

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	Chief Thurston Bullock
Department	Foley Police Department
Budget Category	Capital Purchase
Date Submitted	03/01/2021

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

The production price of 2021 vehicles increased from the original budgeted amount due to the body style changing. Foley Police Department is requesting an increase of \$14,000.00 to cover the grand total of the vehicles, not the equipment.

Amounts of Funds Needed	Account Number & Name
\$ \$14,000.00	Capital Purchase 100-2010-5100
\$	
\$	

Approval by City Administrator

Signature

Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****