

Request to Increase Capital Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of capital budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	Chad Christian	
Department	Engineering	Signature
Budget Category	Capital - Police Department	
Date Submitted	11/10/2022	

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

The Police Department is requesting council approval to start the fiber relocation project at the Justice Center. The project is not in the FY23 capital plan. B & L Cable Construction is the company the City's IT Department uses for fiber installation so there will be no additional quotes. The other fiber lines also utilized by the Police Department will be relocated by Uniti. The attached photo shows the two different lines.

Amounts of Funds Needed	Account Number & Name
\$19,325.32	400-1040-5100 A21 JC

Approval by City Administrator

Signature	Date
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Approval by Council President

Signature	Date
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Finance Department Use Only:

Budget Adjustment Posted:

Resolution #	Signature	Date
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***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN LEGISTAR *****