

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Gary Deisner

Date Submitted: 2/4/2021

Is this project listed on the capital projects plan in the approved budget? Yes

What amount is approved in the plan for this project? \$100,000- FY20/FY21

In what year is this project shown to begin in the plan? FY20

Description of the project and why the project needs to be completed at this time.

Bathrooms are needed at Tennis Park at Mel Roberts Park

Can your job be performed without the completion of this project? Please explain below.

Bathrooms can be used at ball fields, but received complaints

Will not completing this project cause a public safety issue? Please explain below.

No

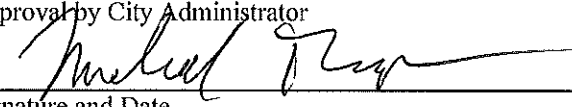
Do you expect to come in, at, or under budget on this project? Please explain below.

Over budget. Requesting additional \$85k

Is there a grant associated with this project? No

If so please list below the grant amount and the match required by the City.

Approval by City Administrator

 2/4/21
Signature and Date

Approval by Council President

Signature and Date

If you need an account number/project number in order to complete your Agenda Item, forward this signed form to Miranda Bell (mbell@cityoffoley.org) and to Sue Steigerwald (ssteigerwald@cityoffoley.org)

*****THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR*****

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head

Gary Deisner

Department

Parks

Budget Category

Capital

Signature

Date Submitted

2/4/21

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

Mel Roberts Pavilion came back \$85,000 over budget. Need to increase to move forward with project.

Amounts of Funds Needed

Account Number & Name

85,000

400-5010-5100

Approval by City Administrator

Signature

Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****