

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: David Thompson

Date Submitted: 11/10/2022

Is this purchase listed as a capital purchase in the approved budget? Yes

What amount is approved in the budget for this purchase? \$35,000

Description of the item and why the item is needed at this time.

Mower needed for mowing Pride and our common areas around the complex.

Can your job be performed without the purchase of this item? Please explain below.

It is needed for common areas.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.

31945.72, which is below budget

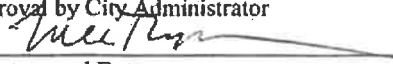
Is this to replace a current capital asset? No

If so please list below the item being replaced and why it can not be used any longer.

How do you plan to dispose of the item that is being replaced?

N/A

Approval by City Administrator


Signature and Date

Approval by Council President

 11-14-22