

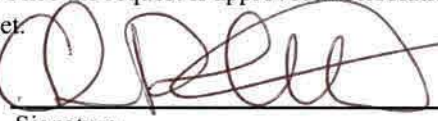
Request to Increase Capital Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of capital budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head Chad Christian
Department Engineering
Budget Category Capital


Signature

Date Submitted 02/04/2020

If Personnel Accounts, Approval from Human Resources Director is required.

N/A
Signature & Date

Reason for Increase:

CIEDA has retained Sawgrass for RV Park design and Engineering recommends retaining same consultant
so that utilities and road match design for RV Park access. Resolution 19-1297 accepted Sawgrass Consulting's proposal in the
amount of \$37,100 under Acct. No. 100-3020-6020. Sawgrass invoiced \$6,740 in FY19 leaving a balance of \$30,360 that will
need to be re-appropriated for FY20. Since this is a Capital project, we will have a new account number.

Amounts of Funds Needed	Account Number & Name
<u>\$30,360.00</u>	<u>400-3010-5100 CR-1 / S. Pecan St. Extension</u>
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Approval by City Administrator

Signature

Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

******* THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *******