



February 2, 2016

City of Foley
Mayor Koniar & Council Members
P.O. Box 1750
Foley, AL 36536

Dear Mayor Koniar and Council Members,

The South Baldwin Chamber of Commerce respectfully requests your permission to hold the 2016 Gulf Coast Hot Air Balloon Festival at the Foley Sports Complex, located on Highway 98 West. The festival will encompass the soccer field and parking lot of the baseball complex as well as the soccer field west of Ralph Schumacher Lane. The three day festival is planned for Friday, May 6, Saturday, May 7 and Sunday, May 8, 2016.

The South Baldwin Chamber of Commerce also requests assistance from the Parks & Recreation Department in preparation of the grounds by mowing the grass, treating the grounds for ants, trimming the dead limbs from trees, mark off any restricted field areas where driving is not permitted, cleaning the outside of the concession stand and moving bleachers and trash cans to the grounds.

We would request that the mowing, treating grounds for ants, trimming dead limbs from trees be done once a month beginning immediately. Being certain these enhancements are accomplished the week just before the event.

Thank you in advance for your consideration and thank you for the outstanding manner in which your employees support the South Baldwin Chamber's community events throughout the year.

Respectfully yours,

Danielle Faircloth
Events Director