



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, February 19, 2018

4:00 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the February 19, 2018 Work Session meeting to order at 4:00 p.m.

Roll Call

All Council Members were present. Also present: City Administrator Mike Thompson, City Clerk Katy Taylor, Sandra Pate, Kate Embry, Tony Fuqua, Miriam Boutwell, Meg Hellmich, Emmanuel Seals, Taylor Davis, David Thompson, Kevin Carnley, Joey Darby, Thurston Bullock, Darrell Russell, Rachel Keith, LaDonna Hinesley, Chad Christian, David Vosloh, Lynn Woodcock, and Press Representative Jessica Vaughn.

Discussion Items

Discuss Council Meeting Agenda of February 19, 2018

18 0072 Accept Volkert Inc.'s Supplemental Agreement No. 2 for Engineering Services to Construct Access

Rachel Keith reported to the Council that this resolution would allow for bidding to take place before the required June 15, 2018 deadline. Mrs. Keith reported that this project is included in the current capital plan. There was no further discussion on this item, it remained on the agenda.

18 0076 Request for multiple Vehicles from multiple Departments to be Surplused & Disposed by the Best Means Possible

Public Works Superintendent Darrell Russell reported to the Council that there are several vehicles located at the Public Works Department that have reached their useful life and need to be auctioned off. There was no further discussion on this item, it remained on the agenda.

18 0080 Request the use of Beulah Heights Park for the Save Our Youth Community Youth March on Saturday, April 21, 2018 from 10:00 a.m. until 4:00 p.m.

Council Member Vera Quaites reported to the Council that this is an event that occurs every year and the organization is working with the Police Department.

There was no further discussion on this item, it remained on the agenda.

18 0082 EAST PRIDE BOULEVARD ACCESS PROJECT CHANGE ORDER #1 FOR ADDITIONAL WORK

City Engineer Chad Christian reported to the Council that this project has come in at approximately \$7,000 over budget. Mr. Christian reported to the Council that the Juniper Street sidewalk project bids have come in at approximately \$10,000 under budget that will allow for the over budget expenses. There was no further discussion on this item, it remained on the agenda.

18 0083 Resolution authorizing Evergreen Solutions, LLC to conduct a Compensation and Pay Classification Plan Study for the City and allocating \$7,500 toward cost of study.

Human Resources Director Sandra Pate reported to the Council that the Human Resources Department received ten responses to the RFP that was sent out. Ms. Pate reported to the Council that the HR Department has chosen Evergreen Solutions, LLC to conduct the Compensation and Pay Classification Plan Study for the City based on the response they provided. Ms. Pate reported that the process will take approximately 4-5 months and will include three site visits. Ms. Pate reported that the City's last plan study was conducted six years ago. There was no further discussion on this item, it remained on the agenda.

18 0084 A resolution moving alternate member Randy Arp to a regular member of the Construction Board of Adjustments and Appeals

Community Planner Miriam Boutwell reported to the Council that Randy Arp is willing to serve as a regular member of the Construction Board of Adjustments and Appeals. There was no further discussion on this item, it remained on the agenda.

18 0088 Accept Volkert Inc.'s Supplemental Agreement No. 3 for Engineering Services to Construct an 8 Unit T Hangar Phase II at the Foley Municipal Airport

There was no discussion on this item, it remained on the agenda.

18 0089 Request to write off excess inventory of the book Foley Steps Forward

Marketing Director LaDonna Hinesley reported to the Council that there is an excessive amount of inventory (3,584 books in total) of the Foley Steps Forward book located at the Depot Museum. Mrs. Hinesley reported to the Council that the Marketing Department wishes to remove excess inventory of these books and only keep approximately 1,000 books in inventory. There was no further discussion on this item, it remained on the agenda.

18 0090 A resolution authorizing participation in the Main Street Alabama Program.

Council Member Ralph Hellmich reported to the Council that the City has created a team of employees to work through the application process for the Main Street Alabama Program. Mr. Hellmich reported that at the end of the month of February a Letter of Intent to apply is due to the program and this

resolution will allow the committee to send in the LOI. There was no further discussion on this item, it remained on the agenda.

18 0095 A resolution approving Foley High School to place a soccer storage building on site at the Foley Sports Complex.

Director of Recreation and Sports Tourism David Thompson reported to the Council that currently the Foley Middle School and the Foley High School are using the sports Foley Sports Complex fields for their games. Mr. Thompson reported that the schools have requested to move a 10 x 20 storage building on to the Foley Sports Complex property in order to decrease the movement of equipment every day. Mr. Thompson reported that the up-keep expenses were the responsibility of the schools not the City of Foley. There was no further discussion on this item, it remained on the agenda.

18 0097 Approves Street Light Installation on Existing Poles Along South Cypress Street

City Engineer Chad Christian reported to the Council that there are seven existing poles along the south section of Cypress Street. Mr. Christian reported that to add lighting to these existing poles there will be a one time \$352 fee and \$52.50 per month fee. There was no further discussion on this item, it remained on the agenda.

18 0094 ABC License: 240 Non Profit Tax Exempt for South Baldwin Chamber Foundation, Inc., applicant operating under the trade name South Baldwin Chamber Foundation 10th Annual BBQ and Blues Cook Off located at Foley Heritage Park in Foley, Alabama.

Police Chief David Wilson reported to the Council that the Police Department recommends moving forward. Fire Chief Joey Darby reported to the Council that the Fire Department recommends moving forward. There was no further discussion on this item, it remained on the agenda.

18 0102 ABC License: 240 Non Profit Tax Exempt for Gulf Coast Elks Lodge NO 2782 Benevolent and Protective Order of Elks of the USA, applicant operating under the trade name Gulf Coast Elks Lodge 2782 for their event Denim And Diamonds A Benefit for Alzheimer to be held at the Foley Civic Center on March 10, 2018.

Police Chief David Wilson reported to the Council that the Police Department recommends moving forward. Fire Chief Joey Darby reported to the Council that the Fire Department recommends moving forward. There was no further discussion on this item, it remained on the agenda.

There was a consensus to add one item to the February 19, 2018 Council Agenda.

Item 18-0055 Police Department Roof Project was added to the agenda.

18-0055 Police Department Roof Project

Tony Fuqua reported to the Council that the Council previously approved an agenda item to begin work on the Police Department roof. Mr. Fuqua reported that the work can be completed all at one time for a cost savings and will

allow for the same company to complete the entire project. Mr. Fuqua reported that this process will insure that no damage is made to the roof by another company. City Administrator Mike Thompson reported to the Council that this resolution will not make any changes to the work that will be done but will move the entire project to FY 2018. There was no further discussion on this item, it remained on the agenda.

Mayor's Comments

Mayor John Koniar reminded the Council that the Annual Arbor Day event would take place Saturday, February 24, 2018 at the Coastal Alabama Farmers and Fishermans Market.

Visitor Comments

OWA Representative Lynn Woodcock reported to the Council that March 8, 2018 OWA would be a stop location for the 2018 Gulf Coast Challenge Project Hero Bike Ride. Ms. Woodcock reported to the Council that the cyclists are traveling from Tallahassee, FL to New Orleans, LA and will be making a stop at area schools and other locations along the route, including OWA. Ms. Woodcock reported that OWA has been working with the Foley Fire and Police Departments to insure the safest route and an impressive welcome for the cyclists on March 8.

Citizen David Vosloh requested that the Council look at the options and address the lighting in the area of the Foley Beach Express and County Road 20 intersection. Mr. Vosloh reported that this intersection is very dark and heavily travelled; he requested the City to address the options of lighting this intersection.

Adjournment

Hearing no further comments, the Work Session adjourned at 4:37 p.m.