



Meeting Minutes - Draft

City Council

Monday, March 2, 2020

4:00 PM

Conference Room

Work Session

Call To Order

Council President Wayne Trawick called the March 2, 2020 Work Session to order at 4:00 p.m.

Roll Call

All Council Members were present. Also Present: City Administrator Mike Thompson, City Clerk Katy Taylor, Sandra Pate, Kate Embry, Kevin Carnley, Tommy Gebhart, Joey Darby, Darralyn Dunmore, Joey Darby, Logan Eberly, Miranda Bell, Sue Steigerwald, LaDonna Hinesley, Miriam Boutwell, David Wilson, Leslie Gahagan, Darrell Russell, Jamie Smith, Rachel Keith, Taylor Davis, Randy Kurtts, Andy Forsythe, David Thompson, Sherry Sullivan, and Press Representative Jessica Vaughn.

Present: 5 - President Wayne Trawick, Council Member Vera Quaites, Council Member Ralph Hellmich, Council Member Rick Blackwell and Council Member Charles Ebert III

Discussion Items

[20-0087](#)

DISCUSS FY 2020 PROPOSED STREET RESURFACING PROJECT

Attachments: [FY2020 Proposed Resurfacing List](#)
[PowerPoint Presentation](#)

Taylor Davis reported to the Council that parts of Sinclair Street, Wilson Street, Section Avenue, Carnation, East Laurel Avenue, West Roosevelt, Azalea Avenue, Pine Street, and Pecan Street are all included in the FY 2020 Proposed Resurfacing Project. Mr. Davis reported to the Council that the estimated cost is \$900,000. City Engineer Chad Christian reported to the Council that the Engineering Department will look at micro surfacing as an option and could include the parks as two alternate bids. There was no further discussion on this item.

Discuss Council Meeting Agenda of March 2, 2020

20-0035

Rachel Keith Reported to the Council that the FAA intends to fund the project to finish repaving at the airport and it must be bid by June 1, 2020. Mrs. Keith reported to the Council that \$35,000 would be spend during Fiscal Year 2020 and the remaining during Fiscal Year 2021; the project would begin in 2021. There was no further discussion on this item, it remained on the agenda.

20-0071

There was no discussion on this item, it remained on the agenda.

20-0084

Police Chief David Wilson reported to the Council that Lt. Otis Miller would be retiring soon after thirty years and the Police Department would like to give Lt. Miller his badge and weapon upon retirement. There was no further discussion on this item, it remained on the agenda.

20-0085

Police Chief David Wilson reported to the Council that Cpl. Dempsey Hunt would be retiring soon to pursue a federal job. Chief Wilson reported to the Council that the Police Department would like to give Cpl. Hunt his badge and weapon upon retirement. There was no further discussion on this item, it remained on the agenda.

20-0086

Logan Eberly reported to the Council that the Fiscal Year 2020 Walmart Community Grant will have an award of \$1,200 with no match required. There was no further discussion on this item, it remained on the agenda.

20-0088

Environmental Manager Leslie Gahagan reported to the Council that the closing for the property on Barner Road would be scheduled soon. Mrs. Gahagan reported to the Council that the property is 94 total acres and that 5 acres cannot be used in the project so the grant will not pay for that portion. Mrs. Gahagan reported to the Council that next year they will apply for grants to cover the funding of the construction. There was no further discussion on this item, it remained on the agenda.

20-0089

Environmental Manager Leslie Gahagan reported to the Council that currently the department has one jeep and is in need of a truck. Mrs. Gahagan reported to the Council the purchase was budgeted and has come in under budget. There was no further discussion on this item, it remained on the agenda.

20-0090

Logan Eberly reported to the Council that The Alabama Historic Commission NAPC Forum 2020 Grant would cover travel and training for members of the Historical Commission. There was no further discussion on this item, it remained on the agenda.

20-0091

Environmental Manager Leslie Gahagan reported to the Council that they will not be burning the park this year so she would like to move funds to purchase an aquarium. Mrs. Gahagan reported to the Council that this aquarium will be used as a centerpiece for the Interpretive Center at Graham Creek. There was no further discussion on this item, it remained on the agenda.

20-0093

Police Chief David Wilson reported to the Council that the purchase of a new Transfer Van has been put off as long as possible and it is time to purchase. Chief Wilson reported to the Council that this will include an inmate insert and will be safer for both the inmates and the correction staff. There was no further discussion on this item, it remained on the agenda.

20-0095

City Engineer Chad Christian reported to the Council that the design has been completed for this project. Mr. Christian reported to the Council that after detailed plans and cost estimates are received public meetings will be held. There was no further discussion on this item, it remained on the agenda.

20-0096

Public Works Superintendent Darrell Russell reported to the Council that sidewalks are included in the Fiscal Year 2020 budget. There was no further discussion on this item, it remained on the agenda.

20-0097

Marketing Director LaDonna Hinesley reported to the Council that the Museum-Archives Advisory Board has recommended updating the quorum requirements in the ordinance that establishes the board. Mrs. Hinesley reported to the Council that currently the quorum requires six of the nine members to establish a quorum and the board has recommended updating this requirement to five of the nine members. There was no further discussion on this item, it remained on the agenda.

20-0098

There was no discussion on this item, it remained on the agenda.

20-0099

Human Resources Director Sandra Pate reported to the Council that the changes are housekeeping. Ms. Pate reported to the Council that they include updates from the travel policy, modifications to Work Comp, and adding new benefits. There was no further discussion on this item, it remained on the agenda.

20-0100

Sue Steigerwald reported to the Council that this resolution is a housekeeping item to clean up accounts. Ms. Steigerwald reported to the Council that two cameras were received in FY 2019 but the invoice was not received until FY 2020. There was no further discussion on this item, it remained on the agenda.

20-0105

City Planner Miriam Boutwell reported to the Council that there is a typo in the title of resolution 20-0105. Ms. Boutwell reported that the rezoning is to be from R1B to B1. There was no further discussion on this item, it remained on the agenda.

20-0106

Public Works Superintendent Darrell Russell reported to the Council that this purchase is in the budget and under budget. There was no further discussion on this item, it remained on the agenda.

20-0107

Public Works Superintendent Darrell Russell reported to the Council that this purchase is in the budget but has come to \$38,000 over budget. There was no further discussion on this item, it remained on the agenda.

20-0109

Director of Recreation and Sports Tourism David Thompson reported to the Council that a gator and golf cart is currently budgeted. Mr. Thompson reported to the Council that the purchase of two haulers instead would free up golf carts already owned by the department. There was no further discussion on this item, it remained on the agenda.

20-0110

Public Works Superintendent Darrell Russell reported to the Council that the sanitation truck is seven years old and it will be sent to Montgomery for auction. There was no further discussion on this item, it remained on the agenda.

20-0111

Director of Recreation and Sports Tourism David Thompson reported to the Council that these three vehicles are no longer used by the department and they are costing more money than the department is getting use out of them. Mr. Thompson reported to the Council that the vehicles will be sent to Gov Deals. There was no further discussion on this item, it remained on the agenda.

20-0112

Human Resources Director Sandra Pate reported to the Council that this position is budgeted in the FY 2020 budget for the 3rd quarter. Ms. Pate reported to the Council that the Environmental Department currently has a position that will be left vacant until approximately summer. Ms. Pate reported to the Council that this vacancy will allow for the conversion of this position from permanent part-time to permanent full-time. There was no further discussion on this item, it remained on the agenda.

20-0116

There was no discussion on this item, it remained on the agenda.

20-0117

City Administrator Mike Thompson reported to the Council that East Central Baldwin Water Authority has requested that the City of Foley consider a water franchise agreement. Mr. Thompson reported to the Council that this is not something the City has done before and it would have to be done by ordinance. Mr. Thompson reported to the Council that this is a discussion to allow the Mayor to enter negotiations with East Central Baldwin Water Authority. Fire Chief Joey Darby reported to the Council that he does have concerns from the Fire Department side of operations for anything outside of Riviera. Chief Darby reported to the Council that concerns include distance to water source, flow requirements, and maintenance. A representative for East Central Baldwin Water Authority reported to the Council that they are working on improvements in the area and have provided ISO information in the past. There was no further discussion on this item, it remained on the agenda.

20-0119

Randy Kurtts reported to the Council that he has an add on for the lights at the new intersection of Poplar Street and Fern Avenue. Mr. Kurtts reported to the Council that he has spoken with Riviera Utilities and that the cost for this project would be \$11,000; if the Council wants more lights down the street it will be more. Darrell Russell reported to the Council that the rumble strips to be included in the intersection would be \$2,300 for 9 feet. City Administrator Mike Thompson reported to the Council that they may consider doing all at once rather than just the lighting. City Engineer Chad Christian reported to the Council that nothing can be done until the state releases the road in approximately two to three weeks. City Administrator Mike Thompson reported to the Council that the City could be prepared to have everything ready to go when the state releases the road. There was no further discussion on this item. There was a consensus to add this item to the Council Meeting Agenda.

20-0123

City Administrator Mike Thompson reported to the Council that the bond market is currently down due to the Coronavirus and it is a good time to refinance. Mr. Thompson reported to the Council that this refinance would provide approximately \$510,000 in savings for the City. There was no further discussion on this item. There was a consensus to add this item to the Council Meeting Agenda.

Visitor Comments

Council Member Charlie Ebert reported to the Council that Foley Main Street has entered into the Branding Phase of the program. Council Member Ebert reported to the Council that the State Main Street representatives will be in town for roundtable meetings March 24-26, 2020.

Citizen Mike Ross reported to the Council that the street signs on Cedar Street between Hwy 98 and Surrey Loop need to be clarified due to the school zone. Mr. Ross reported to the Council that the posted speed limit is 20 mph and it is mostly adhered to during the day but outside of school hours it is not. Council Member Ralph Hellmich reported to the Council that this has come up before due to some traffic signs tying into school hours and some not; the signage will need to be looked at. Council President Wayne Trawick reported to the Council that the Police Chief should look at the signage and see what can be done. City Engineer Chad Christian reported to the Council that the Engineering and Public Works Departments would look at the signs they have available and see how the zone could be clarified. There was no further discussion on this item, it remained on the agenda.

Finance Director Sue Steigerwald reported to the Council that the Finance Department has submitted the first Annual Popular Annual Financial Report for judging. Ms. Steigerwald reported to the Council that the Finance Department has wanted to do this for several years and if they receive all three awards this year the City of Foley will be the only municipality in the state to receive all three awards. City Administrator Mike Thompson reported to the Council that this report will be easier for citizens to read as compared to the regular budget, it is user friendly.

City Administrator Mike Thompson reported to the Council that there will be a need for an Executive Session after the March 3, 2020 Council meeting.

Mayor's Comments

Mayor John Koniar reported to the Council that he would like to see staff address the steps that will be taken due to Coronavirus.

Adjournment

Hearing no further comments, the Work Session adjourned at 5:20 p.m.