



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, February 17, 2025

4:00 PM

Council Chambers

Work Session/Council Meeting

Call to Order

President Trawick called the meeting to order at 4:00 pm.

Roll Call

All Council Members were present. Also present: Mayor Ralph G. Hellmich, City Administrator Mike Thompson, City Clerk Katy Taylor, Christi Watkins, Solomon L. Johnson, Deborah Mixon, Josh Roberts, Jeff Lee, Logan Eberly, Kelly McCrady, Brenda Shambo, Michelle Davis, Stan Shotts, Tanya Price, Virginia Burleson, Tonya Brady, Steve Weitz, Morgan Ashleigh, Guy Busby, Eugene Bunch, Kate Norris, Billy Curtin, David Thompson, Angela Sherman, Chad Christian, Diane Bunch, Justin Blackwell, Charles Weber, Chloe Salinas, Darrell Russell, Kelly Garrett, John Graham, Joey Darby, Thurston Bullock, Cian Harrison and David Wilson.

Present: 5 - Wayne Trawick, Vera Quaites, Rick Blackwell, Charles Ebert III and Richard Dayton

Moment of Reflection

Pledge of Allegiance

Presentation

[25-0072](#)

Proclamation: Virginia Burleson

Attachments: [Proclamation](#)

Mayor Hellmich present Ms. Virginia Burleson with a Proclamation recognizing her painting of the Country Place Senior Living Facility.

[25-0083](#)

Proclamation: Arbor Day

Attachments: [Arbor Day Proclamation](#)

Mayor Hellmich presented the Proclamation to proclaim Saturday, February 22, 2025, as Arbor Day in the City of Foley.

[25-0084](#)

2025 Arbor Day Book Donations

Mayor Hellmich presented the Arbor Day book donations to Foley City School Principals and Media Specialists.

Work Session Discussion

Additions/Removals/Carry-Overs

There were no additions, removals or carry-overs to report.

Consent Agenda

[25-0056](#)

Report of January, 2025, Approved and Paid Bills for the Record

Attachments: [2025-01 Approved & Paid Bills.Expense Approval Report](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

[25-0059](#)

Departmental Reports

Attachments: [Tax Report and Permit-Plan Review Feb 2025](#)
 [January 2025 CDD Report](#)
 [January 2025 PD Report](#)
 [January 2025 FD Report](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

[25-0060](#)

Work Session/Council Meeting Minutes of February 3, 2025

Attachments: [2-03-25 WS.Council Meeting Minutes](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, to approve the Work Session/Council Meeting Minutes of February 3, 2025. The motion carried by an unanimous vote.

Ordinances

[25-0014](#)

An Ordinance Establishing The Salary Of The Mayor And Council Members

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, to suspend the rules for the immediate adoption of this Ordinance. The motion carried by the following roll call vote:

Council Member Quaite, aye; Council Member Dayton, aye; Council President Wayne Trawick, aye; Council Member Blackwell, aye; Council Member Ebert, III, aye. The vote was unanimous to suspend the rules.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2006-ORD

[25-0058](#)

(First Reading) An Ordinance Declaring Certain Real Property Surplus and No Longer Needed for Municipal Purposes and Authorizing the Conveyance of the Same

Attachments: [TR 1 Deed](#)

[Pages from Baldwin County SR59-Hinote Plan Assembly - FINAL \(1\)](#)

[Screenshot 2025-02-05 091905](#)

[Tract 1](#)

City Administrator Mike Thompson reported that this Ordinance will allow for Baldwin County to obtain a small parcel of land on Hwy. 59 from the City that will be needed for them to make the necessary improvements to an intersection.

A motion was made by Council Member Vera Quaite, seconded by Council Member Richard Dayton, that this Ordinance be approved on first reading. The motion carried by an unanimous vote.

Resolutions and Other Business

[25-0049](#)

Resolution Amending The Pay Classification Plan In Sports Tourism

Attachments: [Pay Classification Plan - Effective 01-06-25](#)

Executive Director of Leisure Services David Thompson reported that after a periodical review of the pay class plan and employees' duties, it was determined that the department has an employee performing a higher level work function. He asked for a pay grade increase and reported that the item is budget-neutral.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1037-RES

[25-0050](#)

A Resolution Declaring Lights and Fencing at Beulah Heights Park as Surplus.

There was no discussion on this item.

A motion was made by Council Member Vera Quaite, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried

by an unanimous vote.

Enactment No: 25-1038-RES

[25-0051](#)

A Resolution Waiving Horse Arena Fees for Jennifer Claire Moore Foundation Annual Rodeo Queen Horsemanship Competition

Attachments: [Jennifer Claire Moore](#)

Director of Parks and Recreation Jeff Lee reported that the approval of this Resolution will allow for the Horse Arena fees to be waived for the Jennifer Claire Moore Foundation event on July 17, 2025.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1039-RES

[25-0054](#)

A Resolution to Approve Expenditures to the American Library Association

Library Director Kate Norris reported that due to administrative code changes it requires for them to obtain advanced approval from Council in order to send money to the American Library Association. She reported they are asking for approval of attendance for the budgeted training class in April, 2025.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1040-RES

[25-0055](#)

A Resolution Accepting the Highway Safety Improvement Program Grant for Pedestrian Improvements

Attachments: [HSIP-0042\(\) 100079714 FOLEY](#)
 [Budget Increase Form](#)

Logan Eberly reported that ALDOT has awarded the City an \$802,000 grant with an \$89,000 match for pedestrian improvements to Cedar, Oak, Pine, and Chicago Streets, as well as the Rose Trail cross-walks. She reported that engineering is requesting approval to accept the grant and to amend the budget.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1041-RES

[25-0057](#)

A Resolution Approving Monthly Bids - January 2025

Attachments: [January 2025 Bid Awards](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1042-RES

[25-0061](#)

A Resolution to Declare Bicycles, miscellaneous items, and (2) City Assets as Surplus.

Attachments: [surplus](#)
 [Assets](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1043-RES

[25-0062](#)

A Resolution to Appoint Tyler Higginbotham to the Foley Historical Commission.

Attachments: [20250206100825216](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1044-RES

[25-0063](#)

A Resolution to Approve Funding for Pilgrim Street Extension and Permission to Go to Bid.

Attachments: [PILGRIM STREET - STAMPED SCANS 2-4-25](#)
 [PILGRIM ST COST ESTIMATE 2](#)
 [PilgrimStext](#)
 [Invoice No. 7 E Jackson to E. Jefferson Trail](#)

Director of Public Works Darrell Russell reported that the approval of this Resolution will allow for a project budget increase of \$600,000 due to unforeseen circumstances and changes made.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1045-RES

[25-0064](#)

A Resolution Waiving Fees for the Use of Pine Street Park to Host a

Lenten Lunch Devotion Hour.

Attachments: [Foley United Methodist Church](#)

Director of Parks and Recreation Jeff Lee reported that the approval of this Resolution will allow the fees to be waived for use of Pine St. Park for Foley United Methodist Church to host devotions on Thursdays starting March 13th, through April 15th, 2025. He reported that he thought it would be a great use of the Park and staff recommends moving forward.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1046-RES

[25-0065](#)

A Resolution Declaring a Ford F-150 as Surplus in the Parks and Recreation Department.

Attachments: [Total Loss Letter & Instructions](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1047-RES

[25-0066](#)

Resolution Approving Sawgrass Consulting's Professional Services Proposal for Fiscal Year 2025 Resurfacing Project

Attachments: [Sawgrass Prof Serv](#)
[Sawgrass Preliminary FY25 Resurfacing Budget Estimate](#)
[Preliminary street map](#)
[Daisha-Barnes-Engineering \(19\)](#)

City Engineer Chad Christian reported that the approval of this Resolution will allow for the request to fund the survey and design for the FY25 design and resurfacing project.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1048-RES

[25-0067](#)

Resolution Approving Riviera to install Decorative Lighting at Section Avenue and along the Rose Trail.

Attachments: [Local & Co](#)
[City of Foley Local and Co Alley Estimate Sheet \(1\)](#)
[Daisha-Barnes-Engineering \(20\)](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1049-RES

[25-0068](#)

A Resolution to Approve the Surplus and Donation of Fire Department SCBA Equipment To Another Agency

Attachments: [Donation Request](#)

Fire Chief Joey Darby reported that he is requesting the approval of this Resolution to allow for the surplus of SCBA equipment and a donation of the old equipment to be made to the Crossroads Volunteer Fire Department.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by the following majority vote: Council Member Quaites, aye; Council Member Dayton, aye; President Trawick, aye; Council Member Blackwell, aye; Council Member Ebert, III, abstain.

Aye: 4 - President Wayne Trawick, Council Member Vera Quaites, Council Member Rick Blackwell and Council Member Richard Dayton

Abstain: 1 - Council Member Charles Ebert III

Enactment No: 25-1050-RES

[25-0069](#)

A Resolution to Approve Mutual Aid Agreement with Navy Fire

Attachments: [Mutual Aid Agreement](#)

Fire Chief Joey Darby reported he would like for the approval of Council to allow himself and the Mayor to sign the required 10 year updated agreement with Navy Fire. He reported no substantial changes to the agreement.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1051-RES

[25-0070](#)

A Resolution to Waive the Fees for the Use of the Foley Civic Center

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1052-RES

[25-0073](#)

Resolution Approving the Installation of Solar Lighting at Caddie Circle in Glenlakes Subdivision.

Attachments: [Quote for City of Foley 1-17-25](#)
 [Daisha-Barnes-Engineering](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1053-RES

[25-0074](#)

Resolution to Approve Supplemental Agreement #1 for Temporary Signal Design for the Michigan Avenue and Hickory Street Intersection Improvement Design.

Attachments: [Addendum No1 - Temporary Signal Plans](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1054-RES

[25-0075](#)

A Resolution Amending Resolution 25-1026-RES for the Purchase of 3 Message Boards for the Street Department

Attachments: [25-1026-RES 3 Message Boards](#)
 [Quote QUO2193 1738945026779](#)

Director of Public Works Darrell Russell reported that due to contract issues that would prove more costly for the City that he is requesting Council to approve an amendment to the Resolution to change the purchase from 3 message boards to only 2 message boards.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1055-RES

[25-0076](#)

A Resolution to Approve the Capital Purchase of a Mosquito Sprayer

Attachments: [Azelis](#)
 [ClarkMosquito](#)
 [Target](#)
 [JotAdulticideSprayer](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by

an unanimous vote.

Enactment No: 25-1056-RES

[25-0077](#)

A Resolution Approving the Rendering of the Safe Room Building

Attachments: [24-027_Preliminary Renderings-R001.1 \(2\)](#)

City Engineer Chad Christian reported that the approval of this Resolution will allow for them to proceed with the all brick design of the Safe Room Building.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1057-RES

[25-0078](#)

A Resolution Approving the Surplus of K9 Onyx and a Capital Purchase requiring a budget increase.

Attachments: [JOT form K9 Onyx surplus](#)

Police Chief Thurston Bullock reported that due to the lack of productivity as a working dog that he is requesting to surplus K-9 Onyx and requests a budget increase for the Capital Purchase of a new K-9.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1058-RES

[25-0080](#)

A Resolution Requesting to go to Bid and Purchase a Vehicle for the Parks and Recreation Department.

Attachments: [Jeff-Lee-Parks-Recreation](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1059-RES

Mayor's Comments

Mayor Hellmich reported that finance has completed the audit and it will be presented to Council on the next agenda for Work Session/Council Meeting on March 3, 2025.

He reported that the Archery Tournament will be held at Graham Creek Nature Preserve Thursday, February 20th through Sunday, February 23rd, 2025.

He also reported that the Arbor Day Ceremony will be held Saturday, February 22, 2025 at 1 pm.

Mayor Hellmich reported that the State Legislative Sessions are underway and he will be monitoring which bills pass.

He reported that staff conducted a Mills Community meeting to give updates to the community on the city's progress with the sidewalk project.

He also reported that there is plans to present a mid-year report presentation to Council addressing revenues versus expenses.

Visitor Comments

Steve Weitz, who resides at 8386 Calverton St., addressed his concerns with litter issues in culverts and the sides of roads. He also asked the City to preserve as many green spaces as they are allowed to.

Mayor Hellmich reported that with the growth of the City, they have made changes in order to preserve green spaces through the community and to increase the green spaces.

He also reported the Public Works will be working on the trash removals around the City. He reported to Mr. Weitz that he can also contact ALDOT regarding the trash on the Beach Express to adopt a mile to organize a volunteer clean up day.

Fire Chief Joey Darby reported that the Fire Department partnered with the American Red Cross Saturday, February 15, 2025, targeting the Mills Community with the donations and installations of smoke detectors.

There were no further comments to report.

Adjournment

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 5:29 pm.