

NON-CAPITAL ITEM BUDGET FORM

Approval Status

Approved

Submitted by: Leslie Gahagan

Date Monday, October 27, 2025

Department Nature Parks

Email lgahagan@cityoffoley.org

Request the following budget impact:

Transfer Budgeted Funds BETWEEN Categories

Transfer From Budget Detail:

Amount of Funds	Account Number	Account Name
41160	100-5090-5100	Capital Purchases - Nature Parks

Budget Category transferring from:

Capital Budget

Budget Category transferring to:

Personnel Budget

Transfer To Budget Detail:

Amount of Funds	Account Number	Account Name
36960	100-5090-5002	Part Time Salaries Nature Parks
2830	100-5090-5004	Payroll Tax Expense Nature Parks
1370	100-5090-5008	Workers Comp Expense Nature Parks

Explanation for budget increase/transfer:

The capital purchase (SUV) can wait another year in order to hire a temporary Natural Resources Specialist to assist with increased duties.

Approval Activity History

Actor	Actions	Date
Suzanne Kellams skellams@cityoffoley.or g	Approve Suzanne Kellams	Tuesday, October 28, 2025
mthompson@cityoffole y.org	Michael Thompson	Tuesday, October 28, 2025
Notification	Approve & Sign request sent to group approval: Require response from one person To: trawickb@gulftel.com,wtrawick @cityoffoley.org,wtrawick@trawickb.com	Tuesday, October 28, 2025
Notification	Group Approval Step - Reminder Email sent to wtrawick@trawickb.com,trawick b@gulftel.com,wtrawick@cityoff oley.org	Tuesday, October 28, 2025
wtrawick@trawickb.co m	Approve Wayne Trawick Approve & Sign	Tuesday, October 28, 2025
Group Approval	Approve	Tuesday, October 28, 2025
Notification	Email sent. (Your request has been approved.) Igahagan@cityoffoley.org	Tuesday, October 28, 2025