DATE OF EVENT: Oct. 18, 2014

TIME OF EVENT: FROM 7:00 TO 6:00 (including set up and clean up)

MAXIMUM NUMBER OF PERSONS: 350 estimate _____

I have read and I understand the Rules on the reverse side which govern my application and use of the Pavilion and Park, and I hereby agree and consent to the same.

SIGNATURE OF APPLICANT: 

DATE: 10/25/2013

NON-REFUNDABLE USAGE FEE DUE WITH APPLICATION:

\$225.00 minimum for first three (3) hours and \$75 per hour for each additional hour.

FOR CITY USE ONLY

Date Application and Fee Received: _____

Application is: Approved / Denied (circle one)

If Approved, Special Conditions (if any): _____



The Orchard

October 25, 2013

City of Foley Parks Department
120 West Verbena Avenue
Foley, AL 36535

To Whom It May Concern:

Please allow this letter to serve as our official request to use Foley's Heritage Park for a festival on Saturday, October 18, 2014. The Orchard Ministries is a non-profit organization that would like to use this festival to raise money for an orphanage in Haiti and the missionaries that are ministering to them. Local residents Gordon and Angie Lipscomb have moved to Haiti to work at this orphanage. The monies raised will help buy supplies and building materials for the orphanage.

We plan to have arts and crafts booths, vendors selling thirty-one merchandise, etc. We will not have any jumpy castles or the like. We plan to have food vendors and have contacted the Baldwin County Health Department regarding our ideas. We will also invite local groups to entertain, specifically local dance troupes, church singing groups and youth groups. We want to ensure a family-friendly festival free from profanity and alcohol. We will closely monitor the vendors to ensure no inappropriate materials are present.

As we are a non-profit organization raising monies for an orphanage, we respectfully request that you waive the fee for the use of the park.

Should you have any questions or need additional information, please do not hesitate to contact me at 334-322-5002.

Sincerely,

Lori M. Brock
Event Coordinator

10373 Bohemian Hall Road Silverhill AL 36576 334-322-5002