



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, November 3, 2025

4:00 PM

Council Chambers

Work Session/Council Meeting

Call to Order

President Trawick called the meeting to order at 4:00pm.

Roll Call

All Council Members were present. Also present: Mayor Ralph G. Hellmich, City Administrator Mike Thompson, City Clerk Christi Watkins, Tracy Barnes, Taylor Davis, Trey Stinson, Robin Aiggins, A.P. Marchand, Logan Eberly, Eugene Birch, Robert Rimanek, Kate Norris, David Thompson, Stephen Waters, Guy Busby, Susan Keaty, Jamie Smith, Angela Shermnan, Jonathan Cottis, Eden Lapham, Darrelyn Dunmore, John Bednarezyk, Cian Harrison, Suzanne Kellams, and Kevin Carnley.

Present: 5 - Wayne Trawick, Charles Ebert III, Roderick Burkle, Tim Lower and Larry Engel

Moment of Reflection

Pledge of Allegiance

Public Hearing

[25-0596](#)

A PUBLIC HEARING TO CONSIDER AN ORDINANCE AMENDING THE CITY OF FOLEY ZONING ORDINANCE

President Trawick opened the Public Hearing at 4:02pm. He asked for comments from the public. Hearing no comments, he closed the Public Hearing.

[25-0597](#)

A PUBLIC HEARING TO CONSIDER AN ORDINANCE AMENDING THE FOLEY ZONING CODE TO REGULATE MINING AND QUARRYING OPERATIONS

President Trawick opened the Public Hearing at 4:02pm. He asked for comments from the public. Hearing no comments, he closed the Public Hearing.

[25-0524](#)

Public Hearing to Consider the Adoption of an Ordinance Setting the Maximum Axel Limit for Park Avenue Between South Hickory Street and South Pine Street.

President Trawick opened the Public Hearing at 4:02pm. He asked for comments from the public. Hearing no comments, he closed the Public Hearing.

Work Session Discussion

Additions/Removals/Carry-Overs

There were no additions, removals or carry-overs to report.

Consent Agenda

[25-0506](#)

Work Session/Council Meeting Minutes of October 20, 2025

Attachments: [10-20-2025 Work Session.Council Meeting Minutes](#)

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, to approve the Work Session/Council Meeting Minutes of October 20, 2025. The motion carried by an unanimous vote.

Ordinances

[25-0589](#)

(FIRST READING) AN ORDINANCE AMENDING THE CITY OF FOLEY ZONING ORDINANCE

Attachments: [Recommendation Letter.pdf](#)

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Ordinance be approved on first reading. The motion carried by an unanimous vote.

[25-0523](#)

(Second Reading) An Ordinance Setting a Maximum Axle Limit for Park Avenue Between South Hickory Street and South Pine Street.

There was no discussion on this item.

A motion was made by Council Member Tim Lower, seconded by Council Member Charles Ebert, III, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2039-ORD

[25-0530](#)

(Second Reading) AN ORDINANCE AMENDING THE FOLEY ZONING CODE TO REGULATE MINING AND QUARRYING OPERATIONS

Attachments: [ZO Amendment Backup.pdf](#)

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2040-ORD

[25-0537](#)

(SECOND READING) AN ORDINANCE AMENDING THE CITY OF FOLEY ZONING ORDINANCE

Attachments: [Backup for ZO Amendments Misc.pdf](#)

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2041-ORD

Resolutions and Other Business

[25-0574](#)

Resolution Requesting to Purchase Lighting for Downtown Business Owners.

Attachments: [24-1431RES](#)
 [Mathis Quote](#)
 [Daisha-Barnes-Engineering \(8\)](#)

City Engineer Taylor Davis reported the City is working with Foley Mainstreet for the next phase of downtown business owners to have lighting on their buildings. This project is planned but it is no longer considered capital so the funding needs to be appropriated to the general fund operations.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1384-RES

[25-0582](#)

A Resolution Declaring Two Trucks as Surplus in the Parks and Recreation Department.

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1385-RES

[25-0584](#)

A RESOLUTION AMENDING THE PAY CLASSIFICATION PLAN FOR REORGANIZATION OF THE REVENUE DIVISION OF GENERAL GOVERNMENT

Attachments: [Pay Classification Plan - Effective 10-20-25](#)
 [COF Forms - Revenue](#)

Human Resource Director Suzanne Kellams reported that the purpose of this resolution is to reorganize and reclassify three positions within the Revenue Division of the General Government Department to ensure that job titles, descriptions, and classifications accurately reflect the current scope of work being performed.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1386-RES

[25-0586](#)

A RESOLUTION AMENDING THE PAY CLASSIFICATION PLAN FOR REORGANIZATION OF THE STREET DEPARTMENT

Attachments: [Pay Classification Plan - Effective 10-20-25](#)
 [COF Forms - Street](#)

Human Resource Director Suzanne Kellams reported that the Street Department requests consideration to amend the Pay Classification Plan to support reorganization of the department to formally establish an Urban Forestry Division, to accurately reflect higher-level supervisory responsibilities, and to elevate the qualifications of the Construction Division positions requiring a class B CDL

A motion was made by Council Member Larry Engel, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1387-RES

[25-0592](#)

A Resolution Approving the Purchase of an ATV and Declare Equipment as Surplus for the Nature Parks Department

Attachments: [John Deere Quote](#)
 [Leslie-Gahagan-Nature-Parks \(6\)](#)
 [Other ATV Quotes](#)

Environmental Director Leslie Gahagan reported they are requesting permission to purchase an ATV for the Nature Parks Department. The request is in the FY26 budget for capital purchases for \$18,000. The lowest quote for the equipment was from Sunsouth, LLC at \$15,117. This equipment is needed for transportation and work within the parks. This request also includes declaring the Polaris ATV, as surplus and send it to the auction for disposal. The Polaris is no longer operational.

A motion was made by Council Member Roderick Burkle, seconded by Council

Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1388-RES

[25-0593](#)

A Resolution Waiving Fees for the Use of Heritage Park for Tyler Higginbotham to Host Christmas Caroling Event..

Attachments: [Tyler Higginbotham Caroling In the Park](#)

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1389-RES

[25-0594](#)

A Resolution Requesting Authorization to Solicit Bids for the New Library's Furniture and Appropriating Funds for the Project

Attachments: [Kate-Norris-Library \(3\)](#)

Library Director Kate Norris reported the new library will need furniture for the additional meeting rooms and space, larger lobby area, staff offices and shelving for the children's area. The estimated cost of the furniture, storage and assembly of the furniture necessitates a formal bidding process in accordance with the state bid laws.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1390-RES

[25-0595](#)

A Resolution to Set a Public Hearing to Consider Zoning Ordinance Amendments

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1391-RES

[25-0598](#)

A Resolution Approving the Highway 59 Sidewalk from E Orchid to E Section and Accepting The Capstone Engineering Group's Professional Services Proposal.

Attachments: [Scope & Fee Proposal \(3\)](#)
 [Wynter-Metz-Street-Department \(20\)](#)

City Engineer Taylor Davis reported that the Street Department planned \$1M in FY25 for Sidewalk Improvements throughout the City and has approximately \$340k that remains. Street Department has \$300k planned for FY26 and

requests to approve Highway 59 Sidewalk from E Orchid to E Section. Engineering received professional services agreement from The Capstone Engineering Group in the amount of \$55,200.00 for survey and design. This project will provide needed connectivity for Foley. Street Department will return to council at a future time to request construction funding.

A motion was made by Council Member Larry Engel, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1392-RES

[25-0599](#)

A Resolution to Approve Funding for Industrial Park Road Extension and Permission to Go to Bid.

Attachments: [Wynter-Metz-Street-Department \(21\)](#)

Public Works Director Darrell Russell reported that the Street Department is requesting funding for the base and in house build of the Industrial Park Road Extension. This project is planned for \$50,000 but is expected to come in closer to \$70,000 including asphalt and equipment rentals. The Street Department is requesting \$70,000. The Street Department also requests permission to go to bid for the asphalt surfacing.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1393-RES

[25-0600](#)

A Resolution Approving Application for FY 2025 Bulletproof Vest Partnership Grant

Attachments: [BVP FY 2025](#)

Logan Eberly reported that Foley Police Department requests approval to apply for the FY2025 Bulletproof Vest Partnership Grant. This grant would reimburse Foley Police Department up to 50% for the purchase of bulletproof vests.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1394-RES

[25-0601](#)

A RESOLUTION APPROVING (OR DENYING) A BUSINESS LICENSE APPLICATION FOR THE SALE OF NON-CONSUMABLE HEMP PRODUCTS

Revenue Director Jamie Smith reported the City of Foley received a business license application from The Friendly Facilitator, located at 155 West 9th Avenue, Foley, Alabama 36535, to sell non-consumable hemp products and, upon demonstrating compliance with Alabama Act No. 2019-502 as amended by House Bill 445 (HB445), to also sell consumable hemp products. According to legal, the owner will need a letter from the City (in December) stating that we

will license the facility upon compliance, to proceed with ABC regulations.
This resolution is to set a precedent for non consumable hemp products only.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Larry Engel, to approve the business license and adopt the Resolution. The motion carried by an unanimous vote.

Enactment No: 25-1395-RES

[25-0602](#)

A Resolution Approving to Apply for the Walmart Spark Local Good Grant

Logan Eberly reported Foley Police Department was invited to apply for the Walmart Spark Local Grant, therefore we are requesting approval to submit an application for this Grant.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1396-RES

[25-0603](#)

A Resolution Appropriating Additional funds for the Pilgrim Road Extension.

Attachments: [Pilgrim Rd Extension Lights South Section](#)
[Pilgrim Rd Extension Lights North Section](#)
[Revised Pilgrim St](#)
[Pilgrim St C&G Only \(2\)](#)
[25-1045-RES Pilgrim](#)
[Wynter-Metz-Street-Department \(22\)](#)

Public Works Director Darrell Russell reported EMC submitted lighting estimates for the Pilgrim Road Extension, and Street Department has a remaining portion of curb & gutter and sidewalk that needs to be completed by James Bros. Street Department is requesting an additional \$215,000.00. The Street Department will come back to Council at a later date to request funds for construction.

A motion was made by Council Member Charles Ebert, III seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1397-RES

Mayor's Comments

Mayor Hellmich reported the Veterans Day parade for 2025 will take place on Tuesday, November 11, at 11:00 a.m., starting at Max Griffin Park.

He reported that the annual Harvest Festival will be on Saturday, November 22, 2025 and also, the Tacos and Tequila Festival will be held Saturday, November 8th through 9th at Heritage Park.

He also reported that Christmas decor has started being installed but will not be lit until November 14th.

Mayor Hellmich reported that there will be a Gap Day holiday Monday, November 10th and the City will be closed Tuesday November 11th for observance of Veterans Day. He stated that HR has put out a revised calendar for recycling and garbage pick-up days.

Visitor Comments

Tracy Barnes, who resides at 203 Myrtle Ct., expressed her concerns about traffic violations on the south end of Juniper Street, specifically speeding and disregard for stop signs. She requested that the Council consider implementing preventative measures to enforce these violations.

Mayor Hellmich reported to Ms. Barnes that the city is working on plans to install sidewalks and there is a traffic circle in design at Michigan Ave. He suggested that the city can look into installing electronic speed signage.

A.P. Marchand, who resides at 3828 Emerille Dr. in Kennedy Park Subdivision, reported they are having trouble with drainage issues with the retention pond and it is causing flooding.

Mayor Hellmich reported the city cannot fix the common area drainage but our Environmental Department and Engineering Department can contact him regarding the issues and see if there are any improvements that can be made to help to prevent the flooding.

There were no further comments to report.

Adjournment

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Roderick Burkle, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 4:46pm.