

Sandra Pate

From: Leslie Gahagan [lgahagan@cityoffoley.org]
Sent: Monday, May 19, 2014 11:31 AM
To: Kate Norris; Sandra Pate; Miriam Boutwell
Subject: Request for Personnel

Due to the loss of the Easter Seals employee at the Nature Parks, we are in a terrible bind with maintenance. With all the new amenities and damage from the floods, there is much needed work to bring the parks back into manageable order. Furthermore, we will begin all of our educational programs this summer, and there are major events scheduled for August and the first weekend of October. There is no way we can meet the obligations of the parks and events with current staff.

I had budgeted \$5000 for a prescribed burn which did not occur due to weather conditions. This was in the GCNP - Habitat Management (01-620-8151) Account.

I would like to request hiring a temporary part time position as Parks Ranger (based on the previously submitted job description). I would also like to transfer the fund from the Habitat Account into the CDD personnel account. Looking at the timeline, if we could start the employee on July 1, 2014, that would give us 6 pay periods for the remainder of the fiscal year. The hours per week would be based upon the salary range selected.

The ideal situation would be that the Parks Ranger would be temporary part time for the remainder of this year, and for the FY15 budget we would request that position transition in to full time permanent.

*Leslie Lassitter Gahagan
Environmental Manager
City of Foley
251-971-1471*

$$\begin{array}{r} \text{Grade 9 @ } \$14.926 / \text{hr.} \\ 31.493 - 10\% \text{ Taxes} \\ \hline \$16.419 \end{array}$$

$$5,000 / \$16.419 = 304 \text{ hours}$$

$$304 / 12 \text{ weeks} = 25 \pm \text{ hours per week}$$

$$\begin{array}{l} \text{PRB} = 7/1/14 \\ \text{for } 12 \text{ weeks.} \end{array}$$