



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft City Council

Monday, October 7, 2013

4:00 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the Council meeting to order at 4:00 p.m.

Roll Call

All Council members were in attendance. Others present: Mayor John Koniar, Mike Thompson, Sandra Pate, Vickey Southern, Katy Taylor, Steven Smith, Jeff Rouzie, Leslie Gahagan, David Thompson, Butch Stokes, David Wilson, Randy Bishop, Meg Hellmich, Sue Steigerwald, Joe Bouzan, Randy Kurtts, Joey Darby, Janet Ripp, David Vosloh, and press representatives Cathy Higgins (Foley Onlooker) and Gus Busby (Press Register).

Present: 5 - President Wayne Trawick, Council Member Vera Quaites, Council Member Ralph Hellmich, Council Member Rick Blackwell and Council Member Charles Ebert III

Discussion Items

13-0990

Discuss Coastal Wildlife Rescue Center

Ms. Janet Ripp reported they had partnered with Lowe's who donated 90' of fence for permanent housing; built a deck; paved an area where they do washing; painted the inside area, and made raised butterfly gardens. They did all the work in five days.

To date the Center has had 268 birds come in and 125 mammals were referred to other agencies. They have averaged 300 calls a month but this has dropped to 15-25 calls during the last few months. They have been taking in waterfowl, hawks and deer fawn. They had a hawk that spent two and a half months in rehab and just set it free. Two pelicans came in with one being injured and did not make it but the other one is doing well will be release as soon as it is ready. They had their annual fund raising event scheduled the same time as the Creek Crawl but rescheduled it for November 2nd. Next year they will look at doing it at the same time.

Councilman Hellmich asked if they had any outstanding issues. Ms. Ripp reported they did not. They are doing well and havn't had any problems. They continue to repay the man for the pump and he seems to be ok with them paying as the money comes in. They had \$4,000 in money that came in that was set aside for bills. She thanked the City of Foley and reported they had a sign up that said "Thank you City of Foley".

Discuss Council Meeting Agenda for October 7, 2013

13-1015 A Resolution approving the purchase of patrol vehicles off the State Bid list - Chief Wilson asked that this item be removed as they changed their minds about purchasing off the State's bid list and wished to bid the project out so that local vendors could have the opportunity to send in a bid. This item will be removed from the Council agenda.

Mayor Koniar asked Chief Wilson to report on the Forensics seminar that will be occurring this week. Chief Wilson reported the City of Foley's Police Department sponsors a Forensics Seminar that will be held October 9 - 11, 2013 at the Foley Civic Center. They have over 327 registered for the event and have some great speakers coming in from all over the nation.

13-1022 Reimbursement Resolution for Municipal Projects - City Administrator Mike Thompson reported the City has various projects with different timelines in different stages and on some of the projects money has already been spent. The City would like to do one bond the projects and to be able to reimburse the General Fund for expenses already paid when the bond is completed. This item remained on the Council agenda.

13-1030 Purchase of NCIC Interface for CAD System - Chief Wilson reported by expending the funds for this purchase it will allow the CAD and the NCIC systems to work seamlessly reducing valuable time when dealing with criminal activities. This item remained on the Council agenda.

13-1035 Resolution accepting costs for weed abatement at 1904 Bay Street and authorizing a copy be sent to the Baldwin County Tax Collector's Office - It was noted that the costs totaled \$175.40, which included the cost for equipment used and manhours. This item remained on the Council agenda.

13-1036 An ordinance approving petition for annexation and bringing property into the corporate limits of Foley - It was noted there was a need to suspend the rules for the immediate adoption of the ordinance as the City wants to purchase a portion of Ms. Watt's property to be used for the expansion of the Sportsplex. This item remained on the Council agenda.

13-1039 Resolution amending merit raise and "GAP" polices - Sandra Pate reported thanks to Fire Chief Joey Darby when he did final appraisals it was determined the numbers needed to be tweaked. On the "GAP" day the following sentence was added: "Accrued Personal Leave hours will not be paid out if/when the employee retires or terminates employment." This resolution makes those adjustments. This item remained on the Council agenda.

13-1040 Resolution to amend the Pay Classification Plan to create the Assistant City Engineer position that was funded in the FY budget and granting permission to advertise. - Sandra Pate reported HR Department would advertise for two weeks, review the applications for qualifications and the process would take approximately six (6) weeks to complete. This item remained on the Council agenda.

13-1041 Resolution adopting City of Foley Safety Manual - Sandra Pate reported AMIC makes inspections in the City and found 45 personnel related

items in non-compliance. By adopting this resolution the Safety Manual includes the development of a committee to oversee the program and holds all employees accountable for safety standards. It is the City's responsibility to the League to have this Safety Manual as it will reduce the cost of insurance, assist with risk management loss control and will help with workers compensation. This item remained on the Council agenda.

13-1042 Resolution memorializing purchase of capital equipment for the Horticulture Department - Sandra Pate reported in FY13 there was sufficient funds in the Horticulture Capital Account left to cover the purchase of a sprayer and a trailer needed for the Horticulture Department. They made the purchases in FY13 and just needed to memorialize the purchase. This item remained on the Council agenda.

13-1043 Resolution amending the Safety Sensitive List of position in the City's Substance Abuse Policy and Program - Sandra Pate reported after the Archer Survey had been done an audit was done and through the audit found that the City's Substance Abuse Policy and Program Safety Sensitive List of Positions needed to be updated. This amendment updates the list. This item remained on the Council agenda.

13-1045 Resolution allocating funds for IT/GIS offices - Mike Thompson reported these items had been in the original FY13 budget but when there was discussion regarding where the IT/GIS departments might be moving the purchase of a new plotter and furniture moved off the radar for the FY14 budget. These items still need to be purchased for their new locations. This item remained on the Council agenda.

13-1046 Resolution approving employee on-site health care clinic incentives - Sandra Pate reported the HR Department held mandatory meetings with city personnel last week and had hoped for an eighty percent participation, which they accomplished. Work is going well on the building and they hope to have a soft opening on November 1st. Fairhope, Gulf Shores and Orange Beach are all going toward the health care clinic concept and the company will be also be talking with Riviera Utilities in the future. There is a once a year sign up for the clinic for employees and if the employee is signed up the spouse and family can also use the clinic. This item remained on the Council agenda.

13-1048 A resolution approving a performance Contract Agreement amendment request by Medstar Emergency Medical Services - It was noted that the amendment was to include a provision so that they could be reimbursed for medical services, which was not included in prior contracts. This item remained on the Council agenda.

13-1050 A resolution setting a public hearing for B. J. Blanchard re-zoning - The Council requested City Planner Miriam Boutwell attend the meeting with the public hearing so that she could explain the rezoning. This item remained on the Council agenda.

13-1055 Accepts quote from R&S Paving and Grading - Dan Hellmich can use City staff to clear the Wilson Pecan Property but does not have the equipment. He will be getting the cost of the rental of the equipment and get back with Jeff Rouzie. This item was carried over.

13-1056 Accepts quote from Hatch Mott Mac Donald for survey - Jeff Rouzie reported the ALTA survey is an in depth survey and will cost approximately \$5500 and they will also need an environmental study done to comply with the items for the New Market Tax Credits application. The Council approves up to \$7700 (\$5500 ALTA Survey and \$2500 for Environmental Study) for both items. This item remained on the Council agenda.

13-0649 Resolution accepting the Order of Deannexation from the Judge of Probate - Vickey Southern reported this action will formally accept the Judge of Probate's Order of Deannexation for the Lay property. This item remained on the Council agenda.

ADD ON's

13-1061 Mike Thompson reported Gulf Tide Development LLC has requested surveys for the right of way on two parcels of land being considered for purchase for the pedestrian bridge. Advanced Appraisal can do the appraisals in an amount not to exceed \$2,500. This item was added to the Council agenda.

13-1068 Set a public hearing to consider the initial zoning of Willow Lakes Estates - This item was added to the Council agenda.

Jeff Rouzie reported they needed to move forward with hiring an architect to draw up the design plans for the existing building on the Wilson Pecan property for tenants in an amount up to \$25,000 from the United Banks Revolving Line of Credit for Phase I Coastal Alabama Farmers and Fishermens Market. McCollough Architecture, Inc. can do the work consistant with the Architecture of the Farmers Market and with in keeping with the complex.

Mayor's Comments

The Mayor reminded everyone of the Coastal Alabama Farmers and Fishermens Market grand opening tomorrow beginning at 3:00 p.m. with the ribbon cutting at 4:00 p.m.

Staff/Visitor's Comments

Councilman Blackwell reported the Chicago Street Supper Club's meal was very good and on November 2, 2013 the Tour de Foley will be held.

Festival of Flavor will be held on October 19, 2013.

Adjourn

Hearing no further comments the meeting adjourned at 5:04 p.m.