



Architectural, Planning
Interiors, Construction Administration

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June 18, 2025

Chief Joseph Darby, Fire Chief
Foley Fire Department
120 W Verbena AVE
Foley, AL

Re: Fire Station No-1

Chief Darby,

It is my understanding from our meeting that you are looking to put together a Phased Design Plan to repair and stabilize some existing conditions on this fire station that are in need of immediate attention to replace deteriorated exterior finishes and to eventually bring this fire station's aesthetics and functionality up to standards meeting or exceeding a new station.

Because this presents a lot of unknowns, we propose to begin our work hourly on a time and material basis with a "Not to Exceed Amount" of \$9,500.00.

Scope of Work:

1. Document, prepare, and draft measured drawings of the existing building, exterior site elements, constraints, interior floor plans and basic finishes.
2. Develop new exterior elevations with proposed new finishes with color renderings.
3. Provide one 3-D color exterior rendering of the new look from Alston Street and Verbena Avenue.
4. Provide a typical wall section or sections describing the proposed assembly.
5. Provide a cost estimate based on the most current information known to us at this time.

This will establish the conceptual image of what the goals, objectives and expectations are for Fire Station No.1. It is understood that the existing structural frame will require some modifications to meet current wind loads. The cost for the structural work is unknown and this could affect the overall funds necessary to execute the new design.

When this work is complete, we can provide you with a proposal to execute the construction documents to bid this work based on the overall costs and final design. Work done in this phase will be credited to the schematic design phase of the total fee to execute the design.

The next Phase or Phases will be to look at interior upgrades to existing finishes, floor plan layouts, mechanical systems, electrical systems, and fire protection systems so at the end of this process, Fire Station No.1 is essentially equivalent to a new station. This scope will be easier to formulate and we can prepare it with the exterior work scope or develop a separate scope of work for it.

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Upon your approval of this initial work, we are prepared to begin immediately, and we will be prepared to present our design to you, Mayor Hellmich and the City Council by mid to late July. We will review work in-progress with you as we go along. For us to meet the schedule outlined, it will be important for us to get started as soon as possible.

If you find this initial proposal acceptable, please sign and return to us. If you have any questions or need any additional information, please feel free to call me anytime.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'D.C. Adams', written over a horizontal line.

David C. Adams
Adams Stewart Architects, LLC

Agreed and accepted by:

Accepted:

Date:

Print Name

Title