



May 23, 2023

City of Foley
Attn: Kate Norris
P.O. Box 1750
Foley, AL 36536

RE: Alabama Workforce Stabilization Program (AWSP)

Dear Ms. Norris,

Congratulations! Your recent application for AWSP funding was approved on May 23, 2023, by the Region 7 three-member Panel representing Southwest Alabama Partnership for Training and Employment Workforce Board (SWAPTE), the Southwest Alabama Workforce Development Council (SAWDC), and the Alabama Community College System (ACCS).

The total amount of the award is \$13,000.00 for Incumbent Worker Training for a total of approximately 10 current employees with the City of Foley based on your requested training schedule in your approved application. It will be your responsibility to arrange the training schedule with Bishop State Community College as the training provider. All training should be completed by September 1, 2023, unless otherwise indicated in your contract. Reimbursement will be made to your company after training is complete and proper documentation has been submitted to SWAPTE Finance.

A Career Center Representative will be in contact with you to complete the AWSP contract forms to begin the process for those participants deemed eligible. The Career Center Representative and the Alabama College System Representative will work closely with you to best serve you and your staff with scheduling TABE testing for all employees required to attend training. Please understand that training can not start until SWAPTE has received all required documents from employees and a signed contract that will be sent to you.

If you have any questions, please contact Laura Bethea, VP Planning and Grants at lbethea@swapte.org or 251-432-0909 x150. We are looking forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sydney G. Raine".

Sydney G. Raine, President
Southwest Alabama Partnership for Training and Employment

Cc: Lisa Thomas, SWAPTE Finance
Terry Comer, Dept. of Commerce
Brad James, ATN
Susan Kozlowski, Region 7 Area Manager

Kristi Mitchell, Career Center BSR
Bridget Wilson, SAWDC Executive Director
Terri Dunn, Region 7 Adult Education Director
Akareem Spears, Bishop State Community College