

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval. If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Leslie Gahagan

Date Submitted: 5/13/2024

Is this purchase listed on the capital projects plan in the approved budget? Yes

What amount is approved in the plan for this project? \$150,000

In what year is this project shown to begin in the plan? 2024

Description of the project and why the project needs to be completed at this time.

Large Event Pavilion

The Nature Parks Dept. is requesting to design and construct a large event pavilion south of the Interpretive Center. The demand for rental venues is high which would increase rental revenue and well as free up the center for other events.

Can your job be performed without the completion of this project? Please explain below.

Yes

Will not completing this project cause a public safety issue? Please explain below.

No

Do you expect to come in, at, or under budget on this project? Please explain below.

The consultant quoted \$30,232 for design and construction management. Based on their estimation the budget for construction would be \$290,400. This would make the project total estimate of \$325,000.

We would like to place one of the other capital projects on hold to offset this year's overage.

Is there a grant associated with this project? No

If so please list below the grant amount and the match required by the City.

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date