



Monday, October 27, 2025

NON-CAPITAL ITEM BUDGET FORM

Approval Status

Approved

Submitted by:

Leslie Gahagan

Date

Monday, October 27, 2025

Department

Nature Parks

Email

lgahagan@cityoffoley.org

Request the following budget impact:

Transfer Budgeted Funds BETWEEN Categories

Transfer From Budget Detail:

Amount of Funds	Account Number	Account Name
41160	100-5090-5100	Capital Purchases - Nature Parks

Budget Category transferring from:

Capital Budget

Budget Category transferring to:

Personnel Budget

Transfer To Budget Detail:

Amount of Funds	Account Number	Account Name
36960	100-5090-5002	Part Time Salaries Nature Parks
2830	100-5090-5004	Payroll Tax Expense Nature Parks
1370	100-5090-5008	Workers Comp Expense Nature Parks

Explanation for budget increase/transfer:

The capital purchase (SUV) can wait another year in order to hire a temporary Natural Resources Specialist to assist with increased duties.

Approval Activity History

Actor	Actions	Date
 Suzanne Kellams skellams@cityoffoley.org	Approve Suzanne Kellams	Tuesday, October 28, 2025
 mthompson@cityoffoley.org	Approve Michael Thompson	Tuesday, October 28, 2025
 Notification	Approve & Sign request sent to group approval: Require response from one person To: trawickb@gulftel.com,wtrawick@cityoffoley.org,wtrawick@trawickb.com	Tuesday, October 28, 2025
 Notification	Group Approval Step - Reminder Email sent to wtrawick@trawickb.com,trawickb@gulftel.com,wtrawick@cityoffoley.org	Tuesday, October 28, 2025
 wtrawick@trawickb.com	Approve Wayne Trawick  Approve & Sign	Tuesday, October 28, 2025
 Group Approval	Approve	Tuesday, October 28, 2025
 Notification	Email sent. (Your request has been approved.) lgahagan@cityoffoley.org	Tuesday, October 28, 2025