

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Darrell Russell

Date Submitted: 2/22/2021

Is this purchase listed as a capital purchase in the approved budget? Yes

What amount is approved in the budget for this purchase? 95,000.00

Description of the item and why the item is needed at this time.

2021 Massey Ferguson Model MF6713 Tractor and a Rhino 4150 Rotary 15' Cutter Bush hog. It is much needed this
summer for the regular, typical maintenance of roads & ditches.

Can your job be performed without the purchase of this item? Please explain below.

No, the city has expanded and there are more ROW's and Ditches that have been added.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.
Yes and No.

We request the appropriation of \$85,971.24 for the 2021 Tractor & Bush hog under Account #100-3012-5100.

Is this to replace a current capital asset? No

If so please list below the item being replaced and why it can not be used any longer.

How do you plan to dispose of the item that is being replaced?

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date