



Meeting Minutes - Draft

City Council

Monday, May 18, 2026

4:00 PM

Council Chambers

Work Session/Council Meeting

Call to Order

President Trawick called the meeting to order at 4:00pm.

Roll Call

All Council Members were present. Mayor Ralph G. Hellmich was absent. Also present: City Administrator Mike Thompson, City Clerk Christi Watkins, Stephanie Richardson, Jonathan Cottis, Taylor Davis, Jackie McGonigal, Guy Busby, Cindy Brothers, Jane Tyler, M. Nelson, Sara Harkins, Logan Eberly, Pam Harris, Eden Lapham, Kate Norris, Rachel Keith, David Thompson, Jeff Lee, Jamie Smith, Suzanne Kellams, Ella Weeks, Angela Sherman, Dorothy Chapman, Lindsay Barrios, Golden Means, Buford King, Joey Darby, Thurston Bullock, Kevin Carnley, Cian Harrison, Shawn Mitchell, Lindsey Hart, Shannon Johnston, and Brandon Mothershed.

Present: 5 - Tim Lower, Roderick Burkle, Larry Engel, Wayne Trawick and Charles Ebert III

Moment of Reflection

Pledge of Allegiance

Work Session Discussion

Additions/Removals/Carry-Overs

There were no additions or carry-overs to report.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Roderick Burkle, to remove Item 26-0228 from the agenda. The motion carried by an unanimous vote.

Consent Agenda

[26-0187](#)

Work Session/Council Meeting Minutes of May 4, 2026

Attachments: [05-04-2026 Work Session Council Meeting Minutes - Draft](#)

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, to approve the Work Session/Council Meeting Minutes of May 4, 2026. The motion carried by an unanimous vote.

26-0237

Departmental Reports

Attachments: [April P&Z Report for Council](#)
[April 2026 PD stats](#)
[April-26-Building-Department-Monthly-Report](#)
[Tax Report and Permit-Plan Review May 2026](#)
[April 2026 HR Applicant Report](#)
[April 2026 FD Report](#)

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Agenda Item be approved. The motion carried by an unanimous vote.

26-0246

Report of April, 2026, Approved and Paid Bills for the Record

Attachments: [2026-04 Approved & Paid Bills.Expense Approval Report](#)

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Agenda Item be approved. The motion carried by an unanimous vote.

Ordinances

26-0217

(First Reading) AN ORDINANCE TO AMEND CHAPTER 5 OF THE CODE OF ORDINANCES OF THE CITY OF FOLEY, ALABAMA TO ADD PROVISIONS PERTAINING TO THE LICENSING OF THE SALE OF CONSUMABLE HEMP PRODUCTS IN THE CORPORATE LIMITS AND POLICE JURISDICTION OF THE CITY OF FOLEY

Attachments: [Hemp Ordinance for Council Review FINAL](#)

Revenue Director Jamie Smith reported that the State of Alabama passed an act regarding hemp product regulations and enforcement last year. She reported that this Ordinance establishes regulations within the City of Foley, including prohibiting hemp sales to minors.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Ordinance be approved on first reading. The motion carried by an unanimous vote.

Resolutions and Other Business

[26-0173](#)

A Resolution Approving A June 1, 2026 Retirement Award

Human Resources Director Suzanne Kellams reported that the City of Foley's Personnel System Policy requires a retiree's performance award to be approved by Resolution by the City Council prior to the retirement. She reported that this retirement award is effective June 1, 2026.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0224](#)

A Resolution Approving the Foley High School Wrestling Team to Use Heritage Park for a Dual Meet.

Attachments: [Special Event Application - FHS Wrestling](#)

Director of Parks and Recreation Jeff Lee reported that this is the third annual event, scheduled for Tuesday, November 17, 2026. He reported that the Foley High School Wrestling Team has requested use of the park as well as some additional lighting from the Fire Department.

A motion was made by Council Member Tim Lower, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0225](#)

A Resolution Setting A Public Hearing Declaring Weeds and Accumulation of Junk, Trash, and Litter To Be A Public Nuisance And Ordering Its Abatement at 406 E Myrtle Avenue

Attachments: [Grass.Weeds. Public Nuisance. 406 E Myrtle Ave April 2026](#)

Environmental Manager Jackie McGonigal reported that the property is still in violation of both Ordinance 1095-09 and Ordinance 1066-08.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0227](#)

Resolution to Approve, Appropriate, and Memorialize Additional Funds for the Hwy 59: E Orchid to E Section Sidewalk Project

Attachments: [Hwy 59 Slope Paving Change Order](#)

[Chad-Raybon-Street-Department \(20\)](#)

City Engineer Taylor Davis reported that due to the steep grade of the ditch that runs along a section of the Highway 59 sidewalk from E Orchid Avenue to E Section Avenue, additional labor and paving will be required to effectively complete the project.

A motion was made by Council Member Larry Engel, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0228](#)

Resolution Amending The Pay Classification Plan In Planning And Development Services

Attachments: [City of Foley Pay Classification Plan - Effective 05-04-26](#)

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Roderick Burkle, to remove Item 26-0228 from the agenda. The motion carried by an unanimous vote.

[26-0231](#)

A Resolution to Appropriate Funds to Upgrade Airport Fuel Tank

Attachments: [Jot Form - Fuel Farm Upgrades](#)
[Hoffman Petroleum Equipment Quote](#)

Project, Risk, and Airport Manager Rachel Keith reported that the airport fuel farm has elements within the tank that need to be replaced to ensure that there are no contaminants in the fuel when it is dispensed. She reported that Hoffman Petroleum Equipment has provided a quote in the amount of \$60,036.79 and staff requests approval and the appropriation of funds to complete the work.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0233](#)

A Resolution Setting a Public Hearing Declaring the Accumulation of Junk, Trash, and Litter to be a Public Nuisance and Deeming a Burned Dwelling Unsafe Therefore Ordering its Abatement at 3915 Linton Ln, Foley AL.

Attachments: [Notice of Violation 3915 Linton Ln \(1\) \(2\)](#)
[Dilapidated Building Letter 3915 Linton Ln - Structure Fire Nuisance.docx \(3\)](#)
[3915 Linton Ln Images](#)
[3915 Linton Ln - Notice of Violation](#)

Building Official Jonathan Cottis reported that this is a long-standing code case since June 2025, involving multiple departments. He reported that this involves some illegally occupied campers in a commercial property zone, a burned structure in need of demolition, and weeds and trash accumulation.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0234](#)

A Resolution Setting A Public Hearing Declaring Weeds and Accumulation of Junk, Trash, and Litter To Be A Public Nuisance And Ordering Its Abatement at 618 E Azalea Avenue

Attachments: [Public Nuisance. Grass. 618 E Azalea Ave May 2026](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0235](#)

A Resolution to Amend the Budget for the City of Foley - America 250 Events

Attachments: [Budget Increase Form](#)

Community Events Coordinator Sara Harkins reported that the City has formed a committee to collaborate on ideas to celebrate the United States' semiquincentennial. She reported that some of the celebrations will include a time capsule, laser light show, and scavenger hunts, and staff is requesting to amend the budget to move forward with these events. She also reported that staff has applied for two grants, which total \$7,500, that will also help cover expenses.

A motion was made by Council Member Tim Lower, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0236](#)

A Resolution Setting A Public Hearing Declaring Weeds To Be A Public Nuisance And Ordering Its Abatement at S Hickory Street, south lot in front of the Crownwalk Subdivision.

Attachments: [Overgrown Grass. S Hickory St south of Crownwalk Entrance May 2026](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0239](#)

Resolution Approving the Installation of a 4-Way Stop at the North Poplar Street and East Section Avenue Intersection.

City Engineer Taylor Davis reported that due to anticipated increased movement associated with the new Public Works Complex and the First Responder Safe Room, the Engineering Department recommends the intersection be converted from a 2-Way stop to a 4-Way stop controlled intersection.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0240](#)

Resolution to Submit Aid-To-Construction Fees to the Utilities Board of the City of Foley (Riviera Utilities)

Attachments: [Safe Room Cost Estimate Memo.5.7.26](#)

Director of Public Projects Buford King reported that this Resolution is for the electric service for the First Responder Safe Room.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0241](#)

A Resolution Transferring Funds from Environmental Operating Accounts to Environmental Personnel

Attachments: [Leslie-Gahagan-05-08-2026](#)

Environmental Manager Jackie McGonigal reported that the Environmental Department is requesting to move some operational funds to retain one part time employee through the end of the fiscal year.

A motion was made by Council Member Larry Engel, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0242](#)

A Resolution Accepting the FY2026 Dollar General Summer Reading Program Grant in the amount of \$3,000

Attachments: [Kate-Norris-05-11-2026](#)

[City of Foley Mail - Dollar General Literacy Foundation - Grant Update](#)

Library Director Kate Norris reported that the Library was awarded the FY26 Dollar General Summer Reading Program Grant in the amount of \$3,000 with no matching funds required. She reported that the Library is requesting to accept the \$3,000 grant and amend accounts accordingly.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0245](#)

A Resolution Approving Monthly Bids - April 2026

Attachments: [April 2026 Bid Awards](#)

Purchasing Agent and Grants and Agreements Administrator Logan Eberly reported that two RFPs and two bids were opened in April, including the Municipal Campus Master Plan, Sidewalk Improvements along HWY 59, Airfield Drainage Improvements, and the architect for the new Senior Center.

A motion was made by Council Member Tim Lower, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0249](#)

A Resolution to Request Permission to Solicit Architectural and Engineering Firms to Develop a Foley Fire St. 4 Facility

Fire Chief Joey Darby reported that the Foley Fire Department asks for Council approval to seek Request for Proposal (RFP) from architectural and

engineering firms to provide professional design services for a new fire station, to be constructed on 2.5 acres of donated land on E. Fern Ave.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

[26-0250](#)

A Resolution Approving Going to Bid and Purchasing of (1) EV 4WD Truck and Purchase Related Emergency Equipment Through City Purchasing Policies and Guidelines.

Attachments: [Bid Packet - EV Truck](#)
[Carley-Hester-Police \(2\)](#)

Police Chief Kevin Carnley reported that the Foley Police Department is requesting to solicit bids for 1 Electric 4WD Crew Cab Truck. He reported that staff expects that it will come in under budget, and this will be the first vehicle in the EV fleet.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Mayor's Comments

There were no comments to report.

Visitor Comments

Council Member Roderick Burkle reported that he is interested in starting an alleyway project and will provide more details at a later date.

Adjournment

A motion was made by Council Member Roderick Burkle, seconded by Council Member Charles Ebert, III, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 4:24pm.