



February 2, 2022

Mayor and City Council
City of Foley
407 East Laurel Avenue
Foley, Alabama 36535

RE: Grant Recommendation

Dear Mayor Hellmich and City Council Members:

The City of Foley Historical Commission held a regular meeting on February 1, 2022 and the following action was taken:

- Scuttlebutt Pub
Daniel Cox-Tenant
319 A, B & C N. McKenzie St
Local District- Non-Contributing

Commissioner LeDrew made a motion to recommend the requested grant application to Mayor and Council. Commissioner Shanks seconded the motion. All Commissioners voted aye.

Motion to recommend the requested grant application to Mayor and Council passes.

Please let me know if you have any questions or concerns.

Respectfully,

Melissa Ringler

Planning & Zoning Coordinator
mringler@cityoffoley.org

MAYOR: Ralph Hellmich

CITY ADMINISTRATOR: Michael L. Thompson

CITY CLERK: Kathryn Taylor

COUNCIL MEMBERS: J. Wayne Trawick; Vera Quaites; Richard Dayton; Cecil R. Blackwell; Charles Ebert III

Historical Commission Agenda

City of Foley Council Chambers

407 E. Laurel Ave.

Foley, Alabama

February 1, 2022

1:00 p.m.

- I. Call to order**
- II. Roll call**
- III. Approval of Minutes**
 - Approve January 4, 2022 minutes as published
- IV. New Business**
 - Scuttlebutt Pub
 - Daniel Cox-Tenant
 - 319 A, B & C N. McKenzie St
 - Local District- Non-Contributing
 - a. Request for exterior improvements
- V. Grant Recommendation**
 - Scuttlebutt Pub
 - Daniel Cox-Tenant
 - 319 A, B & C N. McKenzie St
 - Local District- Non-Contributing
- VI. Monthly Open Discussion**
- VII. Adjournment**

CITY OF FOLEY
NATIONAL REGISTER AND LOCAL DOWNTOWN
HISTORIC DISTRICTS & MAIN STREET DISTRICT
Effective 7/20/2020

-Incentive Grant Program –

The Incentive Grant Program provides financial assistance for exterior appearance improvement projects on buildings and businesses located within the City of Foley's Local, National Historic Districts & the Foley Main Street District. These districts may grow or shrink over time or the geographic footprint of the area eligible for the Program could change via council action and the Incentive Grant program will tie to those geographic footprints as they change.

For the City of Foley's Local and National Historic Districts: the standard for design is based on the Foley Historical Commission Design Guidelines. Within the Foley Main Street District, outside the National Register and Local Historic Districts, those projects are approved by the city. The intent of the grant program is to encourage appropriate revitalization to as many private properties in the Districts as possible. Projects for structures located within the defined Districts, identified by maps available from the Foley Community Development Department, are eligible to apply for grants.

Work may include any exterior improvements deemed acceptable by the Foley Historical Commission, or City Council as appropriate. Benches, flowerpots, and outdoor seating (for restaurants) are eligible. A wall mural can qualify as an improvement. However, the mural must abide by the mural and public art guidelines, the mural and public artwork city ordinance, as well as the incentive grant guidelines.

Inside:

- Grant Guidelines
- Application
- Acknowledgement & Agreement
- Application Checklist
- Certificate of Appropriateness Checklist

GUIDELINES

CITY OF FOLEY NATIONAL AND LOCAL HISTORIC DISTRICTS & MAIN STREET DISTRICT INCENTIVE GRANT PROGRAM GUIDELINES

Effective July 20, 2020

I. GENERAL

The Incentive Grant Program provides financial assistance for exterior appearance improvement projects on buildings located within the City of Foley's Local, and National Historic Districts & Main Street District.

II. ELIGIBLE PROPERTIES

- A. Projects for structures located within said Districts are eligible to apply for grant funding.
- B. The legal owner of the property as listed in the Baldwin County Property Records must provide permission for the work and must agree to the maintenance of the property regarding the grant-assisted work.

III. GUIDELINES

- A. Approval by the Foley City Council after review and recommendations from the Foley Historical Commission is required for projects within the National Register and Local Historic Districts. The Historical Commission will review and make appropriate recommendations to the Foley City Council. City Council will make the final decision. The applicant may move forward with construction once approval has been granted by the Foley Historical Commission. However please note if construction begins prior to Council approval, it is done at the risk of the applicant. Until City Council takes action, there is not guarantee the grant will be approved.
- B. Approval by the Foley City Council after review and recommendations from the CDD is required for projects within the Foley Main Street District outside the National Register and Local Historic Districts. The CDD will review and make appropriate recommendations to the Foley City Council. City Council will make the final decision. The applicant may move forward with construction once approval has been granted by the Community Development Department. However please note if construction begins prior to Council approval, it is done at the risk of the applicant. Until City Council takes action, there is not guarantee the grant will be approved.
- C. Grants are issued on a first-come, first-served basis subject to funding availability.
- D. Projects must commence within 90 days of grant approval and must be completed within no more than 6 months from start of work.

Effective July 20, 2020

- E. The amount of the grant for approved projects is 50% of the project total with a maximum of \$5,000 per business and/or property, subject to funding availability. Grants for improvements to buildings which have been vacant one year or longer or to expand existing operations shall be eligible for up to 75% reimbursement or a maximum of \$7500 per project.
- F. The required match from the business and/or property owner may be in the form of cash or in-kind contribution. Grant recipient must provide proof of value of in-kind contributions from an appraiser, from appropriate receipts or from other knowledgeable sources, acceptable to city officials.
- G. A separate \$500 fee may be needed depending on the scope of work. If needed it must be allocated from property owner for an architectural consultation and rendering of the project.
- H. Grants for a specific building and/or business cannot be re-applied for within 24 months from project start date. Owners of multiple businesses and/or buildings may make multiple requests.

IV. APPLICATION PROCESS

- A. IF in the Historic Districts: submit application to the Foley Historical Commission.
(See attached checklist for certificate of appropriateness)
IF only in the Main Street District: submit application to the CDD
- B. Submit:
 - 1. Incentive Grant Application and Agreement with 2 separate contractors' bids
 - 2. Maintenance Covenant Agreement
 - 3. Before photos of property to be improved
 - 4. Completed Certificate of Appropriateness
 - 5. If a mural, then a completed Foley Main Street Downtown Mural & Street Art Project Contract and Release

V. PROJECT

- A. Construction projects require building permits.
- B. Signs require permits.

These items may be obtained from the City of Foley Community Development Department.

VI. REIMBURSEMENT PROCESS

Reimbursement will occur after:

- 1. Project completion and final inspection by a member of the City of Foley Community Development Department.
- 2. Submission of paid invoices.
- 3. If progress payments are requested, reasonable invoices must be shown and inspection of progress is required. 20% of grant funds will be retained until completion of work. Payment of invoice may be requested paid by joint check to contractor and property owner.

Effective July 20, 2020

Application

CITY OF FOLEY
NATIONAL AND LOCAL HISTORIC DISTRICTS & FOLEY MAIN STREET DISTRICT
INCENTIVE GRANT APPLICATION

Applicant: Daniel Cox IV

Property Owner: Justin Kihano

Applicant Address: 413 Windmill Ridge Road

Phone: (615) 556 - 4737 Email dto3@icloud.com

Project Physical
Address: 319 A, B, and C North McKenzie Street Foley AL, 36535

Name of
Business: Scuttlebutt Pub

Type of
Business: Pub / Bar

Existing Business: X OR New Business: _____ Number of years in Business: 17 Years

What effect do you think this project will have on your business? (may attach separate sheet)

See attached Sheet

Why do you want/need this grant? (may attach separate sheet)

See Attached Sheet

Project Start Date: Feb 1st

Project Completion Date: March 1st.

Project Description: (please use extra sheet if needed)

See attached Sheet

Effective July 20, 2020

Contractor & Contact Info:

Brian B. Phone Number: (251) 215-0713

Total Cost of Project (attach bid) \$ \$35,000

Amount Requested (50% of total not to exceed \$5,000 per project) \$ \$15,000

Or \$7,500 for expansions or vacant buildings \$ _____

Acknowledgement and Agreement

My signature acknowledges the following:

Façade changes will be in accordance with appropriateness as determined by the City of Foley Historical Commission for projects within the National or Local Historic Districts, or as determined by the City of Foley if the business resides only in the Foley Main Street District.

The project will begin within 90 days of grant approval and will be completed within 6 months of beginning work.

Reimbursement will occur after project completion and upon submission of appropriate forms and documents as outlined in the guidelines.

Work completed prior to grant approval is not eligible for funding.

All required permits are the responsibility of the owner/applicant.

It is expressly understood and agreed that the applicant will not seek to hold the City of Foley, the Foley Historical Commission, or the Foley Main Street Organization and/or its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to this Incentive Grant Program.

Signed Daniel Cox IV Type text here Date 1/20/2022

Signed Daniel Cox IV Date 1/20/22
Business and/or Property Owner

Signed Daniel Cox IV Date 1/20/22
Applicant

Send all materials to:

City of Foley
Community Development Department
120 South McKenzie Street
Foley, AL 3653

Effective July 20, 2020

**CITY OF FOLEY
AGENT AUTHORIZATION FORM**

I/We authorize and permit Justin Kihano
to act as My/Our representative and agent in any manner regarding this application which
relates to property described as tax parcel ID# 18895

I/We understand that the agent representation may include but not be limited to decisions
relating to the submittal, status, conditions, or withdrawal of this application. In understanding
this, I/We release the City of Foley from any liability resulting from actions made on My/Our
behalf by the authorized agent and representative. I hereby certify that the information stated
on and submitted with this application is true and correct. I also understand that the submittal of
incorrect information will result in the revocation of this application and any work performed will
be at the risk of the applicant.

**Note: All correspondence will be sent to the authorized representative. It will be the
representative's responsibility to keep the owner(s) adequately informed as to the status of the
application.*

PROPERTY OWNER(S):

Justin Kihano

Name(s) printed

9363 Lakeview dr foley al 36535

Address

City/State

251 978 1127 justinkihano@gmail.com

Phone

Email

Fax

Justin Kihano

Signature(s)

Date

PROPERTY OWNER(S):

Name(s) printed

Address

City/State

Phone

Email

Fax

Signature(s)

Date

Façade Grant Checklist

If your business or building is in the Historic Districts: All of the following must be included in order to be considered for the grant.

If your business or building is only in the Main Street District: All of the following must be included except the COA in order to be considered for the grant

Contact the City Community Development Department to apply to the Foley Historical Commission. Phone 251-952-4011.

Certificate of Appropriateness:

- Certificate of Appropriateness application
- Photo or sketch of existing façade and sketch or rendering of proposed façade renovation
- Historic photographs if available
- Written description of the changes including materials to be used

Grant Submission Package:

- Completed Grant Application
- Photo or sketch of existing façade and sketch or rendering of proposed façade renovation
- Historic photographs if available
- Written description of the changes including materials to be used
- Signed Acknowledgement and Agreement
- Contractor's Bid

Process following the meeting:

- Foley Historical Commission provides approved COA and Recommendation for grant funding for requests within the Historic Districts.
- The CDD provides recommendation for grant funding for requests in the Foley Main Street District only.
- City Council Approval

Effective July 20, 2020

What effect do you think this project will have on your business?

The repaired and painted facade will catch people's attention while driving past the building so they won't miss it driving by. Currently this is one of the most common problems that comes up. The current state of the building is very easy to miss. The grant will help with this issue.

The expanded outdoor patio and awning will allow guests to experience all that our business has to offer in an outdoors setting. With COVID as prevalent as it, a lot of people who would normally go out to bars and drink are hesitant to. Having an outdoor patio will give people another level of comfort coming out so we will be able to service more residents of Foley and give them another option for entertainment.

The new signs will give the bar a cohesive brand recognition that is easily seen from the street and recognized so more business will be driven to the bar.

Why do you want / need this grant

We want to give the residents of Foley a bar they can be proud of. From the outside, the current look of the bar is one that is run down. The grant will give the ability to improve the facade and have a facade more fitting of what the residents deserve. In addition to driving business to Scuttlebutt, having another quality location in downtown Foley will drive the overall business downtown. This will, in turn, help all the businesses in the local area.

Project Description & Materials

Patio & Awning

The patio will be an extension of the north side of the building nearest to C unit. The base of the patio will be poured concrete. The fence surrounding the patio will be breeze blocks (see attached pictures). The structure of the awning will be made from cedar wood. The roof of the awning will be made from 25 gauge galvalume. The dimensions and overall design is in attached pictures.

Painting / Facade Repair

The facade repair will be done with standard pine wood and then painted the black & red colors that are enclosed in the grant package. The cracked window will be replaced with the same style window so as to not change the window design.

Painting / Facade Repair

The doors that will be installed have a picture attached of the style. They will be constructed of wood and then painted the approved red color in the attached color. All three doors (Door #1, Door #2, and Door #3) will be constructed and painted the same color. The doors will have flowers mounted on either side of each door with a light mounted on top of each door. The design for the doors and lights are both attached.

Signage

The logos to be used on the signs are attached (see additional files) for Sign #1, Sign #2, Sign #3, and Sign #4. The signs will be mounted flush against the upper portion of the facade.

Sign # 1

This sign will be the one titled "Scuttlebutt Pub". It will hang above the A unit. It's dimensions will be 4 ft. X 8 ft. It will be constructed from a plastic composite with the logo printed on the wood.

Sign # 2

This sign will be the one titled "Scuttlebutt Cocktails". It's dimensions will be 4 ft. X 8 ft. It will be constructed from a plastic composite and have the logo printed on. It will hang above the B unit.

Sign # 3

This sign will be the one titled "Scuttlebutt Lounge". It will hang above the C unit. It will be 4 ft. X 8 ft. It will be constructed from a plastic composite with the logo printed on.

Sign # 4

This sign will be the one titled "Scuttlebutt Patio". It will hang on the north side of the building facing West Rose Ave. It will be 4 ft. X 8 ft. It will be constructed from a plastic composite with the logo printed on.

FOLEY HISTORICAL COMMISSION
CITY OF FOLEY
200 NORTH ALSTON ST.
FOLEY, ALABAMA 36535
APPLICATION FOR
CERTIFICATE OF APPROPRIATENESS

1. Name of Applicant: Daniel Cox IV
- Mailing Address: 319 A North McKenzie Street Foley AL, 36535
- Telephone: (615) 556 - 4737 Email: dto3@icloud.com
- Relationship of applicant to property: Owner () Occupant (☒)
2. Address of Property: 319 A, B, and C N. McKenzie Street Foley AL, 36535
3. National Register () Contributing () Non-Contributing () Circa _____
Local Downtown (☒) Circa _____
4. Nature of Proposed Work/Application (Check All That Apply):
- | | | |
|--|--|--|
| () Use of Property | (☒) Fence | (☒) Landscaping |
| (☒) Repairs or Alterations | (☒) Awning | (☒) Color Change |
| (☒) Sign Erection or Placement | () Demolition | () Other |
| () New Construction | () Moving a Building | |
5. Please describe your proposed work as simply and accurately as possible (use extra sheet, if necessary). See Criteria for Submission for information that must accompany this application.

See Attached Sheet

If you will be painting, please list the three colors you have chosen from a Historical color palette and enclose color chips with your application.

Black - T17 - 10 (R:96 G:95 B:95)

Chinese Red (R:158G:62B:51)

Valuation of Project (materials & labor) \$ \$35,000



I, the undersigned, have complied with the Criteria for Submission. I understand that if the information submitted is not complete, this application will not be considered.

Daniel Cox IV

Signature of Applicant

1/20/22

Date



CITY OF FOLEY ALABAMA
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING DIVISION
120 SOUTH MCKENZIE STREET
FOLEY, AL. 36535
PHONE: (251)952-4011, FAX: (251)943-6903
WEBSITE: cityoffoley.org

January 19, 2022

Scuttlebutt Pub, Daniel Cox IX – Tenant, Justin Kihano - Owner
319 A,B & C North McKenzie St.
Local District – Non-Contributing
Foley, Alabama 36535

RE: **Request for exterior improvements**

Dear Mr. Cox:

You have requested to make the following improvements to the building located at 319 North McKenzie Street, suites A,B & C, with hope of incentive grant assistance:

1. Add an outdoor patio with an awning and fence
2. Install outdoor lighting
3. Repair exterior rotted wood
4. Repaint the exterior of the building black
5. Replace 3 exterior doors. Painted chinese red.
6. Install a new front wall sign on Suite A.
7. Install a new front wall sign on Suite B.
8. Install a new front wall sign on Suite C.
9. Install a new wall sign on the north end of Suite C.

Additional details, conceptual drawings, material lists and grant application have been provided.

STAFF RECOMMENDATION:

The requested work cannot be approved at staff level and will be referred to the Historical Commission for their review. The meeting will be at the Foley City Hall Council Chambers on February 1st 2022, at 1:00PM. Please have a representative present.

Respectfully,

Chuck Lay

Chuck Lay
Inspector-Foley Historical Commission

Project Description & Materials

Patio & Awning

The patio will be an extension of the north side of the building nearest to C unit. The base of the patio will be poured concrete. The fence surrounding the patio will be breeze blocks (see attached pictures). The structure of the awning will be made from cedar wood. The roof of the awning will be made from 25 gauge galvalume. The dimensions and overall design is in attached pictures.

Painting / Facade Repair

The facade repair will be done with standard pine wood and then painted the black & red colors that are enclosed in the grant package. The cracked window will be replaced with the same style window so as to not change the window design.

Painting / Facade Repair

The doors that will be installed have a picture attached of the style. They will be constructed of wood and then painted the approved red color in the attached color. All three doors (Door #1, Door #2, and Door #3) will be constructed and painted the same color. The doors will have flowers mounted on either side of each door with a light mounted on top of each door. The design for the doors and lights are both attached.

Signage

The logos to be used on the signs are attached (see additional files) for Sign #1, Sign #2, Sign #3, and Sign #4. The signs will be mounted flush against the upper portion of the facade.

Sign # 1

This sign will be the one titled "Scuttlebutt Pub". It will hang above the A unit. It's dimensions will be 4 ft. X 8 ft. It will be constructed from a plastic composite with the logo printed on the wood.

Sign # 2

This sign will be the one titled "Scuttlebutt Cocktails". It's dimensions will be 4 ft. X 8 ft. It will be constructed from a plastic composite and have the logo printed on. It will hang above the B unit.

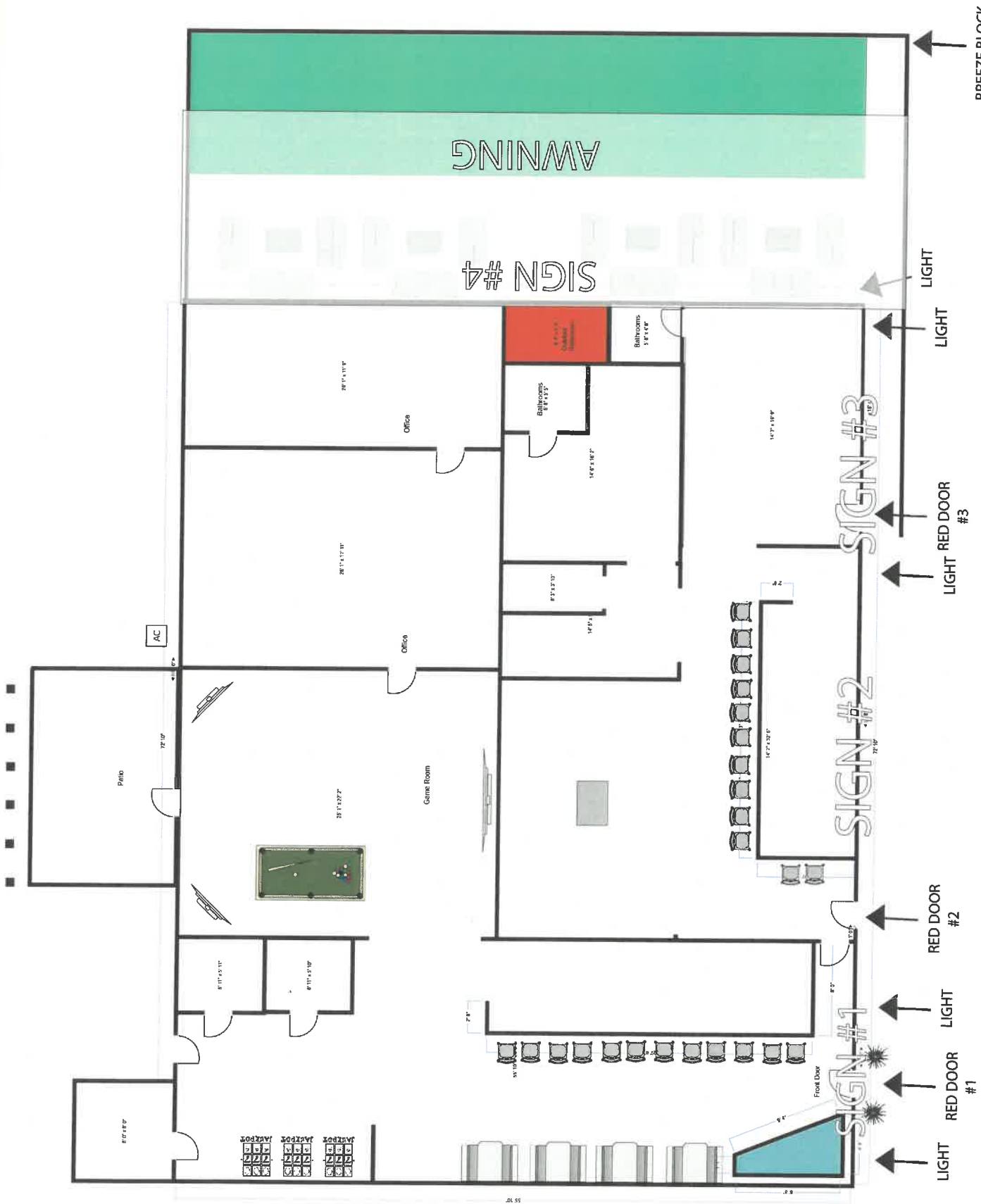
Sign # 3

This sign will be the one titled "Scuttlebutt Lounge". It will hang above the C unit. It will be 4 ft. X 8 ft. It will be constructed from a plastic composite with the logo printed on.

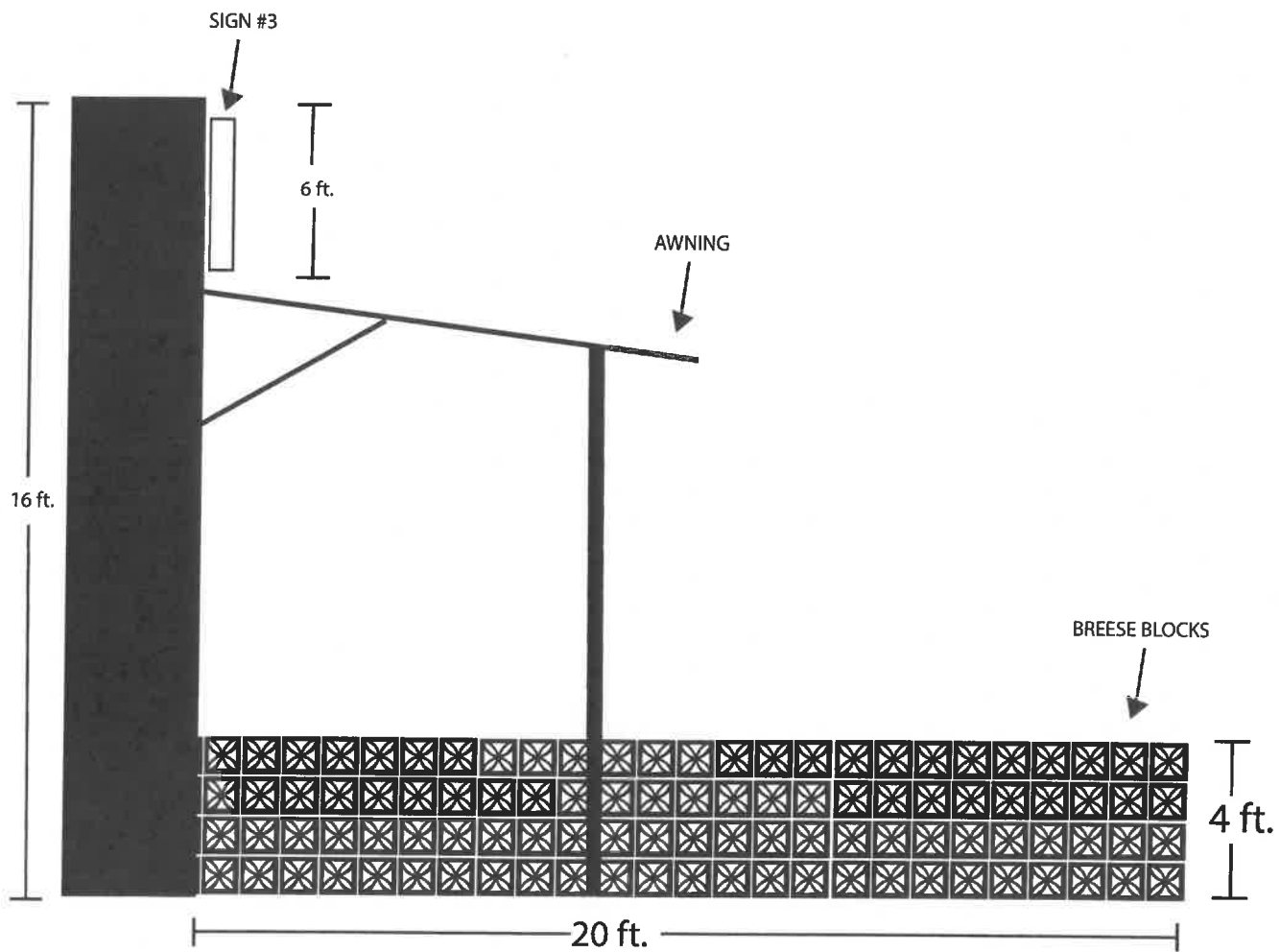
Sign # 4

This sign will be the one titled "Scuttlebutt Patio". It will hang on the north side of the building facing West Rose Ave. It will be 4 ft. X 8 ft. It will be constructed from a plastic composite with the logo printed on.

**BREEZE BLOCK
FENCE**

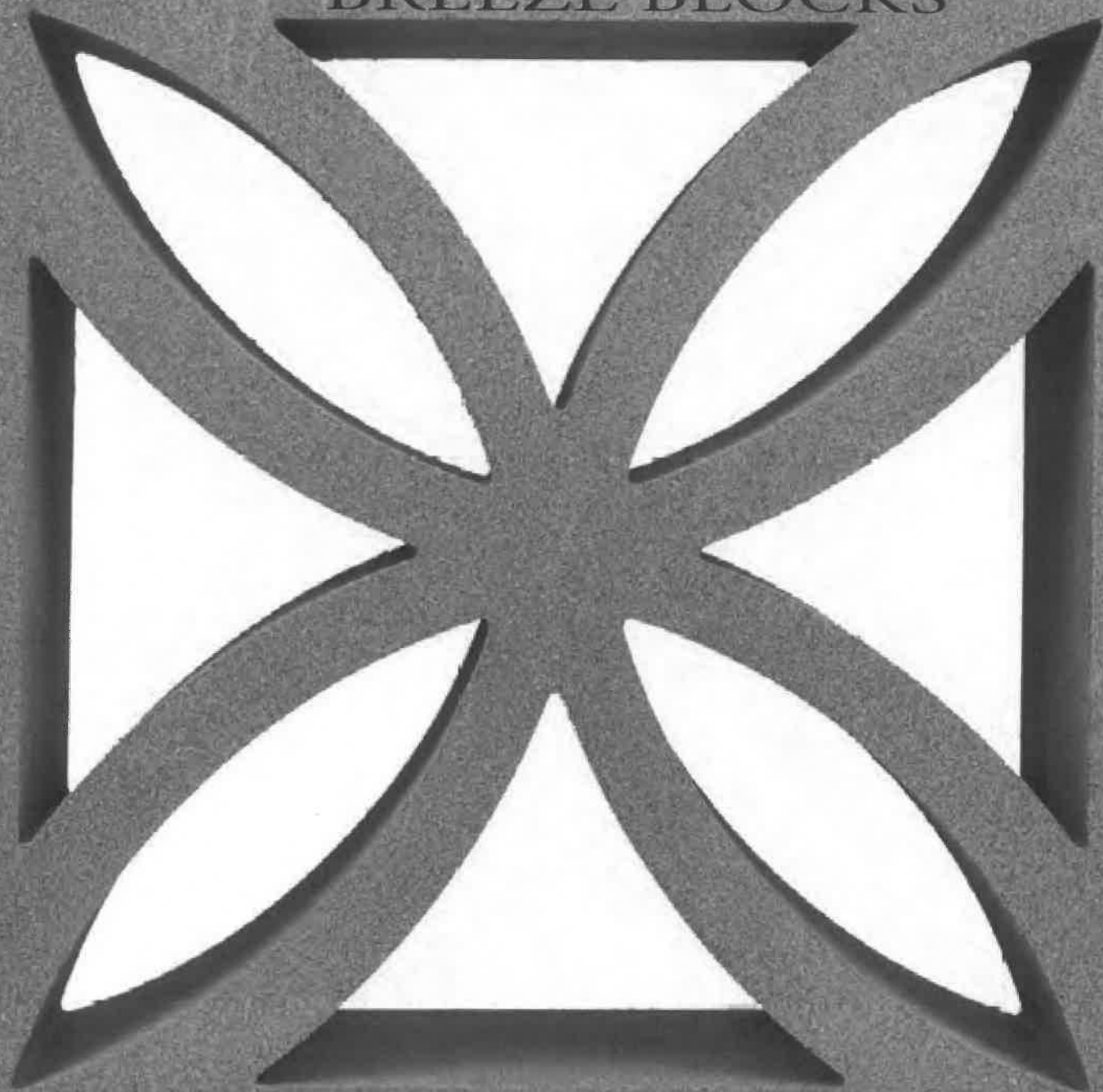


AWNING



TESSELLE

BREEZE BLOCKS



BEFORE



BEFORE



BEFORE



BEFORE





















FISH & CHIPS

GREENE KING
PURVEYOR
OF QUALITY
CASK ALES
SINCE 1799

PROUDLY SERVING
CLASSIC
BRITISH
PUB FOOD

WELCOME TO ONE
OF LONDON'S
OLDEST PUBS



SCUTTLEBUTT

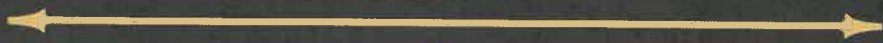
P U B





SCUTTLEBUTT

COCKTAILS



SCUTTLEBUTT

LOUNGE





SCUTTLEBUTT

PATIO





Kevin Labit Construction LLC

(251) 223-2507

Bill To

Scuttlebutt Pub
319 C North McKenzie Street
Foley AL, 36535

Invoice

7378

Invoice Date

01/21/0022

Description	Amount
Signs X 4 & Labor	12,000.00
Patio Labor & Material	15,000.00
Facade Repair & Labor	4,000.00
Paint & Labor (N. McKenzie & W. Rose)	4,000.00
Glass Window Repair	200.00
Invoice Total	\$35,200.00

Terms & Conditions

Payment is due within 15 days

INVOICE

**Surge Land Development**

213 West 2nd Avenue
Gulf Shores AL, 36542

BILL TO

Scuttlebutt Pub
319 A,B, and C North Mackenzie Street
Foley AL, 36535

INVOICE #

1015

INVOICE DATE

01/21/0022

DESCRIPTION	AMOUNT
Outdoor Patio Expansion - Materials	8,000.00
Outdoor Patio Expansion - Labor	3,000.00
Paint (Front & North Side Only) - Materials	3,000.00
Paint (Front & North Side Only) - Labor	1,000.00
Lamps - Materials	1,000.00
Lamps - Labor	500.00
New Front Doors - Materials	6,000.00
New Front Doors - Installation and Labor	1,000.00
Exterior Facade Repair (Front and North Side Only) - Materials	1,000.00
Exterior Facade Repair (Front and North Side Only) - Labor	1,000.00
Signs X 4 (Installation & Labor)	8,000.00
TOTAL	\$33,500.00

Thank you

TERMS & CONDITIONS

Payment is due within 15 days