



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, December 1, 2025

4:00 PM

Council Chambers

Work Session/Council Meeting

Call to Order

President Trawick called the meeting to order at 4:00pm.

Roll Call

All Council Members were present. Also present: Mayor Ralph G. Hellmich, City Clerk Christi Watkins, Taylor Davis, Leslie Gahagan, David Thompson, J. Bufford King, Jackie McGonigal, Guy Busby, Stephanie Brewster, Kevin Carnley, Logan Eberly, Miriam Boone, Jamie Smith, Eden Lapham, Chad Brewer, Angela Sherman, Jonathan Cottis, Cheryl Ledbetter, Kate Norris, Travis Valentine, Darrell Russell, Frank Shephard, Darrelyn Dunmore, Lisa Yeater, Mike Yeater, John Graham, Joey Darby, Wayne Dyess, Thurston Bullock and Darrell Russell.

Present: 5 - Tim Lower, Roderick Burkle, Larry Engel, Wayne Trawick and Charles Ebert III

Moment of Reflection

Pledge of Allegiance

Public Hearing

[25-0650](#)

A PUBLIC HEARING TO CONSIDER AN ORDINANCE AMENDING THE CITY OF FOLEY ZONING ORDINANCE

President Trawick opened the Public Hearing at 4:01pm. He asked for comments from the public. Hearing no comments he closed the Public Hearing.

Presentation

[25-0651](#)

Presentation ARC of Gulf Coast

Stephanie Brewster presented to Council the ARC of Gulf Coast presentation.

Work Session Discussion

Additions/Removals/Carry-Overs

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, to add Items 25-0404, 25-0706 to the agenda and to carry-over Item 25-0694. The motion carried by an unanimous vote.

[25-0704](#)

ABC License: 011 - Lounge Retail Liquor - Class II (Package) 990 - Tobacco Only - for Gulf Liquor., applicant operating under the trade name Tayaksh 25 Inc., located at 7525 State Hwy. 59; Ste. B, Foley, Alabama 36535.

Attachments: [ABC Application - Gulf Liquor](#)

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, to approve the ABC License. The motion carried by an unanimous vote.

Enactment No:

Consent Agenda

[25-0653](#)

Work Session/Council Meeting Minutes of November 17, 2025

Attachments: [11-17-2025 Work Session Council Meeting Minutes](#)

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, to approve the Work Session/Council Meeting Minutes of November 17, 2025. The motion carried by an unanimous vote.

Ordinances

[25-0589](#)

(SECOND READING) AN ORDINANCE AMENDING THE CITY OF FOLEY ZONING ORDINANCE

Attachments: [Recommendation Letter.pdf](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2042-ORD

Resolutions and Other Business

[25-0604](#)

A RESOLUTION AMENDING THE PAY CLASSIFICATION PLAN IN

GENERAL GOVERNMENT AND THE POLICE DEPARTMENT

Attachments: [Pay Classification Plan - Effective 11-17-25](#)

There was no discussion on this item.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1443-RES

[25-0674](#)

A Resolution Approving the Surplus & Disposal of Three (3) Sanitation Dept Vehicles/Equipment.

Public Works Director Darrell Russell reported that the Sanitation Department recommends vehicles/equipment to be surplus and to go to auction or disposal by the best means possible.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1444-RES

[25-0675](#)

A Resolution to Accept the Walmart Spark Local Good Grant

Attachments: [City of Foley Mail - Spark Good Local Grant to Facility #904 Status Update - Application ID 92190831](#)
[Budget Increase Form](#)

Logan Eberly reported that the Foley Police Department requested permission to apply for the Walmart Sparks Local Good grant on 25-1396-RES. Walmart has granted the City of Foley \$2,700 for the Shop with a Cop program. Within the City of Foley, there are four schools: Foley Elementary, Mathis Elementary, Foley Middle School, and Foley High School. The City provides school resource officers (SRO) to each of these schools. The Foley Police Department requested \$2,700.00 in Walmart sparks good grant funding to supplement Christmas presents for children identified in need by the SRO's and school staff. The Shop with a Cop program will help to ease the burden of Christmas presents for local area residents.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1445-RES

[25-0679](#)

A Resolution to Approve the Rental of Heritage Park for Lisa Yeater to host the Gumbo & Alabama Slammer Festival and a Variance to Allow Alcohol to be Sold

Attachments: [Gumbo & Alabama Slammer Festival Application](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1446-RES

[25-0680](#)

A Resolution to Approve the Rental of Heritage Park for Lisa Yeater to host the Mudbugs & Margaritas Festival and a Variance to Allow Alcohol to be Sold

Attachments: [Mudbugs & Margaritas Festival Application](#)

There was no discussion on this item.

A motion was made by Council Member Larry Engel, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1447-RES

[25-0683](#)

A Resolution Amending Street Department Budget for Sidewalk & Street Maintenance.

Attachments: [COF Library Ramp](#)
[Wynter-Metz-11-19-2025](#)
[jotform](#)
[estimate c and h](#)

Public Works Director Darrell Russell reported the Street Department has received an estimate from James Bros Excavating for updating the sidewalk and bringing it up to ADA regulation standards at the City of Foley Library for \$17,785.60. He stated the Street Department is asking for an increase of \$18,000.00 and Engineering has received an estimate from C&H Construction to install guardrail on West Michigan for \$17,250.00. The Street Department is asking for an increase of \$18,000.00.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1448-RES

[25-0685](#)

Resolution to Participate in Drainage Improvements Northwest of Cedar Street / US 98 Alley Area.

Attachments: [Alley plan view of drainage](#)
[agent authorization form](#)
[Daisha-Barnes-Engineering \(59\)](#)
[202511051744 \(1\).jpg](#)

City Engineer Taylor Davis reported that the existing unopened alley that is bordered between Cedar Street and Beech Street on the east and west ends, and US 98 and Carolyn Avenue on the north and south ends, has grading

challenges that restrict stormwater flow. Amore & Sole Holdings, LLC has submitted a development plan that includes improving said unopened alley including drainage infrastructure improvements as part of their Land Development Permit. The Engineering Department has reviewed the engineer's opinion of probable cost prepared by Engineering Design Group, LLC (EDG) associated with the drainage infrastructure improvements; and the applicant has requested and staff recommends a maximum contribution of up to \$25,000.00 to be appropriated to the drainage infrastructure improvements associated with the drainage work and connection to the existing drainage infrastructure along the east side of Cedar Street.

A motion was made by Council Member Larry Engel, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1449-RES

[25-0686](#)

Resolution Approving Axis Engineering Group, LLC's Professional Services Proposal for Iberville Square Turn Lane.

Attachments: [Proposal - Iberville Square Turn Lanes - City of Foley](#)
[PC Iberville Sq Turn Lane Project Conceptual](#)
[Daisha-Barnes-Engineering \(60\)](#)

City Engineer Taylor Davis reported that due to increased traffic on Juniper St. there is a need for a Southbound turn lane at Beignet Dr and an improved Northbound radius at Iberville Drive. This proposal is for engineering and surveying services and will cover topographic survey, turn lane design, and construction plans. This public project is scheduled to be presented to the Planning Commission in January 2026.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1450-RES

[25-0687](#)

Resolution Approving Street Light Installation at the Intersection of James Road and County Road 12.

Attachments: [county rd 12 and james rd large LED](#)
[Map of intersection](#)
[City of Foley Mail - FW New o l install for City of Foley](#)
[Daisha-Barnes-11-20-2025](#)

City Engineer Taylor Davis reported that Engineering received a request for a street light to be installed on an existing pole at the intersection of James Road and County Road 12. Baldwin EMC will install a large LED light and transformer with all needed material to an existing pole. The installation cost for the new street light will be \$2,957.17 and an initial \$10.46 monthly fee.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried

by an unanimous vote.

Enactment No: 25-1451-RES

[25-0688](#)

Resolution Approving Street Light Installation on Hamilton Boulevard.

Attachments: [City of Foley Mail - Pole mount streetlight 525 Hamilton BLVD](#)
[IMG_0008 \(1\)](#)
[light on pole 19138](#)
[pole 19138](#)
[Daisha-Barnes-11-20-2025](#)

City Engineer Taylor Davis reported that Engineering received a request for a street light to be added to an existing pole near 525 Hamilton Boulevard. Riviera will install a 75w on pole# 19075. The installation cost for new light is \$50.00 with a current \$6.00 monthly fee.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1452-RES

[25-0689](#)

A Resolution to Use the Funds Previously SubAwarded to the South Baldwin Regional Workforce Development Authority

Attachments: [Riviera Utilities Invoice](#)

Logan Eberly reported Previously on 24-1092-RES, the City requested to accept a \$500,000 grant from ADECA to be passed through the City to the South Baldwin Regional Workforce Development Authority. The intention of these funds was for the ongoing economic development project, specifically for the establishment and operations of the Gateway Workforce Education Career Campus on a parcel of land on Foley Beach Express. Part of these funds were spent by the SBRWDA, but the authority is no longer an active board. The authority has passed the control of this grant back to the City of Foley. There is \$80,644.20 in funds that have yet to be drawn down from ADECA, and two checks that were cut from the Authority to the City of Foley totaling \$97,253.50 (\$69,762.50 and \$27,491.00) leaving a total of \$177,897.70 left to be spent from this grant. The City received a quote from Riviera Utilities totaling \$177,135.00 in order to provide water and sewer across beach express and to relocate a power pole at the Foley Beach Express parcel. The City requests to memorialize the payment to Riviera Utilities for these utilities using the grant funds and will draw down \$79,881.50 from the ADECA funds to cover the expenses leaving \$762.70 remaining in grant funds.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1453-RES

[25-0691](#)

Resolution Approving Street Light Installation at the Entrance of Meadow Run Estates Subdivision

Attachments: [Meadow Run ATC](#)
[Daisha-Barnes-11-24-2025](#)

City Engineer Taylor Davis reported that Engineering received a request for a new street light at the entrance of Meadow Run Estates Subdivision. Baldwin EMC will install the new street light. The installation cost for the new street light will be \$1,750.00 with a current monthly fee of \$7.31.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1454-RES

[25-0692](#)

Resolution Approving the installation of a 4-Way Stop Sign at North Alston Street and West Peachtree Avenue.

Attachments: [Map location](#)

City Engineer Taylor Davis reported Due to an existing large Live Oak tree on the North East corner of North Alston Street and West Peachtree Avenue, the Engineering Department recommends this intersection be converted from a 2-way stop to a 4-way stop.

A motion was made by Council Member Larry Engel, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1455-RES

[25-0693](#)

Resolution Converting Two Intersection Along South Alston Street into 4-Way Stops Located at West Myrtle Avenue and West Roosevelt Avenue.

Attachments: [Map Location](#)

City Engineer Taylor Davis reported that currently the intersections located at South Alston Street and West Myrtle Avenue and South Alston Street and West Roosevelt Avenue are 2-way stops. Due to increased vehicular and pedestrian traffic, on street parking, and site distance concerns, the Engineering Department recommends these two intersections be converted to 4-way stop controlled intersections.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1456-RES

[25-0694](#)

A Resolution Setting A Public Hearing Declaring Vacant Property To Be A Public Nuisance And Ordering Its Abatement at 22313 Mifflin Road

Attachments: [22313 Mifflin Road Public Nuisance](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, to carry-over item 25-0694. The motion carried by an unanimous vote.

Enactment No: 25-1457-RES

[25-0695](#)

A Resolution Setting A Public Hearing Declaring Weeds To Be A Public Nuisance And Ordering Its Abatement on the vacant lot located at 1608 S. Oak Street.

Attachments: [Grass and Weeds. Vacant lot at 1608 S. Oak St. 2025](#)

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1458-RES

[25-0697](#)

A Resolution Requesting Permission to Apply for FY26 LSTA Grant for the New Library STEAM Lab

Library Director Kate Norris reported they are requesting permission to Apply for the FY26 Library Services and Technology Act Strengthening Youth and Family Grant. If awarded, this grant would be used to equip the new Library STEAM Lab with the essential tools, technology, and supplies necessary to launch innovative, hands-on learning experiences. The grant's potential maximum award amount is \$20,000 with a 25% required local match.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1459-RES

[25-0698](#)

A Resolution Setting A Public Hearing Declaring Weeds To Be A Public Nuisance And Ordering Its Abatement at the vacant lot located on S Hickory St in front of Crownwalk subdivision.

Attachments: [Grass and weeds. Vacant lot S Hickory by Cownwalk Sub. 2025](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1460-RES

[25-0699](#)

A Resolution Setting A Public Hearing Declaring the 635 E Gate Circle To Be A Public Nuisance And Ordering Its Abatement

Attachments: [Public Nuisance. 635 E Gate Cir. 2025](#)

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1461-RES

[25-0700](#)

A Resolution Setting A Public Hearing Declaring 405 W Laurel Avenue To Be A Public Nuisance And Ordering Its Abatement

Attachments: [Public Nuisance. 405 W Laurel Ave. 2025](#)

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1462-RES

[25-0701](#)

A RESOLUTION AMENDING THE PAY CLASSIFICATION PLAN FOR THE REORGANIZATION OF THE FIRE DEPARTMENT

Attachments: [Fire Dept Pay Plan](#)

Fire Chief Joey Darby reported that during a review of the Fire Department's organizational and pay structure, it was identified that a significant gap exists between the current Firefighter position at grade 140 and the next promotional opportunity of Fire Service Lieutenant at grade 190. The purpose of this resolution is to approve a reorganization of the Fire Department to create a defined career path that acknowledges the advanced skill sets, certifications, and leadership abilities of fire personnel. This 5 grade range provides adequate bandwidth to introduce intermediate classifications that recognize progression, experience, and specialized responsibilities. This reorganization will strengthen recruitment and retention efforts on both the firefighting and fire inspection sides of the department.

A motion was made by Council Member Tim Lower, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1463-RES

[25-0702](#)

A Resolution Approving Entering into an Agreement for Third Party Fire and Life Safety Compliance Monitoring

Fire Chief Joey Darby reported that they are seeking to enter into an agreement with a third party for compliance monitoring regarding inspection, testing, and maintenance of fire protection systems and equipment. These items are required by our adopted fire code to be inspected, tested, and maintained on a prescribed timeline, based on the type of equipment and use. We often find that businesses and contractors do not follow up on deficiencies until our inspectors do their regularly scheduled fire and life safety inspections. When we find the noted deficiencies, we then have to follow up with the business and contractors, which is very time-consuming. The third party

service would require that all contractors report the deficiencies directly to them, and they would handle the notifications and follow ups. This will allow for more consistent and efficient fire inspections. There is no cost to the City for this service as they collect fees directly from the contractors.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1464-RES

[25-0706](#)

A Resolution Approving An Increase to the Balloon Festival Sponsorship

Councilman Burkle requested that the Chamber provide Council with further information regarding vendor fees, increases in vendor fees, the number of vendors, and any further associated fees to provide a larger understanding in the request.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, to table this item until further information is provided. The motion carried by an unanimous vote.

Enactment No: 25-1465-RES

Mayor's Comments

Mayor Hellmich reported that the Calvary Group food donation was extremely successful giving away 40,000lbs of produce.

He reported that the Senior Center Thanksgiving Dinner was also well attended and fed close the 500 people.

He thanked Councilman Lower for his services volunteering.

He also reported that the Christmas Parade will be held Saturday, December 7, 2025 at 10am.

Mayor Hellmich reported that Graham Creek's annual Christmas Trail will open December 5, 2025 at 8pm.

Executive Director David Thompson reported that the Christmas in the Park will be held Thursday, December, 5, 2025 at 6pm and invited to Council to participate in the Christmas Tree Lighting ceremony.

Darrellyn Dunmore reported that Downtown Foley Christmas Fest will be held Thursday, December 18, 2025 from 5-7pm.

Visitor Comments

There were no visitor comments to report.

Adjournment

A motion was made by Council Member Charles Ebert, III, seconded by Council

Member Larry Engel, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 5:08pm.