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June 28, 2021

Honorable Mayor Hellmich
City of Foley
P.O. Box 1750
Foley, Alabama 36535

RE: Foley Streets and Drainage Improvements– FY 2021

Dear Honorable Mayor Hellmich,

Sawgrass Consulting, LLC, (Sawgrass) has been asked to provide a proposal for survey and design services for streets, parking lots and associated miscellaneous drainage repairs to City of Foley maintained facilities and Rights of Way. Our scope provides the professional services for site assessments, field survey, deficiency log(s), design and plan development, and construction administration of approximately 11 sites that have been prepared for our evaluation. Enclosed you will find an attached Scope of Services and corresponding fees that will be required to accomplish this project. In summary, the following cost for the project is as follows:

Field Survey and Engineering-FY 2021	\$63,980.00
Inspection -FY 2021/22	\$69,840.00
Testing - FY 2021/22	\$11,200.00

We appreciate the opportunity to partner with the City on this Project and please do not hesitate to call if you have any questions or need to discuss this Proposal in more detail.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Stephen Delahunty'.

Stephen Delahunty, P.E.
Vice President

Approval
Date

Cc: Mr. Chad Christian, PE, City of Foley Engineer
Mr. Taylor Davis, PE, City of Foley Assistant Engineer

Scope of Services

Topographic Survey

A topographic survey of the listed sites will be performed for accomplish the design and plan development of parking lot Improvements and unnamed alley south of E Azalea. We will also gather topographic information on the existing drainage structures within the connected ROW, the existing building and parking facilities, storm water features and other impacted utilities for features to help aid in the design. The survey will develop a topographic map of the site at 1-foot intervals.

Field Evaluation (Paving)

Sawgrass will perform a field evaluation to determine the condition state of the described roads and parking lots to be resurfaced; The evaluation and its report will provide inventory of the road lengths and widths, identify base and drainage deficiencies, striping geometry, cross section data/slopes and record other items of concern within the ROW that may need addressing within the contract.

Plan Development (Paving/Drainage/Surface Treatment)

Sawgrass will provide a resurfacing plan set that will include typical section(s), Stationing Plan, deficiency tables, repair details (if required), drainage sections, striping plan, Pickleball Treatment Plan and Geometrics, ADA improvement plans, summary of quantities and erosion control plan for the project for the identified roadway sections for resurfacing and the design for rehabilitation sections for this project as previously noted. The plans will also incorporate the recommendations from the Geotechnical Consultant to assure the final build-up meets the Design and Construction Standards for the City of Foley, Alabama.

Bid Document Preparation and Bidding Assistance

Sawgrass will provide bid/contract documents for the procurement phase of the project. These documents will include additive alternates if the City of Foley chooses to separate contractual obligations for budgetary reasons. We will coordinate the advertisement for bidders, hold a pre-bid conference, perform the bid letting and issue a certified bid tab for recommendation to award. Multiple sets of plans and bid documents will be prepared and distributed to all interested vendors.

Construction Inspection and Reporting

Sawgrass personnel will provide Construction Engineering and Inspection (CE&I) services for the development of this project. These services include daily or every other daily review of the Contractor's progress for compliance with the terms and conditions of the Contract Documents and Section 8 of the Design and Construction Standards for the City of Foley, Alabama and ALDOT. We anticipate that the need for our presence on the site will be during and base repairs and installation, utility relocations and during all paving operations. We will record the quantities of materials used, quality of construction practices and verify the Contractor's monthly invoices for payment match the services provided in accordance with the unit price contract.

Geotechnical Services (FY 2021)

Preliminary Soils Report and Construction Testing –Will coordinate with Geotechnical Consultant for on-call services, field base compaction testing, core sampling, and construction testing reports for if failed sections are evident.

Attachment A

Compensation

Sawgrass will perform the scope of services described herein for the following fees:

Topographic Survey (7 Sites)	\$13,940.00 Lump Sum
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Field Evaluation/Survey/Log	\$7,750.00 Lump Sum
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Design and Plan Development	\$38,790.00 Lump Sum
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Bidding Assistance/Specifications	\$3,500.00 Lump Sum
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Construction Engineering and Inspection (FY 2021/22)	\$69,840.00 Lump Sum
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Geotechnical Services (FY 2021/22)

Preliminary Soils Report	Included below
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Construction Testing	\$11,200.00 Lump Sum
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