12-Le65-7380

Information Checklist



Project Management - Pre-project checklist		Project Nau	BAST PRIDE BLVD. ACCESS PROJECT
Submitted by:	CHAD CHRISTIAN	Project Own	er: CHAD CHRISTIAN
Expected Project Start De Expected Project Comple		9/11	
Is this project listed on th	e capital project planning docume	nt?	NO
	on the capital project plan?		NA
What year la It listed?			NA
If not, get approval from ! Alike (Must have Alike fol	Mike Thompson to proceed with p tial and date)	luming the project,	
Brief Project Description		1	
	cest Into Southern Chevrolet and the	: family restaurant building by core	धार्मसंबद्ध ३ मध्योदेश
cut along East Pride Boulev	ard.		
	tax parvel Identification geomber(the intersection of Pride Dauleyant /		
<u> </u>			
Project type (select one)	Building construction or Improve	neaf	
			vall fields, streetscape, signage, etc.)
х	utustines con rebrit or pribachesto	ents (example; roads, drainage, rigi	nt of ways, etc.)
****	Other, Please explain		
Will this project include gr	ani funds?	NO	
(f yes, please list Grantos:	· · · · · · · · · · · · · · · · · · ·		
Will this project have a this	rd party manager?	KO .	
If yes, please list third party		***************************************	→
Places vanc profest with a	[sch of the following individuals, Y	are built have initiate and date for	and and by later
	Individual	Department	Documentation Requireds
(VP) 1/19/17	Miriam Boutwell	Planaing	Review of the desired location & use to determine if the property is correctly zoned; a site
A D folials & Date			plan to check setbacks, etc.; and a record of the Planning Commission recommending
1/18 1/19/17	Miriani Boutwell	Zoning	approval of the project.
iritiats & Date			
	Chuck Lay	Building, Flood & Historical	Review of the desired location and desired use to ensure all requirements are met including
Initials & Date	•		but not limited to building codes, architect requirements, etc.
7/17/4	7		
WWS	Nolson Dauer	Fire	Determination of potential needs related to settled passive fire protection, fire department awars roads, egress, and all other requirements as determined by the international Codes,
Johishs de Hate			,
	ci telta		
Indiated Date e	Chad Clasistian	Engineering	Determination of potential need for lapan from the City engineers.
An alaki)		
The second sections	Leslia Gahagan	Environmental	Determination of potential environmental issues or permits.
			Day to the state of the state o
(2)5, 7/17/17	Gary Schrader	IT/GIS	Determination of IT needs with Clary such as internet access, networking, phones, security canterardoor access control systems, computers, copiers, etc.
fattlisk & Dale			
	John Grahem	Horiculture	Determination of any changes to landscaping needs.
injunk & Dan			
1920 4 1 100 1	Joe Boszan	Project / Risk Management	Project Management review. Determination of insurance cost to include in budget.
Million & Duy 124	Miranda Bell	Finance	Budget review and account number assignment,
lifelials & Date		· mores	wooder reasest also were and binimate west familially

Project Wanageme	ent - Pre-project checklist	Project Name	: EAST PRIDE BLVD. ACCESS PROJECT
Submitted by:	CHAD CHRISTIAN	Project Owner	r: CHAD CHRISTIAN
xpected Project S xpected Project (09/11/201 09/22/201	 -
	d on the capital project pla it listed on the capital proje ed?		NO N/A N/A
	l from Mike Thompson to p Mike initial and date)	proceed with planning the	project.
rief Project Descr ovide left turn lan t along East Pride	e for access into Southern C	hevrolet and the family res	taurant building by constructing a median
	ion and tax parcel Identific east of the intersection of Pr		
oject type (select	Building construction or i Property improvement (ex	camples: parking lots, pools	s, playgrounds, ball fields, streetscape, signage, etc.) ds, drainage, right of ways, etc.)
II this project inc res, please list Gra	clude grant funds? antor:	NO	
es, please list thir		NO	-
scuss your projec	t with each of the following Individual	g individuals. You must ha Department	ave initials and date for each section below. Documentation Required:
Initials & Date	_ Miriam Boutwell _ Miriam Boutwell	Planning Zoning	Review of the desired location & use to determine if the property is correctly zoned; a site plan to check setbacks, etc.; and a record of the Planning Commission recommending approval of the project.
Initials & Date 7/2///	<u>7</u> Chuck Lay	Building, Flood & Historical	Review of the desired location and desired use to ensure all requirements are met including but not limited to building codes, architect requirements, etc.
Initials & Date	_Nelson Bauer	Fire	Determination of potential needs related to active/ passive fire protection, fire department access roads, egress, and all other requirements as determined by the International Codes.
Initials & Date	Chad Christian	Engineering	Determination of potential need for input from the City engineers.
1.20.1- 0 D.	Leslie Gahagan	Environmental	Determination of potential environmental issues or permits.
Initials & Date Initials & Date	_Gary Schrader		Determination of IT needs with Gary such as internet access, networking, phones, security cameras/door access control systems, computers, copiers, etc.
	_ John Graham	Horticulture	Determination of any changes to landscaping needs.
Initials & Date	_Joe Bouzan		Project Management review. Determination of insurance cost to include in budget.
Initials & Date	_ Miranda Bell	Finance	Budget review and account number assignment.
Initials & Date			

C:\Users\mboutwell.001\Downloads\Pre-Project Check list_ E. Pride Blvd. left turn lane (1).xlsx

Effective Date 5/21/15, last edited 4/21/2017.

Information Checklist



Project Management - Pre-project checklist		Project Name:	Project Name: EAST PRIDE BLVD. ACCESS PROJECT	
Submitted by:	CHAD CHRISTIAN	Project Owner	Project Owner: CHAD CHRISTIAN	
Expected Project Start Expected Project Comp		9/11/17 9/22 17		
ls this project listed on the capital project planning document? What is the amount listed on the capital project plan? What year is it listed?		ment?	NO NA NA	
If not, get approval from Mike (Must have Mike	m Mike Thompson to proceed wi initial and date)	th planning the project.		
Brief Project Description Provide left turn lane for		d the family restaurant building by constr	ucting a median	
cut along East Pride Bou				
	and tax parcel Identification num of the intersection of Pride Bouley			
Project type (select one) Building construction or imp	rovement		
х		ples: parking lots, pools, playgrounds, ba vernents (example: roads, drainage, right		
Will this project include If yes, please list Granton	-	NO		
Will this project have a If yes, please list third pa		NO		
Disense vant project wi	th each of the following individua	als. You must have initials and date for	each section below	
Discuss your project or	Indívidual	<u>Department</u>	Documentation Required;	
mitials & Dute	Miriam Boutwell	Planning	Review of the desired location & use to determine if the property is correctly zoned; a site plan to check setbacks, etc.; and a record of the Planning Commission recommending approval of the project.	
Initials & Date	Miriam Boutwell	Zoning	Approximation programmes and the second seco	
	Chuck Lay	Building, Flood & Historical	Review of the desired location and desired use to ensure all requirements are met including but not limited to building codes, architect requirements, etc.	
Initials & Date VAS 7/17	7/17 Nelson Bauer	Fire	Determination of potential needs related to active/ passive fire protection, fire department access roads, egress, and all other requirements as determined by the International Codes.	
fritials & Date	-		access todas, egress, and an other requirements as determined by the international codes.	
Initials & Date	Chad Christian	Engineering	Determination of potential need for input from the City engineers.	
Initials & Date	Leslie Gahagan	Environmental	Determination of potential environmental issues or permits.	
11	Gary Schrader	IT/GIS	Determination of IT needs with Gary such as internet access, networking, phones, security cameras door access control systems, computers, copiers, etc.	
Initials & Date	John Graham	Horticulture	Determination of any changes to landscaping needs.	
Initials & Date	Joe Bouzan	Project / Risk Management	Project Management review. Determination of insurance cost to include in budget.	
400000000000000000000000000000000000000	Miranda Bell	Finance	Budget review and account number assignment.	

Project Management - Pre-project budget worksheet

Estimated capital project cost	
Land Acquisition (cost and location)	\$
Hard Cost (building structure, sitework-including utilities, paving, grading, etc., landscaping, furnishings.,	\$ 70,000.00
Soft Cost (Architectural, Engineering, Legal, Geotech, etc.)	\$
Insurance Cost Bid Cost	\$
	\$ 850.00
Other cost to construct and make operational (please list below:)	\$
	\$
	\$
Capital Project Subtotal	\$ 70,850.00
10% Contingency	\$ 7,085.00
Total capital project cost	\$ 77,935.00
Estimated Cost - Departmental Capital Purchases to make project operational	Φ
	\$
	Ф Ф
Total cost departmental capital purchases	\$
Total cost departmental capital purchases	Ψ
Estimated Cost - Departmental Small Tools Purchases to make project operational	
	\$
	\$
	\$
Total cost departmental small tools purchases	\$
	Φ 77.025.00
Total Cost to complete project and make fully operational	\$ 77,935.00
Items below are for informational purposes:	
Estimated Future Operating Cost	Φ
Utilities	\$
Head count Future Insurance	\$
Additional future equipment (i.e. mowers, tractors, vehicles, etc.)	Ф Ф
Additional cost to operate	\$
Additional cost to operate	\$
	\$
	\$
Total estimated future cost to operate	\$ -
•	· ·
Will the project be completed as one project or will there be phases?	
Please list all phases below with cost of each phase:	
Phase	Cost
One Phase	\$ 77,935.00
	\$
	\$ 77.025.00
Total cost of all phases	\$ 77,935.00
Is this project part of a project with previous cost? (i.e. a phase of a previous City project.)	
Please list all previous phases below with final cost of each phase:	
Phase	Cost
THUO	\$
	\$
	\$
Total cost of all previous phases	\$ -
Total cost of all provious phases	· <u></u>