

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Lt. Larry Dearing

Date Submitted: 04/14/2022

Is this purchase listed as a capital purchase in the approved budget? No

What amount is approved in the budget for this purchase? N/A

Description of the item and why the item is needed at this time.

(1) American Standard 8 ton gas package air conditioner unit, horizontal discharge, including wire and harness adapters and crane rental for installation on the roof of the Foley Justice Center. The existing unit failed in the fall of 2021 and the unit is needing to be replaced before the heat of summer arrives.

Can your job be performed without the purchase of this item? Please explain below.

No, this unit cools the courtroom at the Foley Justice Center affecting the employees of the Police Department, Court System and the public.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.  
Original quote is attached and an updated quote showing the increase in price.

Is this to replace a current capital asset? yes

If so please list below the item being replaced and why it can not be used any longer.

It is the replacement for an existing unit which is the last remaining unit original to the building when it was built. The failure is so extensive that parts and labor to repair it would exceed the cost and longevity of a new unit long term.

How do you plan to dispose of the item that is being replaced?

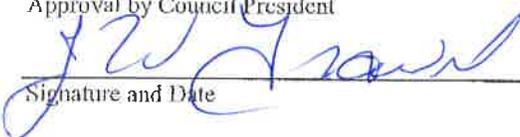
The unit will be disposed of by D&D Quality Services when they replace it with the new unit.

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date

 4-14-2022

\*\*\*\*\*THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR\*\*\*\*\*