

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.
If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Darrell Russell

Date Submitted: 3/12/2021

Is this purchase listed on the capital projects plan in the approved budget? Yes

What amount is approved in the plan for this project? N/A

In what year is this project shown to begin in the plan? 2021

Description of the project and why the project needs to be completed at this time.

Dog Park (2100 SF): Estimated at \$16,779.00

Briarwood (4 spots @ 712 SF): Estimated at \$6400.88

Magnolia Plantation (448 SF): Estimated at \$3579.52

Can your job be performed without the completion of this project? Please explain below.

NO, the Street Dept - Sidewalk Crew & Parks Dept crews are having trouble maintaining the sidewalks due to the issues with them.

Will not completing this project cause a public safety issue? Please explain below.

Yes, We need to complete the connection of sidewalks for the safety of our citizens.

Do you expect to come in, at, or under budget on this project? Please explain below.

No, the total cost of the 3 Sidewalk Projects is \$26,779.40. We have budgeted \$20,000 under Account #

"400-3010-5101 for Sidewalk Improvements - Throughout the City". We are asking for an increase in funding of the overage amount of \$6779.40 (See attached Budget Increase Form).

Is there a grant associated with this project?

If so please list below the grant amount and the match required by the City.

NO

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	<u>Darrell Russell</u>	Signature
Department	<u>Public Works</u>	
Budget Category	<u>400-3010-5101</u>	
Date Submitted	<u>4/12/2021</u>	

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

We budgeted \$20,000 under "Account 400-3010-5101 for Sidewalk Improvements - Throughout the City." However, the total cost for the 3 sidewalks: Dog Park, Briarwood, and Magnolia Plantation is \$6779.40 over the budgeted amount, so we need a budget increase of that overage amount to cover the cost.

Amounts of Funds Needed	Account Number & Name
<u>\$6,779.40</u>	<u>400-3010-5101</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Approval by City Administrator

Signature

Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****

QUOTE

L & K Construction, LLC
P.O. Box 302, Orange Beach, Al 36561
251/583-5191
leethornton80@yahoo.com

DATE: FEBRUARY 16, 2021
QUOTE # 16A-2021

EXPIRATION DATE March 16, 2021

TO
City of Foley
Ricky Rider
P.O. Box 1750
Foley, Al 36536

Briarwood-Sidewalks-4 Spots

712 SF Concrete @\$8.99 = \$6,400.88

Magnolia Plantation-Sidewalk

448 SF @ \$7.99 = \$3,579.52

Total: \$9,980.40

Quotation prepared by: Lee Thornton

This is a quotation on the goods named, subject to the conditions noted below:

Payment is due 30 days after invoice is received.

To accept this quotation, sign here and return:

Thank you for your business!

QUOTE

L & K Construction, LLC
P.O. Box 302, Orange Beach, Al 36561
251/583-5191
leethornton80@yahoo.com

DATE: FEBRUARY 16, 2021
QUOTE # 16B-2021

EXPIRATION DATE March 16, 2021

TO
City of Foley
Ricky Rider
P.O. Box 1750
Foley, Al 36536

Dog Park-Sidewalk

2100 SF Concrete @\$7.99 = \$16,779.00

Quotation prepared by: Lee Thornton

This is a quotation on the goods named, subject to the conditions noted below:

Payment is due 30 days after invoice is received.

To accept this quotation, sign here and return:

Thank you for your business!