



August 5, 2024

The City of Foley
Engineering Department
200 W. Laurel Avenue
Foley, AL 36535
Attn: Chad Christian, City Engineer

**Re: Proposal of Professional Services
N. Cedar Street Sidewalk Project PH2**

Dear Chad,

Engineering Design Group, LLC (EDG) is pleased to submit this proposal of professional services associated with the above-referenced project. Our scope of services is based on a layout plan that was developed by the City of Foley staff. Under a separate contract, Engineering Design Group has completed a Right of Way survey. We will use that survey as the basis of our design. It is our understanding that the City will construct a 6' wide concrete sidewalk approximately 2,700 LF along N. Cedar Street from W. Fern Avenue to W. Peachtree Avenue. The layout plan is attached as Exhibit A.

We will provide civil construction documents and bidding administration. Our scope of work is provided in more detail on the following pages. Thank you for the opportunity to present our scope of services. Please review this document and do not hesitate to contact me with any questions or comments that you may have

This document is provided with the expectation that it is not being used in a price comparison with other professional services firms. Alabama law prohibits licensed engineers and land surveyors from participating in any process that solicits prices from two or more licensed engineers or land surveyors simultaneously. The law defines this practice as bidding and participation by a licensee is prohibited. If this agreement is being used in this manner, we must by law, withdraw this agreement from consideration.

Attachments: Exhibit A- North Cedar Sidewalk Project (Phase 2)

1.0 Scope of Services

1.1 Civil Construction Documents

We will develop a set of civil construction documents associated with the construction of the sidewalk. We will submit the Construction Documents to the City of Foley for technical review and comment. We will meet with City Officials as needed to work through any design issues that arise during the development of the civil construction documents. The Construction Documents will include the following design information, at a minimum:

- a. Sidewalk Alignment Plan- Plans will provide horizontal and vertical control for the layout and construction of the proposed sidewalk. Additionally, the plan will include layout and control for any additional permanent site items, i.e. crosswalks, pedestrian signals, walls, and railing. Design of pedestrian signals and specifications is excluded from our scope of services.
- b. Site Grading and Drainage Plan- Plan will include existing and finished contours, and storm water drainage facilities.
- c. Storm Drainage Profiles- We will provide necessary profiles for storm drainage pipes associated with the new sidewalk.
- d. Erosion Control Plan- Plan will include the necessary structural BMP devices for the control of sedimentation along the construction route.
- e. Notes and Details- We will provided standard notes and details which pertain to the site's specific construction requirements.
- f. Project Bidding Services- We will provide front-end documents and project specifications. We will respond to Request for Information (RFI) generated by bidding contractors, we will attend a pre-bid conference, the bid opening, and a pre-construction conference.

1.2 Alabama Department of Environmental Management NPDES Permit

On September 15, 2020, ADEM adopted the new Alabama Environmental Permitting & Compliance System (AEPACS) for the application and management of National Pollutant Discharge Elimination System Permits. Effective April 1, 2016, ADEM established General Permit No. ALR 100000 for discharges associated with regulated construction activity that will result in land disturbance equal to or greater than one acre or from construction activities involving less than one acre and which are part of a common plan of development or sale equal to or greater than one acre. Construction site operators/owners seeking coverage under this general permit must submit a Notice of Intent (NOI) in accordance with the permit requirements. Operators/owners of all regulated construction sites must implement and maintain effective erosion and sediment controls in accordance with a Construction Best Management Practices Plan (CBMPP) prepared and certified by a Qualified Credentialed Professional (QCP).

EDG will consult with Spectrum Environmental to create the CBMPP Plan (to be kept on-site throughout construction). They will submit the eNOI and CBMPP through ADEM's website and coordinate with the Permittee during the approval process. The application fee associated with the permit is the responsibility of the Owner. Construction stormwater monitoring is excluded from this proposal and the owner shall establish a contract with a consultant for construction stormwater monitoring.

1.3 Construction Administration

We will be available during the construction phase to answer questions or provide clarifications to the project team. We will respond to RFI's as-needed throughout construction. We will meet with the Contractor, City representatives, Utility representatives and/or the Owner as necessary during construction. This task will be invoice at our standard hourly rates against the allowance/budget provide in part 2.

1.4 Additional Services

Service needs that arise and are required but have not been included in our original scope of services will be performed on an hourly basis according to the attached fee schedule. We will not proceed with additional work without the Client's approval.

Exclusions

Items specifically **NOT INCLUDED** in this scope of work include: Construction staking, Individual Tree Locations, Tree Line Locations, Shrub Locations, Boundary Survey, ALTA/ NSPS Survey Requirements, As-builts, Landscape Design, Geotechnical Engineering or Testing, Traffic Impact Study, Structural Design of Retaining Walls, Corps of Engineers Permitting, Construction Storm Water Monitoring, Utility Main Relocation or any Off-Site Improvements other than those included within the scope of services. If any of these items becomes necessary, we will perform those tasks as Additional Services or help you to contract with an entity who provides that service.

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Our receipt of a signed copy of this proposal will serve as our formal notice to proceed with this scope of services. A signature block is provided on the following page.

2.0 Compensation and Payment for Services:

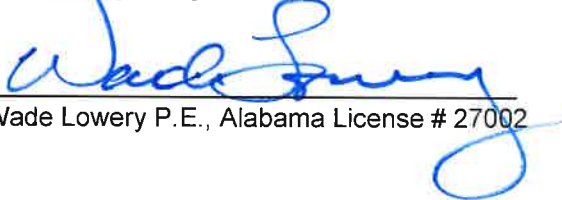
Engineering Design Group, LLC's fee for the scope of services outlined in Part 1.0 is as follows:

2.1 Civil Construction Documents	\$ 56,700.00 Lump Sum
2.2 ADEM NPDES Permit	\$ 2,500.00 Lump Sum
2.3 Construction Administration	\$ 2,500.00 Budget Estimate
2.4 Additional Services	Hourly, If Required
Reimbursables	\$ 1,000.00 Budget Estimate

Engineering Design Group, LLC can commence work immediately upon receipt of your written authorization to proceed. If this proposal is acceptable, please authorize Engineering Design Group, LLC to proceed with the above Scope of Services by signing in the appropriate location and returning a copy to Engineering Design Group, LLC.

Sincerely,

Engineering Design Group, LLC


Wade Lowery P.E., Alabama License # 27002

"This cost proposal is accepted as written and Engineering Design Group, LLC is hereby authorized to commence the work as described in the above Scope of Services"

Authorization by: _____

Title: _____ Date: _____

HOURLY RATE SCHEDULE AND REIMBURSABLE EXPENSES

Personnel time for additional services covered under this agreement will be invoiced based on the following Rate Schedule. These Rates are subject to adjustment on January 1st of each year.

Engineering Rate Schedule

- Principal in Charge \$150.00 per hour
- Project Manager \$130.00 per hour
- Senior Design Engineer \$120.00 per hour
- Project Engineer \$105.00 per hour
- Engineering Drafter \$ 85.00 per hour

Surveying Rate Schedule

- Professional Land Surveyor \$125.00 per hour
- Field Crew \$145.00 per hour
- Field Crew Construction Layout** \$155.00 per hour
- Senior Drafter \$ 95.00 per hour
- Drafter \$ 85.00 per hour

**Construction Layout services requested by the Client to be performed on holidays and weekends will be invoiced at 1.5 times the hourly rates listed above.

Reimbursable Expenses

Expenses incurred for work covered under this contract will be invoiced at cost plus 15 percent. These expenses include, but are not limited to:

- Printing
- Shipping
- Permitting and Application Fees
- Outside Consultants
- Travel – (Travel will be reimbursed at the current IRS mileage rate)

Payment

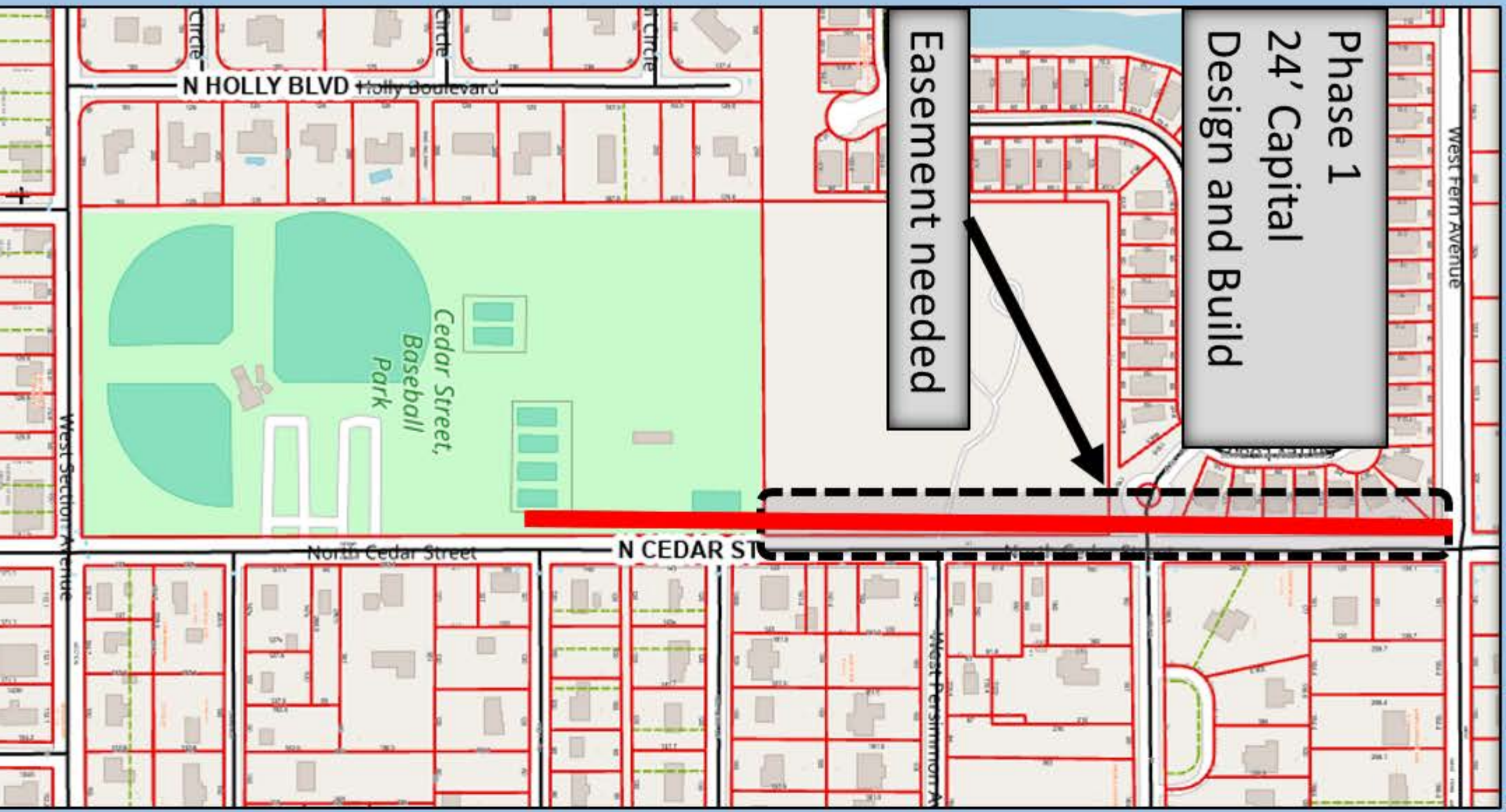
Services rendered in accordance with this proposal will be invoiced monthly based on work completed. Invoices are due upon receipt and will be considered delinquent if not received within 30 days after receipt. Engineering Design Group LLC may, without legal consequence, suspend services until payment is received.

Client agrees that payment for services rendered shall not be contingent or dependent upon any conditions or any action or undertaking of the Client other than those conditions, if any, specifically set forth in this agreement.

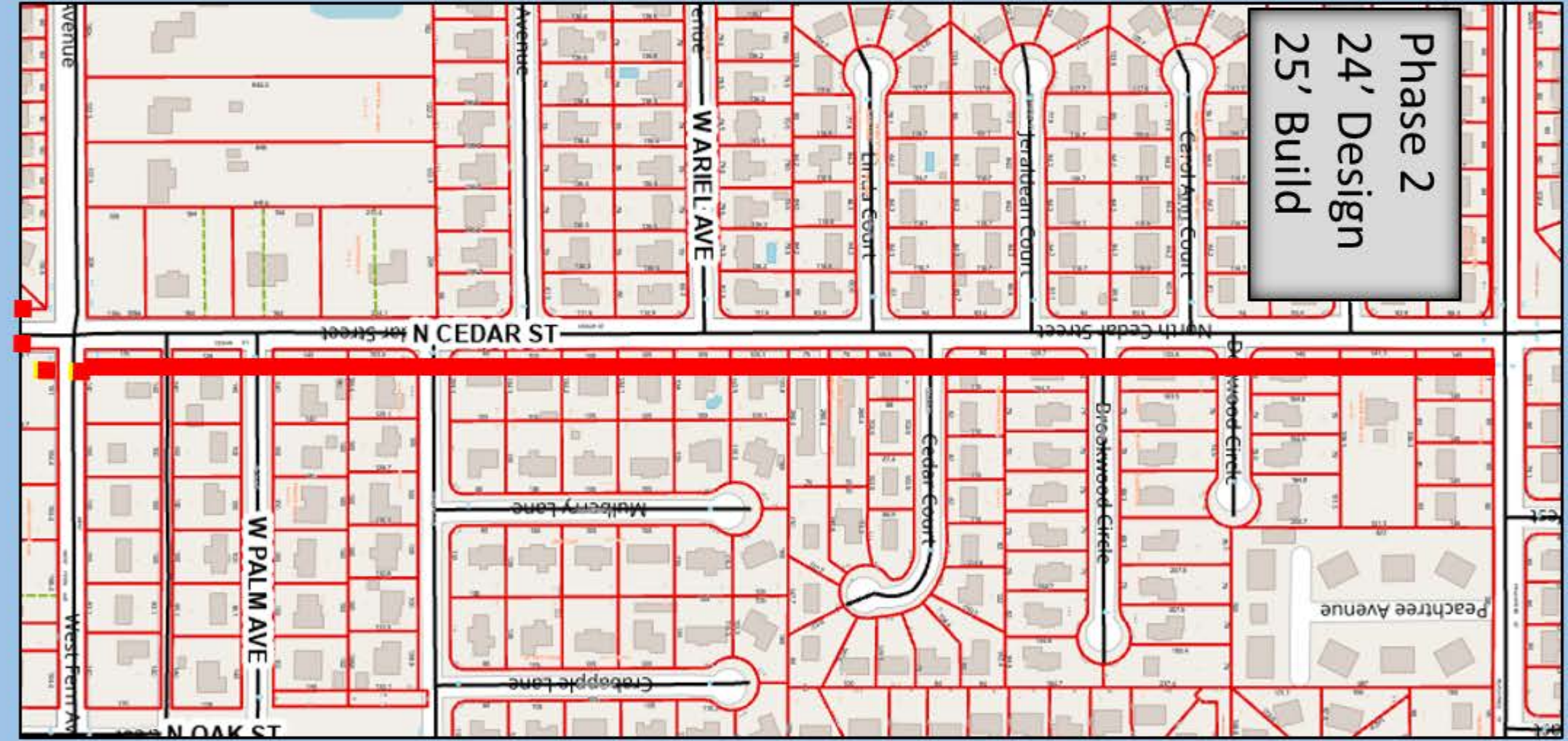
North Cedar Sidewalk Project

Phase 1
24' Capital
Design and Build

Easement needed



Phase 2
24' Design
25' Build



Crosswalk

